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AT 9:50 O'CLOCK A M

OCT 02 2015

LORI DOMANNON, County Clerk
Wichita County, Texas
By: LB Deputy

**BUDGET
WICHITA COUNTY, TEXAS**

YEAR 2016

**PASSED BY
COMMISSIONERS COURT
ON
AUGUST 31, 2015**

**WICHITA COUNTY
FISCAL YEAR 2015-2016
BUDGET COVER PAGE**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,999,061, which is a 9.04 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$392,932.14.

The members of the governing body voted on the budget as follows:

FOR: County Judge, Woodrow W. Gossom, Jr.
Commissioner Gonzalez, Precinct 1
Commissioner Harvey, Precinct 2
Commissioner Mahler, Precinct 3
Commissioner Watts, Precinct 4

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Property Tax Rate Comparison

	2015-2016	2014-2015
Property Tax Rate:	\$0.553000/100	\$0.509368/100
Effective Tax Rate:	\$0.506989/100	\$0.509368/100
Effective Maintenance & Operations Tax Rate:	\$0.506989/100	\$0.509368/100
Rollback Tax Rate:	\$0.553174/100	\$0.550117/100
Debt Rate:	\$0.005626/100	\$0.000000/100

Total debt obligation for Wichita County secured by property taxes: \$368,082

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2016 Budget Preface and Policies

The budget process this year focused on employee salaries, jail improvements in order to maintain compliance, overcoming major road and bridge damage from the May floods and planning towards jail expansion and courtroom development along with significant upgrading of court and financial software.

In an effort to revise our salary system the Commissioners Court made significant efforts to level salaries from one office to another in similar positions. After several requests to allow department heads to give merit raises rather than across the board raises, the Court has allowed each department to have 4% of the unadjusted 2015 salary amount to give merit increases from 0-5%. Department heads do not have to authorize the leveling salary until some or all of it is deserved. Second, 2016 merit increases may be delayed until certain goals are met; however, the amount must be budgeted for the whole fiscal year in order to carryover until 2017.

Planned construction projects are on hold until the jail remediation project is complete. Priority will be given to the "justice center" project and land acquisition. Plans for remodeling the District Clerk, Tax Office and general facelift will be developed for implementation at the appropriate time.

For a totally new direction, Commissioner Lee Harvey engaged the Texas Comptroller's Office to study rural (out of the incorporated cities) sales tax collection and disposition. Many businesses outside city limits collect 8.25% rather than 6.25% due to software limitations. The money goes to the state and is absorbed in the state's general fund. If the rural voters pass the County Assistance District, the money can be used for any public purpose such as county roads, rural fire departments and technology improvements for the Sheriff's Office. Approval would give relief to the County General Fund that could reduce property tax increases in the future.

The adoption of this budget by the Commissioners Court will maintain all previous acknowledgements of both personnel and financial policy in accordance with Federal, State, FLSA and local rules:

- 1) Current Personnel Policy with amendments. It is a project of the Personnel Committee to revise and update these documents over the next few months in conjunction with the Commissioners Court.
- 2) Fiscal Restrictions:
 - a) Personnel vacancies are to be advertised at the beginning level. Higher pay within budget may be approved by the Court with justification. Personnel slotted without Court approval may be reduced in the following budget.
 - b) Purchase requests for individual items or lots of similar items costing \$1,000 or more will be placed in the Contingency Funds line items in Departments 409 (Non-Departmental) and 410 (Central Data Processing) depending on the nature of their use.
 - i. For 409 purchases, coordination should be made with the Administrative Assistant to the Commissioners Court and the Auditor's Office.
 - ii. All 410 technology requests should be coordinated with the Director of Information Technology. This includes any device, regardless of cost, that will interact with the technology system.
 - iii. All purchases costing \$1,000 or more must be submitted to Commissioners Court for approval in advance.

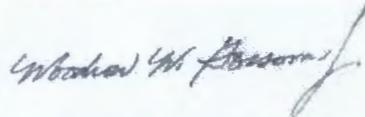
- c) Purchase requests for service and projects, including repairs and maintenance, costing \$2,000 or more must be submitted to Commissioners Court for approval before purchase. Special account or project numbers will be assigned to all capitalized items. Departments anticipating purchases in excess of the limits above should consult with the Auditor's Office prior to incurring the expense.
- d) Hotel rooms for conferences should be booked at the conference rates or less. Circumstances that present higher rates must receive prior approval from the Commissioners Court.
- e) Other hotel bookings should be at the state rate or less unless approved in advance by the Commissioners Court.
- f) County vehicles are only to be operated for official business.
- g) Unbudgeted / Over-Budget Expenditures and Budget Amendments:
 - 1. If, during the year, the total annual expenses for a line item or a major category are projected to exceed the original budget amount, a budget amendment will be required. A calculation will be prepared that computes expenses through the end of the year based on historical costs and current year events.
 - 2. The calculation of the cost projection will be prepared by:
 - a. The department and reviewed by the County Auditor or
 - b. The County Auditor.
 - 3. Once the cost projection is complete, funding to cover the anticipated shortfall may be requested through transfers as shown below:
 - a. If the transfer can be made from budget lines within the same major category budget, an **Informal Budget Amendment (IBA)** can be prepared. This method would not require any formal action by the Commissioners Court.
 - b. When the shortfall cannot be covered by moving money between lines in the same major category, then a **Formal Budget Amendment (FBA)** that is authorized by a Commissioners Court order will be required. FBAs MUST be requested and approved in advance of the purchase order or actual purchase. The transfer request will generally follow the order below:
 - i. From within the departmental budget from one major category to another.
 - ii. If an elected official or department head manages multiple departmental budgets, from one departmental budget major category to the deficit department's major category.
 - iii. If the cost projection shows that the departmental budget(s) will not have enough money to cure the entire shortfall, the department may request a transfer from General Fund Non-Departmental Contingencies (100.409.4902) to cover the remaining deficit.

- iv. Approval of Formal Budget Amendments is at the sole discretion of the Commissioners Court. If the Commissioners Court does not approve the transfer, then no further purchases can legally be made once the original budget amount has been depleted.

The 2016 budget is not fully funded from tax revenues but is balanced by the use of reserve funds. Traditionally, our County budget spends only 85-95% which allows the Commissioners Court to cover unexpected developments and not inflate taxes. However, this year has resulted in the raising of taxes. Over the past ten (10) year period to include 2016, total tax increases have averaged less than 2% per year.

This proposed budget was considered for vote on August 31, 2015, with public hearings held on Wednesday, August 12 at 6:00 p.m. and on Monday, August 17, 2015 at 10:00 a.m. in the Commissioners Courtroom. Very little public comment was received; one person at each meeting. At the time of approval, maximum salaries for positions had not been finalized but were to be made within the total county budget for 2016. Position maximum salaries were subsequently finalized and are shown at Attachment 1, budgeted amounts were adjusted to reflect the final salary and benefits costs.

Sincerely,



Woodrow W. "Woody" Gossom, Jr
County Judge

Budget Notes

Health insurance rates from Texas Association of Counties include a 4.85% rate increase for 2016. So, rates will be:

<u>Coverage</u>	<u>Month</u>	<u>Dependent Cost</u>	<u>Entitled Employees</u>	
			<u>Amount County Pays</u>	<u>Employee Cost</u>
Employee Only	\$ 763.48			
Employee Child	1,251.50	\$ 488.02	\$1,035.48	\$216.02
Employee Spouse	1,603.40	839.92	1,170.28	433.12
Employee Family	2,027.06	1,263.58	1,442.28	584.78

Entitled employees are those hired before October, 2000 who have maintained dependent coverage. The county pays a fixed amount of \$272.00, \$406.80, and \$678.80 for child/children, spouse, and family coverage for entitled employees. Other employees pay full cost to cover dependents.

Full time employee positions added for the 2016 budget are:

<u>Dept./Office</u>	<u>Position</u>	<u>Annual Salary</u>
412 IT	System Support Specialist	\$43,092.40
412 IT	Help Desk Specialist	33,611.04
425 CA	Indigent Defense Coord.	33,471.93
499 Tax A/C	Deputy Collector	27,318.24
561 Jail	Facility Manager-Trusty Ofer.	41,463.72
561 Jail	Bldg. Engineer Jail	30,827.64
561 Jail	Bldg. Engineer Jail	30,827.64
224 Pr. 4	Equipment Operator	30,435.00
225 Joint R & B	Equipment Operator	30,435.00
225 Joint R & B	Equipment Operator	30,435.00

The Commissioners Court and all departments and offices have spent a considerable amount of time working on salaries. Most, if not all, of the tax increase voted for the 2016 budget has been programed for salary increases. A salary system to replace the now defunct grade-step system is yet to be developed for future years. It is likely that salaries set this year will be in place for budget years through 2018 because of revenue constraints.

TRANSFERS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>	<u>Reason</u>
100 General	221 Road & Bridge #1	\$200,000	Loss of R & B Revenue
	222 Road & Bridge #2	200,000	
	223 Road & Bridge #3	200,000	
	224 Road & Bridge #4	200,000	
	242 Law Library	200,000	Fund not self-supporting
	Total from General Fund	1,000,000	
221 Road & Bridge #1	225 Joint Road & Bridge	\$100,000	Joint fund support
222 Road & Bridge #2		100,000	
223 Road & Bridge #3		100,000	
224 Road & Bridge #4		110,000	Joint fund support & replacement
	Total to Joint Fund	\$410,000	
224 Road & Bridge #4	301 Debt Service	18,733	Lease/Purchase Motor Grader

STATEMENT OF INDEBTEDNESS

WICHITA COUNTY, TEXAS

DEBT ISSUES

Issue	<u>Balance Outstanding</u>	<u>Principal</u>	<u>Interest</u>
Parking Garage Lease/Purchase	\$150,000	\$131,546	\$18,454
American National Leases	\$1,182,010	\$1,122,446	\$59,564
Total Outstanding	\$1,332,010	\$1,253,992	\$78,018

PAYMENTS DUE 2016

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Parking Garage Lease/Purchase	\$23,607	\$27,426	\$51,033
American National Leases	\$359,394	\$6,393	\$365,787
TOTAL	\$383,001	\$33,819	\$416,820

2016 SOURCE OF INCOME
WICHITA COUNTY, TEXAS

<u>REVENUE SOURCES</u>	<u>ESTIMATED COLLECTION</u>
310 Taxes - Current and Prior Rolls	\$36,181,594
320 License & Permits	2,563,500
330 State and Federal Contracts	582,400
340 Fees of Office & Other Fees	2,602,080
350 Fines and Forfeitures	793,500
370 Miscellaneous Revenues	780,800
900 Transfers Between Funds	1,428,733
TOTAL ESTIMATED COLLECTION AND TRANSFERS	44,932,607
1000 TRANSFERS FROM OPERATING RESERVE	11,522,954
TOTAL ESTIMATED REVENUES AND TRANSFERS	\$56,455,561

<u>ESTIMATED REQUIREMENTS</u>	
100 General Fund	\$48,000,000
2xx Road and Bridge Fund	4,061,163
236 Security Fund	62,250
237 County Records Management Fund	70,931
238 County Clerk Records Mgt. Fund	478,771
239 District Clerk Records Mgt. Fund	63,580
242 Law Library Fund	301,946
301 Interest and Sinking Fund	416,920
401 Permanent Improvement Fund	3,000,000
TOTAL COUNTY BUDGET	\$56,455,561

RECAPITULATION

WICHITA COUNTY BUDGET 2016

<u>FUND</u>	<u>TAX RATE</u>	<u>TAXES</u>	<u>OTHER INCOME</u>	<u>FROM OPERATING RESERVE</u>	<u>BUDGET REQUIREMENTS</u>
General Fund	\$0.547374	\$35,812,012	\$4,919,230	\$7,268,758	\$48,000,000
Road and Bridge	-	-	3,103,000	985,696	4,088,696
Cth. Security Fund	-	-	48,100	14,150	62,250
Co. Records Mgt. Fund	-	-	47,300	23,646	70,946
Co. Clerk Rec. Mgt. Fund	-	-	211,400	267,409	478,809
Dist. Clk. Rec. Mgt. Fund	-	-	57,200	6,380	63,580
Law Library Fund	-	-	282,000	19,847	301,847
Int. and Sinking Fund	0.005626	368,082	18,783	30,055	416,920
Permanent Imp. Fund	-	1,500	64,000	2,907,013	2,972,513
TOTALS	\$0.553000	\$36,181,594	\$8,751,013	\$11,522,954	\$56,455,561

TAX LEVY 2011, 2012, 2013, 2014 and 2015 CERTIFIED ROLLS UNADJUSTED

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
TAX BASE	\$6,124,584,940	\$6,329,242,472	\$6,423,354,637	\$6,464,204,788	\$6,542,512,384
TAX RATE	\$0.534395	\$0.519664	\$0.513590	\$0.509368	\$0.553000
TAX LEVY	\$32,729,476	\$32,890,794	\$32,989,707	\$32,926,590	\$36,180,093

COMPARISON OF 2016 BUDGET AND 2015 BUDGET AND ACTUAL RECEIPTS AND EXPENDITURES FOR 2014 AND 2013

	RECEIPTS			EXPENDITURES			Gain (Loss)
	Revenue	Transfer In	Total	Exp	Transfer Out	Total	
General Fund							
2016 Budget	\$40,731,242	\$7,268,758	48,000,000	\$47,000,000	\$1,000,000	48,000,000	-
2015 Budget	37,904,890	6,595,110	44,500,000	43,500,000	1,000,000	44,500,000	-
2014 Actual	38,877,861	743,332	39,621,193	38,521,962	1,851,373	40,373,335	(752,142)
2013 Actual	38,060,437	230,508	38,290,945	36,704,683	1,788,507	38,493,190	(202,245)
R&B #1							
2016 Budget	474,000	392,246	866,246	766,246	100,000	866,246	-
2015 Budget	461,500	319,665	781,165	771,165	10,000	781,165	-
2014 Budget	502,343	199,771	702,114	415,823	10,000	425,823	276,291
2013 Budget	513,229	174,017	687,246	441,448	10,000	451,448	235,798
R&B #2							
2016 Budget	460,000	610,005	1,070,005	970,005	100,000	1,070,005	-
2015 Budget	460,000	496,134	956,134	946,134	10,000	956,134	-
2014 Budget	501,814	198,825	700,639	400,516	10,000	410,516	290,123
2013 Budget	820,331	667,090	1,487,421	803,650	10,000	813,650	673,771
R&B #3							
2016 Budget	461,000	338,946	799,946	681,213	118,733	799,946	-
2015 Budget	460,000	392,376	852,376	842,376	10,000	852,376	-
2014 Budget	515,318	240,151	755,469	486,654	28,730	515,384	240,085
2013 Budget	506,927	274,097	781,024	559,183	10,000	569,183	211,841
R&B #4							
2016 Budget	498,000	405,840	903,840	793,840	110,000	903,840	-
2015 Budget	463,000	330,302	793,302	773,302	20,000	793,302	-
2014 Budget	511,982	385,745	897,727	648,155	10,000	658,155	239,572
2013 Budget	516,008	164,505	680,513	594,523	10,000	604,523	75,990
R&B #5							
2016 Budget	-	448,659	448,659	448,659		448,659	-
2015 Budget	-	855,609	855,609	855,609	-	855,609	-
2014 Budget	-	40,000	40,000	31,098	208,071	239,169	(199,169)
2013 Budget	-	40,000	40,000	47,111	80,585	127,696	(87,696)
Total R&B							
2016 Budget	1,893,000	2,195,696	4,088,696	3,659,963	428,733	4,088,696	-
2015 Budget	1,844,500	2,394,086	4,238,586	4,188,586	50,000	4,238,586	-
2014 Budget	2,031,457	1,064,492	3,095,949	1,982,246	266,801	2,249,047	846,902
2013 Budget	2,356,495	1,319,709	3,676,204	2,445,915	120,585	2,566,500	1,109,704

COMPARISON OF 2016 BUDGET AND 2015 BUDGET AND ACTUAL RECEIPTS AND EXPENDITURES FOR 2014 AND 2013

	RECEIPTS			EXPENDITURES			Gain (Loss)
	Revenue	Transfer In	Total	Exp	Transfer Out	Total	
Courthouse Security							
2016	48,100	14,150	62,250	62,250		62,250	-
2015	50,000	12,250	62,250	12,250	50,000	62,250	-
2014	47,131	-	47,131	51,808	-	51,808	(4,677)
2013	50,700	-	50,700	3,487	50,000	53,487	(2,787)
Court Records							
2016	47,300	23,646	70,946	70,946		70,946	-
2015	45,000	27,922	72,922	72,922	-	72,922	-
2014	48,100	16,722	64,822	53,100	-	53,100	11,722
2013	44,194	10,498	54,692	63,909	-	63,909	(9,217)
Co. Clk. Rec.							
2016	202,400	276,409	478,809	478,809		478,809	-
2015	207,400	124,099	331,499	331,499	-	331,499	-
2014	209,254	91,466	300,720	418,295	24,000	442,295	(141,575)
2013	202,752	22,936	225,688	314,445	-	314,445	(88,757)
Dist. Clk. Rec.							
2016	57,200	6,380	63,580	63,580		63,580	-
2015	52,500	-	52,500	15,500	37,000	52,500	-
2014	57,452	-	57,452	38,394	-	38,394	19,058
2013	53,116	-	53,116	5,182	30,000	35,182	17,934
Law Library							
2016	82,000	219,847	301,847	301,847		301,847	-
2015	100,000	200,000	300,000	-	300,000	300,000	-
2014	97,631	162,668	260,299	248,163	-	248,163	12,136
2013	101,762	90,035	191,797	194,912	-	194,912	(3,115)
Debt Service							
2016	368,132	48,788	416,920	416,920		416,920	-
2015	6,100	24,000	30,100	30,100	-	30,100	-
2014	6,607	174,048	180,655	203,043	-	203,043	(22,388)
2013	9,313	(912)	8,401	30,092	-	30,092	(21,691)

COMPARISON OF 2016 BUDGET AND 2015 BUDGET AND ACTUAL RECEIPTS AND EXPENDITURES FOR 2014 AND 2013

	<u>RECEIPTS</u>			<u>EXPENDITURES</u>			<u>Gain (Loss)</u>
	<u>Revenue</u>	<u>Transfer In</u>	<u>Total</u>	<u>Exp</u>	<u>Transfer Out</u>	<u>Total</u>	
PI Fund							
2016	65,500	2,907,013	2,972,513	2,972,513		2,972,513	-
2015	58,100	3,441,900	3,500,000	3,000,000	500,000	3,500,000	-
2014	96,812	495,571	592,383	1,194,663	14,153	1,208,816	(616,433)
2013	98,727	495,343	594,070	314,593	2,131	316,724	277,346
Grand Total							
2016	\$43,494,874	\$12,960,687	\$56,455,561	\$55,026,828	\$1,428,733	\$56,455,561	-
2015	\$40,268,490	\$12,819,367	\$53,087,857	\$51,150,857	\$1,937,000	\$53,087,857	-
2014	\$41,472,305	\$2,748,299	\$44,220,604	\$42,711,674	\$2,156,327	\$44,868,001	(\$647,397)
2013	\$40,977,496	\$2,168,117	\$43,145,613	\$40,077,218	\$1,991,223	\$42,068,441	\$1,077,172

END OF YEAR FUND BALANCES

	<u>Estimated 2015</u>	<u>Actual 2014</u>	<u>Actual 2013</u>
General Fund	\$12,000,000	\$14,066,844	\$14,818,885
Precinct No. 1	900,000	940,404	664,113
Precinct No. 2	800,000	848,537	608,415
Precinct No. 3	1,000,000	1,043,919	853,838
Precinct No. 4	450,000	509,634	290,081
Precinct No. 5	300,000	164,220	363,388
Security Fund	100,000	118,413	123,090
County Records Fund	10,000	33,786	46,231
County Clerk Records	200,000	394,888	253,314
District Clerk Records	120,000	108,377	89,319
Law Library	40,000	51,108	63,243
Debt Service	400,000	536,145	513,801
Perm. Imp. Fund	2,000,000	4,184,305	3,566,892
Total	\$18,320,000	23,000,580	\$22,254,610

2016
REVENUE BUDGET

SUMMARY

2016 REVENUE BUDGET

<u>Fund 100 Account</u>	<u>General Fund</u>	<u>2015</u>
	From Operating Balance	\$7,268,758
310/314	Ad Valorem Taxes	35,812,012
320	Licenses & Permits	1,123,500
330	State and Federal Contracts	582,400
340	Fees for Service	2,165,080
350	Fines & Forfeitures	397,500
370	Other Revenue	650,750
900	Transfer from Other Funds	-
	TOTAL REVENUE FUND 100	<u>\$48,000,000</u>

ROAD AND BRIDGE PRECINCTS

<u>Fund 221 Account</u>	<u>Precinct #1</u>	
	From Operating Balance	192,246
310/314	Ad Valorem Taxes	-
320	Licenses & Permits	360,000
350	Fines and Forfeitures	100,000
370	Other Revenue	14,000
900	Transfer from General Fund	200,000
	TOTAL REVENUE FUND 221	<u>866,246</u>

<u>Fund 222 Account</u>	<u>Precinct #2</u>	
	From Operating Balance	410,005
310/314	Ad Valorem Taxes	-
320	Licenses & Permits	360,000
350	Fines and Forfeitures	88,000
370	Other Revenue	12,000
900	Transfer from General Fund	200,000
	TOTAL REVENUE FUND 222	<u>1,070,005</u>

<u>Fund 223 Account</u>	<u>Precinct #3</u>	
	From Operating Balance	138,946
310/314	Ad Valorem Taxes	-
320	Licenses & Permits	360,000
350	Fines and Forfeitures	88,000
370	Other Revenue	13,000
900	Transfer from General Fund	200,000
	TOTAL REVENUE FUND 223	<u>799,946</u>

<u>Fund 224 Account</u>	<u>Precinct #4</u>	
	From Operating Balance	205,840
310/314	Ad Valorem Taxes	-
320	Licenses & Permits	360,000
350	Fines and Forfeitures	120,000
370	Other Revenue	18,000
900	Transfer from General Fund	200,000
	TOTAL REVENUE FUND 224	<u>903,840</u>

2016 REVENUE BUDGET

Fund 225 Account	Road & Bridge Joint Fund	
	From Operating Balance	38,659
900	Transfer of Funds	<u>410,000</u>
	TOTAL REVENUE FUND 225	<u>448,659</u>
	TOTAL REVENUE R&B FUND	<u>\$4,088,696</u>
Fund 236 Account	Security Fund	
	From Operating Balance	14,150
340	Fees for Service	<u>48,100</u>
	TOTAL REVENUE FUND 236	<u>62,250</u>
Fund 237 Account	County Records Mgt. Fund	
	From Operating Balance	23,646
340	Fees for Service	47,300
900	Transfer from Other Funds	-
	TOTAL REVENUE FUND 237	<u>70,946</u>
Fund 238 Account	County Clerk Records Mgt. Fund	
	From Operating Balance	267,409
340	Fees for Service	202,400
370	Other Revenue	<u>9,000</u>
	TOTAL REVENUE FUND 238	<u>478,809</u>
Fund 239 Account	District Clerk Records Mgt. Fund	
	From Operating Balance	6,380
340	Fees for Service	<u>57,200</u>
		<u>63,580</u>
Fund 242 Account	Law Library Fund	
	From Operating Balance	19,847
340	Fees for Service	82,000
900	Transfer from General	<u>200,000</u>
	TOTAL REVENUE FUND 242	<u>301,847</u>
Fund 301 Account	Debt Service	
	From Operating Balance	30,055
310/314	Ad Valorem Taxes	368,082
370	Other Revenue	50
900	Transfer In	<u>18,733</u>
	TOTAL REVENUE FUND 301	<u>416,920</u>
Fund 401 Account	Permanent Improvement Fund	
	From Operating Balance	2,907,013
310/314	Ad Valorem Taxes	1,500
370	Other Revenue	64,000
900	Transfer In	-
	TOTAL REVENUE FUND 401	<u>2,972,513</u>
	TOTAL 2016 REVENUE BUDGET	<u>\$56,455,561</u>

2016
EXPENDITURE BUDGET

SUMMARY

SUMMARY BUDGET 2016 GENERAL FUND

	<u>Expenditure</u>	<u>2016 Budget</u>	<u>2015 Budget</u>	<u>Increase</u>	<u>% Change</u>
1000	Personnel	\$28,734,973	\$27,381,883	1,353,090	4.9%
3000/4000	Supply & Operations	16,889,660	15,154,067	1,735,593	11.5%
5000	Capital Expenditures	1,375,367	964,050	411,317	42.7%
	Total Expenditure	47,000,000	43,500,000	3,500,000	8.0%
9000	Transfers Out	1,000,000	1,000,000	0	0.0%
	Total General Fund	\$48,000,000	\$44,500,000	\$3,500,000	7.9%

SUMMARY BUDGET 2016 GENERAL FUND

<u>Dept</u>	<u>Personnel Salaries & Benefits</u>	<u>Supply & Operations</u>	<u>Capital Expenditures</u>	<u>2016 Budget</u>	<u>2015 Budget</u>	<u>2014 Actual</u>
Administration						
401 Co. Judge	\$359,285	\$18,550	-	\$377,835	\$352,371	\$340,778
403 Co. Clerk	743,127	59,400	-	802,527	744,652	675,117
404 Hum. Resource	121,244	22,204	-	143,448	134,053	114,882
405 Vet. Service	131,465	11,980	-	143,445	163,066	100,857
406 EMO	119,233	95,675	10,000.00	224,908	196,550	184,180
408 Purchasing	-	1,100	-	1,100	1,100	321
409 Non-Dept.	631,912	3,563,485	630,006	4,825,403	4,070,580	1,582,647
410 LGS	-	668,600	-	668,600	669,100	637,851
411 TSG	-	47,000	500,000	547,000	559,000	49,339
412 Info. Systems	485,852	524,141	199,961	1,209,954	657,691	336,647
415 Hist. Comm.	-	16,200	-	16,200	16,200	14,433
Total	2,592,118	5,028,335	1,339,967	8,960,420	7,564,363	4,037,052
Judicial						
425 Court Admin	230,739	10,742	-	241,481	175,449	174,385
426 Juror	-	179,800	-	179,800	149,311	108,574
428 Drug Enf.	285,427	56,055	-	341,482	339,122	338,516
429 CDA	2,804,750	217,955	32,400	3,055,105	2,964,409	2,689,301
430 Dist. Clerk	629,468	38,850	-	668,318	684,486	618,521
440 30th Dist. Court	152,148	8,625	-	160,773	152,639	149,816
441 78th Dist. Court	147,048	12,581	-	159,629	148,993	146,501
442 89th Dist. Court	138,850	10,775	-	149,625	142,683	135,634
443 Judicial	-	140,200	-	140,200	130,200	111,066
444 CCL #1	327,700	10,871	-	338,571	321,399	304,250
445 CCL #2	330,964	9,110	-	340,074	326,319	316,437
446 Probate	55,347	1,350	-	56,697	54,401	53,608
454 CMO	136,163	11,962	-	148,125	136,804	119,433
455 JP 1-1	220,048	19,076	-	239,124	224,351	209,668
456 JP 1-2	220,568	29,082	-	249,650	238,016	224,769
457 JP #2	117,068	15,875	-	132,943	125,755	121,673
458 JP #3	123,709	8,873	-	132,582	124,724	120,879
459 JP #4	103,016	10,935	-	113,951	105,484	95,934
461 Child Support	-	1,000	-	1,000	1,500	347
464 Child Prot. Ct.	-	5,400	-	5,400	6,600	2,687
Total	6,023,013	799,117	32,400	6,854,530	6,552,645	6,041,999
Elections						
490 Election	86,404	67,675	-	154,079	132,663	161,681
491 Voter Reg.	-	54,500	-	54,500	94,050	46,864
492 Primary Election	18,743	3,500	-	22,243	20,736	8,062
Total	105,147	125,675	-	230,822	247,449	216,607

SUMMARY BUDGET

2016 GENERAL FUND

<u>Dept</u>	<u>Personnel Salaries & Benefits</u>	<u>Supply & Operations</u>	<u>Capital Expenditures</u>	<u>2016 Budget</u>	<u>2015 Budget</u>	<u>2014 Actual</u>
Financial Administration						
495 Auditor	1,170,419	26,180	-	1,196,599	1,076,059	998,231
497 Treasurer	197,338	15,879	-	213,217	260,133	257,052
499 Tax A/C	1,362,517	147,368	-	1,509,885	1,453,775	1,384,507
Total	2,730,274	189,427	-	2,919,701	2,789,967	2,639,790
Public Buildings						
510 Cth. Maint.	433,170	512,750	-	945,920	958,745	866,238
511 Jail Maint.	-	67,200	-	67,200	67,100	37,456
512 Jail Annex	-	227,000	-	227,000	266,500	252,734
513 EMO Annex	-	25,650	-	25,650	25,350	18,408
516 Cth. Annex	-	116,600	-	116,600	111,500	84,797
520 Burk Annex	-	12,300	-	12,300	12,100	5,781
521 Juv.Ctr.	-	83,150	-	83,150	80,450	66,535
522 Electra Annex	-	18,200	-	18,200	26,200	10,924
523 IP Annex	-	2,500	-	2,500	2,500	1,044
524 L Annex	-	57,400	-	57,400	58,200	51,527
525 Juv AE	-	32,800	-	32,800	32,300	28,769
Total	433,170	1,155,550	0	1,588,720	1,640,945	1,424,213
Public Safety						
540 Amb.	-	30,000	-	30,000	30,000	26,115
543 Fire Prot.	-	241,475	-	241,475	240,975	238,375
550 Const #1	257,292	32,745	-	290,037	289,129	307,649
551 Const #2	48,445	540	-	48,985	49,136	47,457
552 Const #3	43,479	3,000	-	46,479	41,631	32,585
553 Const #4	37,387	2,000	-	39,387	33,664	19,396
560 Sheriff	3,786,332	580,480	-	4,366,812	4,694,607	5,015,448
561 Jail	8,806,638	3,258,460	-	12,065,098	10,987,903	10,815,727
562 Security	395,095	4,900	-	399,995	382,865	165,552
564 Res. Dep.	-	1,900	-	1,900	1,900	1,053
566 Firing Range	-	1,600	-	1,600	1,550	969
567 Estray Animals	-	30,500	-	30,500	27,650	30,177
568 Honor Guard	-	-	-	-	-	5,149
570 Juvenile Prob.	1,065,471	65,450	3,000	1,133,921	962,214	1,042,659
572 Juvenile Det.	1,364,871	102,000	-	1,466,871	1,380,912	1,416,259
599 CSCD	-	8,000	-	8,000	5,000	8,930
Total	15,805,010	4,363,050	3,000	20,171,060	19,129,136	19,173,500

SUMMARY BUDGET 2016 Road and Bridge Funds

	<u>Expenditure</u>	2016 Original <u>Budget</u>	2015 Original <u>Budget</u>	<u>Increase</u>	<u>%</u>
1000	Personnel	\$1,906,028	\$1,621,128	\$284,900	17.6%
3000/4000	Supply & Operations	1,253,935	1,467,658	-\$213,723	-14.6%
5000	Capital Expenditures	500,000	1,099,800	-\$599,800	16.3%
	Total Expenditure	<u>3,659,963</u>	<u>4,188,586</u>	<u>-528,623</u>	<u>-12.6%</u>
9000	Transfer Out	<u>428,733</u>	<u>50,000</u>	<u>\$378,733</u>	<u>757.5%</u>
	Total R&B Fund	<u>4,088,696</u>	<u>4,238,586</u>	<u>-\$149,890</u>	<u>-3.5%</u>

SUMMARY BUDGET 2016 ROAD AND BRIDGE FUNDS

<u>Dept</u>	<u>Personnel Salaries & Benefits</u>	<u>Supply & Operations</u>	<u>Capital Expenditures</u>	<u>2016 Total Budget</u>	<u>2015 Budget</u>	<u>2014 Actual</u>
<u>Precinct 1</u>						
221-210	\$427,422	\$242,974	80,000	\$750,396		
221-211	-	14,500	-	14,500		
221-212	-	1,350	-	1,350		
Total	427,422	258,824	80,000	766,246	0	0
<u>Precinct 2</u>						
222-220	435,419	496,886	10,000	942,305		
222-221	-	20,350	-	20,350		
222-222	-	7,350	-	7,350		
Total	435,419	524,586	10,000	970,005	0	0
<u>Precinct 3</u>						
223-230	432,679	143,733	100,000	676,412		
223-231	-	4,326	-	4,326		
223-232	-	475	-	475		
Total	432,679	148,534	100,000	681,213	0	0
<u>Precinct 4</u>						
224-240	496,861	275,654	10,000	782,515		
224-241	-	9,750	-	9,750		
224-242	-	1,575	-	1,575		
Total	496,861	286,979	10,000	793,840	0	0
<u>Joint R & B</u>						
225-250	113,647	35,012	300,000	448,659		
Total R & B	1,906,028	1,253,935	500,000	3,659,963	0	0

Road & Bridge 2016 Budget Expenditures and Transfers

<u>PRECINCT</u>	<u>EXPENDITURE</u>	<u>TRANSFER</u>	<u>TOTAL</u>
1	\$766,246	\$100,000	\$866,246
2	970,005	100,000	1,070,005
3	681,213	118,733	799,946
4	793,840	110,000	903,840
5	448,659	-	448,659
	3,659,963	428,733	4,088,696

SUMMARY BUDGET 2016 OTHER FUNDS

	<u>Expenditure</u>	<u>2016 Original Budget</u>	<u>2015 Original Budget</u>	<u>Increase</u>	<u>%</u>
1000	Personnel	\$299,473	\$243,974	\$55,499	22.7%
3000/4000	Supply & Operations	613,059	473,197	\$139,862	29.6%
5000	Capital Expenditures	3,037,513	3,015,000	\$22,513	0.75%
	Total Expenditure	3,950,045	3,732,171	217,874	5.8%
9000	Transfer Out	0	587,000	-\$587,000	-100.0%
301	Debt Service	416,820	30,100	\$386,720	1284.8%
	Total Other Funds	4,366,865	4,349,271	17,594	0.4%

SUMMARY BUDGET 2016 OTHER FUNDS

	<u>Personnel Salaries & Benefits</u>	<u>Supply & Operations</u>	<u>Capital Expenditures</u>	<u>2016 Budget</u>	<u>2015 Budget</u>	<u>2014 Actual</u>
Security						
236-400	-	\$7,250	\$55,000	\$62,250	\$62,250	\$51,808
Transfer Out	-	-	-	-	-	-
Total	<u>-</u>	<u>7,250</u>	<u>55,000</u>	<u>62,250</u>	<u>62,250</u>	<u>51,808</u>
237						
Records	<u>52,591</u>	<u>18,355</u>	<u>-</u>	<u>70,946</u>	<u>72,922</u>	<u>53,100</u>
238						
Co. Clk. Rec.	140,605	338,204	-	478,809	331,499	418,295
Transfer Out	-	-	-	-	-	-
Total	<u>140,605</u>	<u>338,204</u>	<u>-</u>	<u>478,809</u>	<u>331,499</u>	<u>418,295</u>
239						
Dist. Clk. Rec.	42,080	11,500	10,000	63,580	52,500	38,394
Transfer Out	-	-	-	-	-	-
Total	<u>42,080</u>	<u>11,500</u>	<u>10,000</u>	<u>63,580</u>	<u>52,500</u>	<u>38,394</u>
242						
Law Library	<u>64,197</u>	<u>237,650</u>	<u>-</u>	<u>301,847</u>	<u>300,000</u>	<u>248,163</u>
301						
Debt Svc.	-	100	416,820	416,920	30,100	203,043
Payment	-	-	-	-	-	-
Total	<u>-</u>	<u>100</u>	<u>416,820</u>	<u>416,920</u>	<u>30,100</u>	<u>203,043</u>
401						
Perm. Imp.	-	-	2,972,513	2,972,513	7,500,000	481,438
Transfer Out	-	-	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>2,972,513</u>	<u>2,972,513</u>	<u>7,500,000</u>	<u>481,438</u>
Total Other	<u>\$299,473</u>	<u>\$613,059</u>	<u>\$3,454,333</u>	<u>\$4,366,865</u>	<u>\$8,349,271</u>	<u>\$1,494,241</u>

GRAND TOTAL 2016 WICHITA COUNTY BUDGET

		<u>2016 Original Budget</u>	<u>2015 Budget</u>	<u>Increase</u>	<u>%</u>
1000	Personnel Costs	31,188,541	29,219,130	1,969,411	6.7%
3000/4000	Supply/Operations	18,508,587	17,122,777	1,385,810	8.1%
5000	Capital Expenditures	4,912,880	5,078,850	(165,970)	-3.3%
TOTAL EXPENDITURES		54,610,008	51,420,757	3,189,251	6.2%
9000	Transfers Out	1,428,733	1,637,000	(208,267)	-12.7%
301	Debt Service	416,820	30,100	386,720	1284.8%
GRAND TOTAL		56,455,561	53,087,857	3,367,704	6.3%

TOTALS BY FUND CATEGORY

<u>Category</u>	<u>Personnel</u>	<u>Supply/Operation</u>	<u>Capital Expenditure</u>	<u>Total</u>
General	28,983,040	16,641,593	1,375,367	47,000,000
			Transfer Out	1,000,000
				48,000,000
Road & Bridge	1,906,028	1,253,935	500,000	3,659,963
			Transfer Out	428,733
				4,088,696
Other	299,473	613,059	3,037,513	3,950,045
			Transfer Out	0
			Debt Service	416,820
				4,366,865
			Grand Total	56,455,561

ATTACHMENT 1

MAXIMUM MONTHLY SALARIES FOR 2016 BUDGET

Setting of maximum position salaries for 2016 was a drawn out effort that was still in progress when the budget was passed. Departments and offices were able to set salaries within limits and efforts were made to level salaries within position classifications and to increase salaries.

Maximum salaries for positions are attached. Department and Office heads may set a position salary below the maximum authorized and retain the right to increase a salary up to the maximum authorized during the year.

GENERAL FUND POSITIONS AND SALARIES FOR 2016

401	00	County Judge	\$3,800.00	\$98,800.00	\$47.50
	01	Administrative Assistant	2,369.49	61,606.74	29.62
	02	Exec. Secretary	1,237.87	32,184.63	15.47
	03	Court Administrator	1,598.99	<u>41,573.64</u>	19.99
		Total		\$234,165.01	
403	00	County Clerk	2,418.27	62,875.00	30.23
	01	Chief Deputy	1,598.99	41,573.64	19.99
	02	Elections Manager	1,401.49	36,438.72	17.52
	03	Deputy Voter	1,370.69	35,637.84	17.13
	04	Deputy Supv. Realty	1,370.69	35,637.84	17.13
	05	Mental Health Coordinator	1,370.69	35,637.84	17.13
	06	Deputy	1,050.70	27,318.24	13.13
	07	Deputy	1,050.70	27,318.24	13.13
	08	Deputy	1,050.70	27,318.24	13.13
	09	Deputy	1,050.70	27,318.24	13.13
	10	Deputy	1,050.70	27,318.24	13.13
	11	Deputy	1,050.70	27,318.24	13.13
	12	Deputy	1,050.70	27,318.24	13.13
	13	Deputy	1,050.70	27,318.24	13.13
	14	Deputy	1,050.70	<u>27,318.24</u>	13.13
		Total		\$493,665.04	
404	01	Human Resources Director	2,160.61	56,175.96	27.01
	02	HR Clerk	1,120.84	<u>29,141.84</u>	14.01
		Total		\$85,317.80	
405	01	Veterans Service Officer	1,149.80	29,894.88	14.37
	02	Asst. Veterans Service Officer	1,149.80	29,894.88	14.37
	03	Recept/Clerk	1,015.62	<u>26,406.00</u>	12.70
		Total		\$86,195.76	
406	01	Emergency Mgt. Coordinator	2,020.90	52,543.33	25.26
	02	Deputy Emergency Mgt. Coord.	1,196.37	<u>31,105.69</u>	14.95
		Total		\$83,649.02	
409	01	PBX Operator	1,052.27	27,359.07	13.15
	02	PT Auditor 24 hrs/wk @31.25/hr	1,500.00	39,000.00	18.75
	03	Contract CDA	2,307.69	60,000.00	28.85
	04	Deputy Collector	1,050.70	<u>27,318.24</u>	13.13
		Total		\$153,677.31	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
412	01	Information Systems Director	2,730.84	71,001.96	34.14
	02	Asst Director of Info Technology	2,119.92	55,117.92	26.50
	03	Network Systems Analyst II	1,847.07	48,023.76	23.09
	04	Help Desk	1,580.48	41,092.48	19.76
	05	Software Support Specialist	1,292.73	33,611.04	16.16
		Total		\$248,847.16	
		October 1, 2015 to June 30, 2016			
425	01	Court Administrator	1,952.41	50,762.74	24.41
	02	Deputy Court Administrator	1,598.96	41,573.00	19.99
	03	Indigent Defense Coordinator	1,237.87	32,184.55	15.47
	04	Deputy Court Administrator 1	1,190.26	30,946.68	14.88
		Half Year Total		77,733.49	
		July 1, 2016 to December 31, 2016			
425	01	Court Administrator	2,030.51	52,793.27	25.38
	02	Deputy Court Administrator	1,684.06	43,785.64	21.05
	03	Indigent Defense Coordinator	1,287.38	33,471.93	16.09
	04	Deputy Court Administrator 1	1,190.26	32,184.55	15.47
		Half Year Total		81,117.70	
		TOTAL for 2016		158,851.19	
428	01	DED Investigator	1,985.21	51,615.33	24.82
	02	DED Investigator	1,967.32	51,150.28	24.59
	03	DED Investigator	1,807.79	50,754.66	22.60
	04	DED Investigator	1,917.97	50,011.10	23.12
		Total		\$203,531.37	
429	01	Assistant District Attorney 1	3,765.61	97,905.85	47.07
	02	Assistant District Attorney 2	3,194.36	83,053.40	39.93
	03	Assistant District Attorney 3	3,071.50	79,859.00	38.39
	04	Assistant District Attorney 4	2,935.71	76,328.55	29.36
	05	Assistant District Attorney 5	2,284.07	59,385.71	28.55
	06	Assistant District Attorney 6	3,194.48	83,056.06	39.93
	07	Assistant District Attorney 7	3,005.51	78,143.15	37.57
	08	Assistant District Attorney 8	2,392.41	62,202.57	29.91
	09	Assistant District Attorney 9	2,524.83	65,645.52	31.56
	10	Assistant District Attorney 10	3,454.95	89,828.80	43.19
	11	Assistant District Attorney 11	2,415.41	62,800.65	30.19
	12	Assistant District Attorney 12	2,611.47	67,898.25	32.64
	13	Assistant District Attorney 13	3,005.51	78,143.17	37.57
	14	Assistant District Attorney 14	2,448.62	63,664.06	30.61
	15	Assistant District Attorney 15	2,337.57	60,776.73	29.22
	16	Assistant District Attorney 16	2,284.07	59,385.79	28.55
	17	Assistant District Attorney 17	2,284.07	59,385.79	28.55
	18	Assistant District Attorney 18	2,611.47	67,898.25	32.64
		Sub Total		1,295,361.30	

GENERAL FUND POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
	19	Ch Investigator	2,602.75	67,671.43	32.53
	20	District Courts Investigator	2,252.72	58,570.64	28.16
	21	District Courts Investigator	2,264.80	58,884.76	28.31
	22	District Courts Investigator	2,329.16	60,558.24	29.11
	23	County Courts Investigator	1,913.54	49,752.07	23.92
		Sub Total		295,437.14	
429	24	Executive Secretary/Office Mgr.	1,598.99	41,573.64	19.99
	25	Legal Secretary 1	1,217.40	31,652.40	15.22
	26	Legal Secretary 2	1,176.88	30,598.93	14.71
	27	Legal Secretary 3	1,240.18	32,244.58	15.50
	28	Legal Secretary 4	1,240.18	32,244.58	15.50
	29	Legal Secretary 5	1,256.20	32,661.17	15.70
	30	Legal Secretary 6	1,137.21	29,567.54	14.22
	31	Legal Secretary 7	1,079.04	28,055.16	13.49
	32	Legal Assistant	1,352.91	35,175.72	16.91
	33	Hot Check Coordinator	1,066.40	27,726.43	13.33
	34	Hot Check Clerk	1,030.97	26,805.32	12.89
	35	Scanner Clerk	1,056.24	27,462.36	13.20
	36	Scanner Clerk	1,056.24	27,462.36	13.20
	37	CDA Supplement		11,128.00	
		Sub Total		\$414,358.19	
		TOTAL		\$709,795.33	
430	00	District Clerk	2,418.27	62,875.00	30.23
	01	Chief Deputy	1,598.99	41,573.64	19.99
	02	Deputy-Civil Supervisor	1,370.69	35,637.84	17.13
	03	Deputy-Financial Supervisor	1,370.69	35,637.84	17.13
	04	Deputy-Criminal Supervisor	1,370.69	35,637.84	17.13
	05	Deputy	1,272.76	33,091.80	15.91
	06	Deputy	1,189.16	30,318.12	14.58
	07	Deputy	1,189.16	30,318.12	14.58
	08	Deputy	1,116.57	29,030.82	13.96
	09	Deputy	1,092.71	28,410.48	13.66
	10	Deputy	1,050.70	27,318.24	13.13
	11	Deputy - Imaging	1,050.70	27,318.24	13.13
		Total		\$417,167.98	

GENERAL FUND POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
440	01	30th District Court Reporter	2,600.00	67,600.00	32.50
	02	Bailiff/Coordinator	1,407.03	36,582.69	17.59
		Total		\$104,182.69	
441	01	78th District Court Reporter	2,600.00	67,600.00	32.50
	02	Bailiff/Coordinator	1,504.15	39,107.95	18.80
		Total		\$106,707.95	
442	01	89th District Court Reporter	2,600.00	67,600.00	32.50
	02	Bailiff/Coordinator	1,242.75	32,311.45	15.53
		Total		\$99,911.45	
444	00	Judge County Court Law #1	5,623.09	139,000.00	66.82
	01	Court Reporter	2,561.54	66,600.00	32.02
	02	Bailiff/Coordinator	1,378.22	35,781.76	17.20
		Total		\$241,381.76	
445	00	Judge County Court Law #2	5,623.09	139,000.00	66.82
	01	Court Reporter	2,561.54	66,600.00	32.02
	02	Bailiff/Coordinator	1,378.22	35,781.76	17.20
		Total		\$241,381.76	
446	01	Probate Audit Clerk	1,469.06	38,195.62	18.36
454		Central Magistrate Office			
	01	Chief Magistrate Clerk	1,363.56	35,452.56	17.04
	02	Magistrate Clerk	1,050.70	27,318.24	13.13
	03	Magistrate Clerk	1,050.70	27,318.24	13.13
		Total		90,089.04	
455	00	Judge - Justice of Peace 1-1	2,309.04	60,035.00	28.86
	01	JP Chief Clerk	1,363.56	35,452.56	17.04
	02	JP Clerk	1,125.14	29,253.60	14.06
	03	JP Clerk	1,050.70	27,318.24	13.13
		Total		\$152,059.40	
456	00	Judge-Justice of Peace 1-2	2,309.04	60,035.00	28.86
	01	JP Chief Clerk	1,363.56	35,452.56	17.04
	02	JP Clerk	1,050.70	27,318.24	13.13
	03	JP Clerk-Truancy Case Mgr.	1,140.77	29,659.91	14.26
		Total		\$152,465.71	

GENERAL FUND POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
457	00	Judge - Justice of Peace 2	1,867.42	48,553.00	23.34
	01	JP Clerk	1,125.14	29,253.60	14.06
		Total		\$77,806.60	
458	00	Judge - Justice of Peace 3	2,035.38	52,920.00	25.44
	01	JP Clerk	1,125.14	29,253.60	14.06
		Total		\$82,173.60	
459	00	Judge - Justice of Peace 4	1,649.50	42,887.00	20.62
	01	JP Clerk	1,050.70	27,318.24	13.13
		Total		\$70,205.24	
465	00	Public Defender	3,720.00	96,720.00	46.50
	01	Assistant Public Defender	2,448.62	63,664.06	30.61
	02	Assistant Public Defender	2,673.15	69,501.99	33.41
	03	Assistant Public Defender	2,611.47	67,898.28	32.64
	04	Assistant Public Defender	2,284.07	59,385.79	28.55
	05	Assistant Public Defender	2,337.57	60,776.73	29.22
	06	Investigator	1,423.68	37,015.60	17.80
	07	Legal Secretary	1,056.24	27,462.36	13.20
	08	Legal Secretary	1,050.70	27,318.24	13.13
	09	Receptionist/Clerk	1,050.70	27,318.24	13.13
	10	General Clerk	1,098.25	28,554.51	13.73
	11	Case Administrator	1,599.98	41,573.64	19.99
	12	Investigator	1,405.22	36,535.64	17.57
	13	Discretionary amount for Allocation		12,000.00	
		Total		\$655,725.08	
*495	00	County Auditor	3,715.38	96,600.00	46.44
	01	Chief Deputy/ Fin. Acct. Mgr.			
	02	Internal Audit Manager			
	03	Lead Financial Acct. IV			
	04	Financial Acct./Auditor			
	05	Financial Acct./Auditor			
	06	Financial Acct./Auditor			
	07	Financial Acct./Auditor			
	08	Financial Acct./Auditor			
	09	Financial Acct./Auditor			
	10	Accounts Payable Reviewer			
	11	Accounts Payable Clerk			
	12	Accounts Payable Clerk			
	13	Accounts Payable Clerk			
	14	Accounts Payable Clerk			
	15	Benefits Coordinator			
		Total		692,920.00	
				\$789,520.00	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
497	00	County Treasurer	2,418.27	62,875.00	30.23
	01	Chief Deputy	1,750.61	45,515.86	21.88
	02	Deputy	1,092.73	28,410.93	13.66
		Total		\$136,801.79	
499	00	Tax Assessor-Collector	2,418.27	62,875.00	30.23
	01	Chief Deputy	2,008.05	52,209.30	25.10
	02	Property Supervisor	1,600.25	41,606.57	20.00
	03	Motor Vehicle Supervisor	1,600.25	41,606.57	20.00
	04	Assistant Supervisor	1,425.52	37,063.46	17.82
	05	Assistant Supervisor	1,425.52	37,063.46	17.82
		Sub Total		\$272,424.36	
	06	Deputy Bookkeeper	1,425.52	37,063.46	20.00
	07	Deputy Bookkeeper	1,288.25	33,494.45	16.10
	08	Deputy Bookkeeper	1,180.63	30,696.35	14.76
		Sub Total		\$101,254.26	
	09	Deputy Substation	1,299.94	33,798.38	16.25
	10	Deputy Substation	1,056.24	27,462.36	13.20
	11	Deputy Substation	1,130.68	29,397.62	14.13
		Sub Total		\$90,658.36	
	12	Deputy Collector	1,323.67	34,415.43	16.55
	13	Deputy Collector	1,407.03	36,582.69	17.59
	14	Deputy Collector	1,244.24	32,350.12	15.55
	15	Deputy Collector	1,165.66	30,192.05	14.52
	16	Deputy Collector	1,050.70	27,318.24	13.13
	17	Deputy Collector	1,165.67	30,307.51	14.57
	18	Deputy Collector	1,083.14	28,161.62	13.54
	19	Deputy Collector	1,050.70	27,318.24	13.13
	20	Deputy Collector	1,050.70	27,318.24	13.13
	21	Deputy Collector	1,050.70	27,318.24	13.13
	22	Deputy Collector	1,050.70	27,318.24	13.13
	23	Deputy Collector	1,050.70	27,318.24	13.13
	24	Deputy Collector	1,050.70	27,318.24	13.13
	25	Deputy Collector	1,050.70	27,318.24	13.13
	26	Deputy Collector	1,050.70	27,318.24	13.13
	27	Deputy Collector		27,318.24	
			Funded in Dept. 409		
		SubTotal		\$465,191.82	
		TOTAL		\$929,528.80	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
510	01	Bldg Superintendent	1,789.26	46,520.70	22.37
	02	Bldg Engineer	1,316.84	34,237.78	16.46
	03	Bldg Engineer	1,260.34	32,768.74	15.75
	04	Bldg Engineer	1,260.34	32,768.74	15.75
	05	Janitor	1,171.62	30,462.18	14.65
	06	Janitor	1,074.98	27,949.36	13.44
	07	Janitor	1,074.98	27,949.36	13.44
	08	Janitor	1,074.98	27,949.36	13.44
	09	Janitor	1,074.98	27,949.36	13.44
		Total		\$288,555.58	
550	00	Constable #1	2,178.54	56,642.00	27.23
	01	Deputy	1,715.33	44,598.69	21.44
	02	Secretary 1/2	560.42	14,570.94	7.01
	03	Deputy	1,606.53	41,769.77	20.08
	04	Hrly. Deputy 16 hrs/wk @ \$17/hr	566.40	14,726.40	17.70
	05	Certificate Pay		3,000.00	
		Total		\$175,307.80	
551	01	Constable #2	1,017.15	26,446.00	12.71
552	01	Constable #3	1,017.15	26,446.00	12.71
553	01	Constable #4		4,752.00	
		Dep. Constable 20 hrs./wk @ \$17	708.00	18,408.00	17.70
		Total		\$23,160.00	
560	00	Sheriff	3,576.92	96,720.00	44.71
	01	Chief Deputy	2,892.95	75,216.60	36.16
	02	Deputy Chief	2,671.07	69,447.72	33.39
	03	Captain	2,402.20	62,457.12	30.03
		Subtotal		\$303,841.44	
04-07		Field Deputy, LT	2,178.53	56,641.68	27.23
		Subtotal		\$226,566.72	
08-12		Field Deputy, Sgt.	1,964.24	51,070.20	24.55
		Subtotal		\$255,351.00	
13-15		Field Deputy, Cpl.	1,715.33	44,598.60	21.44
		Subtotal		\$133,795.80	
16-38		Field Deputy	1,606.53	41,769.72	20.08
		Subtotal		\$960,703.56	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
560	39	Office Manager	1,598.99	41,573.64	19.99
	40	Records Supervisor	1,606.53	41,769.72	20.08
	41	Office Deputy	1,426.80	37,096.92	17.84
	42	Collections Supervisor	1,426.80	37,096.92	17.84
	43	Finance Clerk	1,244.24	32,350.20	15.55
	44	Community Services Deputy	1,606.53	41,769.72	20.08
	45	Receptionist	1,223.64	31,814.64	15.30
	46	Warrant Clerk	1,223.64	31,814.64	15.30
	47	ID Clerk II	1,146.56	29,810.52	14.33
	48	Receptionist	1,129.34	29,362.92	14.12
	49	ID Clerk II	1,146.56	29,810.52	14.33
	50	ID Clerk II	1,146.56	29,810.52	14.33
	51	ID Clerk II	1,146.56	29,810.52	14.33
	52	ID Clerk II	1,146.56	29,810.52	14.33
	53	ID Clerk II	1,146.56	29,810.52	14.33
	54	Collections Clerk	1,129.34	29,362.92	14.12
	55	Collections Clerk	1,129.34	29,362.92	14.12
	56	ID Clerk II	1,146.56	29,810.52	14.33
	57	Certificate Pay		30,600.00	
		Subtotal		\$622,648.80	
		Grand Total		\$2,502,907.32	
561	01	Captain Jail	2,606.86	67,778.28	32.59
	02-07	Lt. Jail	2,163.71	56,256.48	27.05
		Subtotal		\$405,317.16	
	08	Sgt. Transport	1,983.12	51,561.24	24.79
	09-17	Sgt. Jail	1,776.06	46,177.56	22.20
		Subtotal		\$467,159.28	
	18-27	Corporal Jail	1,594.76	41,463.72	19.93
		Subtotal		\$414,637.20	
	28	Admin Asst. Jailer	1,594.76	41,463.72	19.93
	29	Trustee Officer	1,594.76	41,463.72	19.93
	30	Trustee Officer	1,594.76	41,463.72	19.93
		Subtotal		\$124,391.16	
	31-35	Detention Deputy	1,375.67	35,767.32	17.20
	36	Deputy Comm Svc/Recruiting-Jail	1,606.53	41,769.72	20.08
	37-93	Jailer 1	1,289.28	33,521.40	16.12
		Subtotal		\$2,131,326.12	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
561	94-117	Jailer II	1,314.57	34,178.76	16.43
		Subtotal		<u>\$820,290.24</u>	
118-129	Jailer III	1,327.20	34,507.32	16.59	
		Subtotal		<u>\$414,087.84</u>	
130-141	Jailer IV	1,339.85	34,836.00	16.75	
		Subtotal		<u>\$418,032.00</u>	
142-147	Jailer V	1,365.12	35,493.24	17.06	
		Subtotal		<u>\$212,959.44</u>	
148-152	PT Jailer @ 36 hrs/wk @ \$15/hr	1,080.00	28,080.00	13.50	
		Subtotal		<u>\$140,400.00</u>	
153	Jail Clerk	1,050.70	27,318.24	13.13	
154	Certificate Pay		4,800.00		
155-156	Building Engineer	1,260.34	32,768.74	15.75	
157	Jail Facility Trusty Officer	1,594.76	41,463.72	19.93	
		Subtotal		<u>\$139,119.44</u>	
		GRAND TOTAL		<u>\$5,687,719.88</u>	
562	01	Security LT	2,143.10	55,720.68	26.79
	02	Security Guard	1,606.53	41,769.72	20.08
	03-06	Security Guard-Bailiff	1,579.57	41,068.80	19.74
	07	Certificate Pay		3,000.00	
		Total		<u>\$264,765.60</u>	
*570		Juvenile Probation			
		Probation Staff, 11 positions Salary set by Board of Judges		606,152.00	
		Juvenile Board (6 Judges)		44,928.00	
				<u>\$651,080.00</u>	
572*		Juvenile Detention			
	1-25	25 Positions - Salaries set by Board of Judges	5,212.50	895,655.00	

GENERAL FUND

POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
640	01	Hum. Serv. Off Mgr/Caseworker	1,598.99	41,573.64	19.99
	02	Case Worker	1,165.67	30,307.51	14.57
	03	Case Worker/Secretary	1,092.73	28,410.93	13.66
	04	Case Worker/Jail	1,116.45	29,027.71	13.96
	05	Claims Coordinator	1,116.45	29,027.71	13.96
	06	Receptionist	1,050.70	27,318.24	13.13
		Total		\$185,665.74	
665	01	Office Manager County Ag	1,087.19	28,266.96	13.59
	02	County Agent	480.00	12,480.00	6.00
	03	County Agent	480.00	12,480.00	6.00
		Total		\$53,226.96	
221	00	Commissioner Precinct #1	2,418.27	62,875.00	30.23
	01	General Foreman	1,759.99	45,759.74	22.00
	02	Operator	1,299.93	33,798.11	16.25
	03	Operator	1,092.73	28,410.93	13.66
	04	Operator	1,191.22	30,971.62	14.89
	05	Operator	1,092.73	28,410.93	13.66
	06	Operator	1,092.73	28,410.93	13.66
	07	Hourly up to \$10.50/hr.		50,000.00	
		Total		\$308,637.26	
222	00	Commissioner Precinct #2	2,418.27	62,875.00	30.23
	01	General Foreman	1,759.99	45,759.74	22.00
	02	Operator	1,092.73	28,410.93	13.66
	03	Asst. Foreman/Operator	1,299.94	33,798.33	16.25
	04	Operator	1,217.40	31,652.48	15.22
	05	Operator	1,188.75	30,907.51	14.86
	06	Operator	1,092.73	28,410.93	13.66
	07	Hourly up to \$10.50/hr.		50,000.00	
		Total		\$311,814.92	
223	00	Commissioner Precinct #3	2,418.27	62,875.00	30.23
	01	General Foreman	1,759.99	45,759.74	22.00
	02	Operator	1,092.73	28,410.93	13.66
	03	Operator	1,092.73	28,410.93	13.66
	04	Operator	1,217.40	31,652.48	15.22
	05	Operator	1,191.22	30,971.62	14.89
	06	Operator	1,092.73	28,410.93	13.66
	07	Hourly up to \$10.50/hr.		50,000.00	
		Total		\$306,491.63	

GENERAL FUND POSITIONS AND SALARIES FOR 2016

<u>Dept</u>	<u>Pos. No.</u>	<u>Position</u>	<u>Bi-Weekly</u>	<u>Yearly</u>	<u>Hourly</u>
224	00	Commissioner Precinct #4	2,418.27	62,875.00	30.23
	01	General Foreman	1,759.99	45,759.74	22.00
	02	Operator	1,388.82	36,109.22	17.36
	03	Operator	1,217.40	31,652.48	15.22
	04	Operator	1,328.84	34,549.82	16.61
	05	Operator	1,165.67	30,307.51	14.57
	06	Operator	1,217.40	31,652.48	15.22
	07	Operator	1,217.40	31,652.48	15.22
	08	Hourly up to \$10.50/hr.		<u>50,000.00</u>	
		Total		<u>\$354,558.73</u>	
225	01	1/2 Secretary	560.42	14,570.94	7.01
	02	Operator	1,171.27	30,435.00	14.63
	03	Operator	1,171.27	30,435.00	14.63
		Total		<u>\$75,440.94</u>	
237	01	Records Manager	1,384.62	36,000.00	17.31
238	01	Records Clerk	1,120.84	29,141.84	14.01
	02	Imaging Clerk	1,050.70	27,318.24	13.13
	03	Imaging Clerk	1,050.70	27,318.24	13.13
		Total		<u>\$83,778.32</u>	
242	01	Law Librarian	1,598.99	41,573.64	19.99

ATTACHMENT 2 EQUIPMENT LISTING

Services, projects, single items or lots of similar items costing \$5,000 or more will be capitalized. Special account or project numbers will be assigned to all capitalized items. Items costing below \$5,000 will be considered low cost items and controlled as such.

Purchase requests for individual items or lots of similar items costing \$1,000 or more must be submitted to Commissioners Court for approval before purchase. Purchase requests for services and projects, including repairs and maintenance, costing \$1,000 or more must be submitted to Commissioners Court for approval before purchase.

Exceptions to the prior approval rule are:

- 1) Consumables used in operations.
- 2) Emergency replacement parts and components necessary to keep utilities and heating/air conditioning systems and buildings in operation.
- 3) Emergency replacement equipment, components, and services necessary to keep the Local Area Network (LAN) and LAN based services operational. (C.O. 15.02.111)
- 4) Other purchases required to abate immediate emergencies involving public health and safety.
- 5) Purchases covered in #2 and #4 above should be submitted at the next Commissioners Court meeting with interim approval being given by the supervising Commissioner or County Judge.

Generally, all purchases greater than \$1,000, (services and non-emergency repairs and maintenance greater than \$2,000) must be submitted to Commissioners Court for prior approval. Departments anticipating purchases in excess of the limits above should consult with the Auditor's Office prior to incurring the expense.

All computers, printers, copiers, and accessories that connect to the County technology system are under the control of the Information Systems Director who controls the selection and placement of such equipment and maintains inventory in coordination with Commissioners Court.

Note: For 2016 the budget for most capital items and some lower cost items in the General Fund may be placed in Dept. 409, Non-Departmental, and expenditures for these items will be controlled by Commissioners Court. Departments and offices must submit a request to Commissioners Court for approval before the purchase is made. Please refer to the County Judge's Preface statement for the policy on purchasing which is to be followed during 2016.

2016 EQUIPMENT AND IMPROVEMENTS

<u>Dept.</u>	<u>Item</u>	<u>Qty.</u>	<u>Est. Cost</u>	<u>Budget Line</u>
406	Replacement Radios	4	10,000	100.406.5001
411	Financial Sys Software	TBD	500,000	100.411.5001
412	Necessary hardware & upgrades	TBD	199,960	100.412.5001
429	New Vehicle	1	32,400	100.429.5001
570	Vehicle Match	1	3,000	100.570.5001
409	Other Requirements	TBD	<u>630,007</u>	100.409.5001
TOTAL GENERAL FUND			1,375,367	
Fund 401	Improvement Projects		<u>2,972,513</u>	

NOTE: All capital expenditures require Commissioners Court approval before purchase.

2016 ROAD AND BRIDGE PCTS. EQUIPMENT/PROJECTS

Precinct	Item	Est. Cost	Budget Line
1	Replacement Items	\$70,000	221.210.5001
	Surplus Items	\$10,000	221.210.5001
2	Surplus Items as available	\$10,000	222.220.5001
3	Backhoe	\$70,000	223.230.5001
	Surplus and Other	\$30,000	223.230.5001
4	Surplus Items as available	\$10,000	224.240.5001
Joint R & B	Projects, Joint Use Equipment	\$200,000	225.250.5001
	ROW Purchase	\$100,000	225.250.5102

Note: Billing

Some projects should be completed and billed for reimbursement in 2015. Remainder of projects should be

Other Fund Capital Expenditure

<u>Fund</u>	<u>Item</u>	<u>Amounts</u>	<u>Budget Line</u>
236	Security Enhancements Project	\$55,000	236.400.5001
239	District Clerk Archiving Equipment	\$10,000	239.235.5001