

**MINUTES OF THE COMMISSIONERS COURT  
REGULAR SESSION  
MAY 14, 2018**

BE IT REMEMBERED, that on the 14<sup>th</sup> day of May, 2018 A.D. at 10:01 a.m. the Honorable Commissioners Court of Wichita County, Texas met in regular session at the Courthouse in Wichita Falls, Texas pursuant to adjourning May 11, 2018, with the following members present:

- Honorable Woodrow W. Gossom, Jr., County Judge
- Commissioner Mark Beauchamp, Precinct No. 1
- Commissioner Lee Harvey, Precinct No. 2
- Commissioner Barry Mahler, Precinct No. 3
- Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Watts

Pledge of Allegiance                      Pledge to the Texas Flag

Judge Gossom introduced Wichita County’s new Game Warden, Dillan Conley.

Motion made by Commissioner Beauchamp and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 18.05.407 through 18.05.415:

18.05.407            To approve and ratify the minutes for the May 7, 2018 regular session and the May 9 & 11, 2018 special sessions.

18.05.408            To file Galls invoice #9312247 in the amount of \$449.65 with the County Auditor for payment processing for one (1) Weathertech Systems Airflow Duty Jacket and six (6) Hidden Agenda Pull Down panel Sets that completes the purchase order that was approved in Court Order 18.02.195 to be paid by transfer from 100.560.4255, Uniforms, to line determined by the County Auditor.

18.05.409            To authorize County Judge to sign confirmation letter accepting TXDOT’s full obligation to Wichita County under the 2018 County Rider Program. A copy of the letter is attached hereto as Exhibit “A”.

18.05.410            To file Lance Spruiell Business Forms invoice #180412-043 in the amount of \$2,563.21 with the County Auditor for payment processing for 1,100 legal case binders for the County Clerk with payment from 100.403.3306, Books & Binders.

18.05.411            To file Pinnacle Elevator invoice #050318-05 in the amount of \$900.00 with the County Auditor for elevator inspections with payment from the following budget lines by transfer from Supply and Operations lines as needed:

<b>Building</b>	<b>Nbr of elevators</b>	<b>Inspection fee</b>	<b>Budget line</b>
Courthouse Annex	2	\$300.00	100.516.4474
Courthouse	2	300.00	100.510.4474
Courthouse Jail	1	150.00	100.511.4474
Lindemann Annex	1	150.00	100.524.4474
	<b>TOTAL</b>	<b>\$900.00</b>	

18.05.412            To authorize County Auditor and Treasurer to issue a check in the amount of \$120.00 to Texas Department of Licensing and Regulation as filing fee for Report of Inspection at \$20.00 per elevator for 6 elevators with payment from budget lines as follows by transfer from available Supply and Operations lines as needed with payment to accompany the inspection reports:

<b>Building</b>	<b>Nbr of reports</b>	<b>Filing fee</b>	<b>Budget line</b>
Courthouse Annex	2	\$40.00	100.516.4474
Courthouse	2	40.00	100.510.4474
Courthouse Jail	1	20.00	100.511.4474
Lindemann Annex	1	20.00	100.524.4474
	<b>TOTAL</b>	<b>\$120.00</b>	

18.05.413 To file Wayne Methvin's invoice #481148 in the amount of \$2,500.00 with the County Auditor for payment processing for a 10-ton AC unit for the Sprague Evidence Room to be paid from Fund 401, Permanent Improvement Fund, to line determined by the County Auditor.

18.05.414 To file Texas Department of State Health Services Asbestos Abatement/Demolition Notification fee invoice #2018001710 with the County Auditor for payment processing for asbestos removal for the Lindemann Cooling Tower Project with payment from Fund 404, Limited Tax Note.

18.05.415 To AMEND Court Order 18.04.373 dated April 30, 2018 to file application and certification for payment #1 in the amount of \$31,048.15 with the County Auditor for payment processing to Yates-Litteken for Project 13203-16783.03 WC LEC – Amendment #1 – Firing Range Fence, with payment from Fund 404 Limited Tax Note.

Motion carried unanimously.

18.05.416 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to approve the regular bills for payment.

Motion carried unanimously.

18.05.417 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to authorize IT Department to purchase the following items:

Topaz SignatureGem	\$385.98
Epson TM-H600iv Receipt Printer	\$661.09
Epson TM-T88V Receipt Printer	\$290.49
MMR MediaPLUS Cash Drawer	\$300.00
Fujitsu fi-7160 Document Scanner	\$879.99
Topaz GemView	\$557.00
	PLUS SHIPPING

To be paid from Fund 403, Tyler Technologies Software Acquisition budget as established by the County Auditor.

Motion carried unanimously.

18.05.418 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to approve Microsoft quote #US05082018BS07 in the amount of \$3,998.00 for a Microsoft Surface Studio and a 2-year Microsoft Commercial Complete for Business for the 30<sup>th</sup> District Court for Odyssey to be paid from Fund 403, Tyler Technologies Software Acquisition budget as established by the County Auditor.

Motion carried unanimously.

18.05.419 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to approve advertising for bids for a 10-cyd single axel dump truck for Precinct #1 and to solicit finance offers.

Motion carried unanimously.

18.05.420 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to accept Breegle's proposal for carpeting in the Courthouse elevators at a cost of \$1,300.00 to be paid from 100.510.4452, Repairs & Maintenance, Buildings, to line determined by the County Auditor.

Motion carried unanimously.

18.05.421 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to approve proposal from Santa Rosa Construction at a cost of \$2,512.88 for an archway above the west end of the existing lobby on the 2<sup>nd</sup> Floor to be paid from the 2016 Limited Tax Note.

Motion carried unanimously.

18.05.422 Motion made by Commissioner Mahler and seconded by Commissioner Watts allow the County Clerk to hire a temporary employee, Rene Raby, to train the Mental Health Clerks at a cost of up to \$12.50 per hour, plus temporary staffing fees, to be paid from 100.403.1295, Temporary.

Motion carried unanimously.

18.05.423 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to establish a uniform allowance plan for uniformed personnel in the Sheriff's Office effective May 14, 2018 and conclude the Galls portal, except for back ordered merchandise, and pay the balance of 2018 allowances not used in one lump sum to employees from General Fund Contingencies, with additional required payroll expenses, once the Sheriff's and Auditor's offices have reconciled these balances.

Motion carried unanimously.

With no further action to be taken, Commissioners Court was adjourned at 12:24 p.m. and will meet in a special session Thursday, May 17, 2018 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS