



**Lori Bohannon, County Clerk
Wichita County**

~ MARRIAGE APPLICATION INFORMATION ~

- ❖ The County Clerk's office is available to write marriage licenses during the following hours:
 - **Monday – Wednesday and Friday** from **8:00am** until **4:30pm**.
 - **Thursdays** from **7:30am** until **5:00pm**.
- ❖ The Office is located in the Wichita County Courthouse, 900 7th Street, Room 250 - Wichita Falls, TX 76301

What you must bring in order to apply for a Marriage License:

- ❖ The cost for the license is **\$82.00**. Cash and some credit cards are accepted.
This fee **DOES NOT** include the cost of the ceremony. If one of our Justices of the Peace are performing the ceremony, you will need to contact their office directly for the times and dates that they are available, and to inquire about their fee.
- ❖ Both of the applicants need to be present to purchase the license.
 - If one of the applicants cannot be here, please call for further information.
 - *Due to State law effective September 1, 2013 marriage by proxy cannot be performed unless the absent applicant is active duty military and stationed/deployed overseas.*
- ❖ Both applicants must be over the age of 18. If not, the parent(s) that have custody must come with the applicant(s) and provide a **VALID** form of ID. **Please call with any questions.**
- ❖ Both applicants must provide one of the following **VALID** forms of identification.
 - ◆ Drivers License/State issued ID card
 - ◆ Passport
 - ◆ Military ID card
- ❖ Both applicants will also need to provide their social security numbers and places of birth (city/county/state -or- city/country, if outside the U.S.)
- ❖ There is a 72 hour waiting period from the time you purchase the license, until you can get married.
 - If one/both of the applicants are Active Duty Military, the waiting period is waived. Must provide Active Duty Military ID.
- ❖ The Marriage License is valid for 90-days from the time of purchase. You must have a ceremony performed before the 91st day. If the ceremony is not performed within the 90 days, the license then becomes void. If you still desire to be married after that date, a new license must be purchased.
- ❖ If either party has been divorced, the divorce decree must have been signed by the Judge 30 days prior to the purchase of the new marriage license. By state law, we are not allowed to write the license until the 31st day.

IF YOU HAVE ANY FURTHER QUESTIONS REGARDING MARRIAGE PLEASE CALL 940-766-8175.