

**AFFIDAVIT OF ABSENT APPLICANT**

The Wichita County Clerk's Office will NOT accept this document, if it is not complete and filled out correctly. Please print or type all information.

1. \_\_\_\_\_  
(Full Name of Applicant, include Maiden name if Female)

2. \_\_\_\_\_  
(Address of Applicant)

3. \_\_\_\_\_ Date of Birth      4. \_\_\_\_\_ Social Security Number      5. \_\_\_\_\_ Age of Applicant

6. \_\_\_\_\_  
(Place of Birth of Applicant – City, County, State)

7. If divorced, did divorce occur within last 30 days? (Even if never married)       YES     NO     N/A

8. I am not presently married and the other party is not presently married.       TRUE     FALSE

9. I am not presently delinquent in the payment of court-ordered child support.       TRUE     FALSE

10. The other Applicant is not related to me as an ancestor or descendant by blood or adoption, a brother or sister, of the whole or half blood or by adoption; or a parent's brother or sister of the whole or half blood.       TRUE     FALSE

11. I, \_\_\_\_\_, do hereby declare that I desire to marry  
(Absent applicant's name)

\_\_\_\_\_ who is \_\_\_\_\_ years of age, and resides at

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

12. Approximate date of marriage \_\_\_\_\_  
Month/date/year (affidavit expires 30 days from date of acknowledgement)

13. I am unable to appear personally before the County Clerk for the issuance of the license because \_\_\_\_\_

**#14 CAN ONLY BE COMPLETED IF BOTH OF THE FOLLOWING STATEMENTS ARE TRUE:**

- I am a currently a member of the Armed Forces of the United States of America.
- I am currently stationed/deployed in another country in support of combat or other military operation.

14. If I am not able to attend the ceremony, I appoint \_\_\_\_\_, an adult person, as my proxy  
at the ceremony. (Proxy's full name as it appears on ID)

**WARNING: THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT CAN BE 2-10 YEARS IN PRISON AND A FINE OF UP TO \$10,000.**  
(HSC, SEC. 195.003)

**NOTARY  
OATH OF APPLICANT**

I solemnly swear (or affirm) that the information I have given in this affidavit is true and correct on this \_\_\_\_\_, 20\_\_\_\_.  
Date signed

\_\_\_\_\_  
Signature of absent applicant

\_\_\_\_\_  
Printed name of absent applicant

Subscribed and sworn to me on this date: \_\_\_\_\_, 20\_\_\_\_.  
Date

Notary Signature: \_\_\_\_\_

Notary Public, in and for \_\_\_\_\_ (SEAL)  
County State

Type of ID used for Notarization: \_\_\_\_\_

## INSTRUCTIONS FOR FILLING OUT THE AFFIDAVIT OF ABSENT APPLICANT FOR MARRIAGE LICENSE

The form is to be filled out by the person unable to appear before the County Clerk. ALL QUESTIONS MUST BE ANSWERED.  
Examples of different types of ID's that are acceptable:

1. A Valid Driver's License (it cannot be expired)
2. Active Military ID (It cannot be expired)
3. Valid Passport (it cannot be expired)

These ID's must all be original NO COPIES are accepted, also the Affidavit of Absent Applicant for Marriage License must be the original form not a faxed copy or a copy of the form.

1. NAME – Fill in your name exactly as it appears on your identification. Put your First Name, Middle initial (if applicable) and Last Name in that order. Fill in your maiden name in the space provided, if you have been married before.
2. ADDRESS – Fill in your current address and be sure to include your City, State and Zip Code.
3. DATE OF BIRTH – Fill in the month, day and year you were born.
4. AGE – Fill in your current age.
5. SOCIAL SECURITY NUMBER – Fill in your Social Security Number.
6. PLACE OF BIRTH – Fill in the City, County and State where you were born.
7. DID YOUR DIVORCE OCCUR WITHIN LAST 30 DAYS, please check Yes, No or N/A (*If your divorce was less than 31 days prior to the date of application, please stop here.* You must wait until the 31<sup>st</sup> day to apply, unless a waiver was granted in your divorce decree – in this case, you will need to provide a copy of the decree.)
8. I AM NOT PRESENTLY MARRIED AND THE OTHER APPLICANT IS NOT PRESENTLY MARRIED, please check True or False.
9. I AM NOT PRESENTLY DELINQUENT IN THE PAYMENT OF COURT ORDERED CHILD SUPPORT – please check True or False.
10. THE OTHER APPLICANT IS NOT RELATED TO ME BY BLOOD, ADOPTION, A BROTHER OR SISTER, OF THE WHOLE OR HALF BLOOD, OR BY ADOPTION, OR A PARENT'S BROTHER OR SISTER OF THE WHOLE OR HALF BLOOD – please check True or False.
11. THE PARTY I DESIRE TO MARRY IS – Fill in the name of the person you desire to marry on this line. Make sure the name appears exactly as on the ID presented to the County Clerk: First Name, Middle Initial (if applicable) and Last Name.
12. AGE – Fill in the current age of the person you desire to marry.
13. ADDRESS – Fill in the current address of the person you desire to marry.
14. APPROXIMATE DATE OF MARRIAGE – Fill in the date you are planning to have the ceremony performed. Even if you don't know, we still need an approximate date.
15. REASON APPLICANT IS NOT ABLE TO APPEAR BEFORE THE COUNTY CLERK FOR ISSUANCE OF THE LICENSE – Please fill in the reason you are unable to be in the County Clerk's office on the day the license is purchased.
16. IF THE ABSENT APPLICANT IS UNABLE TO ATTEND THE CEREMONY: Per State law effective September 1, 2013; You may only appoint someone to stand in for you at the time of the ceremony (marriage by proxy), if you are a member of the Armed Forces of the United States of America AND are stationed/deployed in another country in support of combat or other military operation, at the time that the license is issued. The person appointed as "Proxy" must be over the age of 18 and have a valid State Issued ID.

\*\*\*\*SIGN YOUR NAME IN FRONT OF A NOTARY (EXACTLY AS IT IS PRINTED ON YOUR ID)\*\*\*\*

- PLEASE MAKE SURE THE NOTARY FILLS IN THE STATE AND COUNTY.
- MAKE SURE THE NOTARY FILLS IN THE DAY, MONTH AND YEAR.
- MAKE SURE THE NOTARY HAS SIGNED HIS OR HER NAME TO YOUR FORM.
- MAKE SURE THE NOTARY'S STAMP OR SEAL IS CLEAR, LEGIBLE AND DOES NOT COVER ANY OF THE WRITTEN WORDS.

\*\*\*\*\*CEREMONY MUST BE PERFORMED WITHIN 90 DAYS AFTER THE LICENSE IS PURCHASED\*\*\*\*\*