

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
DECEMBER 18, 2017**

BE IT REMEMBERED, that on the 18th day of December, 2017 A.D. at 10:00 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning December 15, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Mark Beauchamp, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Watts

Pledge of Allegiance Pledge to the Texas Flag

Chief Deputy Derek Meador introduced his guests, Verity and John Meador.

Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 17.12.903 through 17.12.927.

17.12.903 To approve and ratify the minutes for the December 11, 2017 special session and December 15, 2017 work session.

17.12.904 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for November, 2017.

17.12.905 To file O'Connor's invoice #100508740 in the amount of \$1,395.80 with the County Auditor for payment processing for law books to be paid from 100.429.4832, Law Books.

17.12.906 To authorize the expense of up to \$2,500.00 for the purchase of office supplies and incidentals for the Wichita County Law Enforcement Center (LEC) Project, with payment from 2017 LEC Bond Proceeds.

17.12.907 To file Tyler Technologies invoice #060-8499 in the amount of \$10,472.00 with the County Auditor for payment processing for Project #109730, Software Services, for period January 1, 2018 to March 31, 2018 with payment from Fund 403 budget line as assigned by the County Auditor

17.12.908 To file Tyler Technologies invoice #020-15515 in the amount of \$119,702.79 with the County Auditor for payment processing for the Tyler Odyssey Project to be paid by transfer from Fund 238 to appropriate budget line(s) as determined by the County Auditor

17.12.909 To authorize County Judge to sign the 2018 Wichita County Resolution for the Indigent Defense Grant Program. A copy of the resolution is attached hereto as Exhibit "A".

17.12.910 To authorize County Judge to send letter to the Texas Department of Transportation requesting striping on 1.8 miles of Holman Road in accordance with the County Rider Program. A copy of the letter is attached hereto as Exhibit "B".

17.12.911 To amend Court Order 17.12.856 dated December 4, 2017 to correct the payment amount for the Wichita Appraisal District to be four quarterly payments as billed for a total of \$455,173.95.

17.12.912 To file Harper Perkins Architects, Inc. invoice #2 in the amount of \$15,870.08 with the County Auditor for payment processing for architectural services and reimbursable expenses for Project No. 16800.00, CDA Civil Division Office Renovations, with payment from Fund 404, Limited Tax Note.

17.12.913 To file application and certificate for payment #1 in the amount of \$50,926.65 for payment to Santa Rosa Construction, Inc. with the County Auditor for payment processing for the District Attorney Civil Division Office Renovation Project No. 16800.00 with payment from Fund 404, Limited Tax Note.

17.12.914 To approve a cell phone for the First Assistant District Attorney, Ron Poole, at a cost not to exceed \$50.00 per month to be paid from the Department 429 funds determined by the County Auditor.

17.12.915 To accept and approve the Criminal District Attorney's 2018 anticipated budget for the Hot Check Fund, DED Forfeiture Fund, and the Asset Forfeiture Fund

17.12.916 To approve \$12,812.69 for postage for mass mail out for voter registration cards to be paid by transfer from 100.491.4361 to line determined by the County Auditor.

17.12.917 To authorize transfer of \$5,000.00 into postage account 20-001 for voter certificates that will be returned during the mass mail out to be paid by transfer from 100.491.4361 to line determined by the County Auditor

17.12.918 To amend Court Order 17.12.867 dated December 4, 2017 to read as follows:

To award low bid of \$67,000.00 for security fencing for the new Law Enforcement Center Firing Range to Pro Insulation & Fence, for a total cost of \$85,203.00 to include contingencies with payment from Fund 404, Limited Tax Note.

17.12.919 To file U & D Enterprises, Inc. invoice #13509 in the amount of \$5,523.52 with the County Auditor for payment processing for signage for Precinct #2 to be paid by transfer from Precinct #2 Department 210 Supply and Operation lines as available to line determined by the county Auditor.

17.12.920 To file Mobile Phone of Texas, Inc. invoice #91648 in the amount of \$995.00 with the County Auditor for payment processing for accessories for the Emergency Management Office's donated vehicle to be paid by transfer from department 406 Emergency Management Supply and Operations budget lines as available to line determined by the County Auditor.

17.12.921 To amend Court Order 17.12.883 dated December 11, 2017 to read as follows:

To file IEA, Inc. invoice #2066-02 in the amount of \$12,180.30 with the County Auditor for payment processing for engineering services for Precinct #2 Bohner Road Project with payment from General Fund Contingencies with reimbursement from FEMA and Precinct #2.

17.12.922 To file WebFire invoice #33038 in the amount of \$235.00 with the County Auditor for payment processing for service relocation of the Constable's Office from the Courthouse to the Courthouse Annex with payment from the 2016 Limited Tax Note Fund, Civil Division Office Renovations

17.12.923 To file Warren Cat invoice #S1305201 in the amount of \$120,000.00 with the County Auditor for payment processing for 2018 Cat Model 140 M3 Motor Grader Ser. No. N9D00920 with payment from Precinct #3 2017 Capital Expenditure budget and Supply and Operation lines, as available, by transfer to line assigned by the County Auditor. Purchase was authorized by Court Order 17.11.814 dated November 13, 2017.

17.12.924 To authorize respective Precinct Commissioners to sign Warren Cat Buy Board quotes for 2018 purchases for:

<u>Precinct</u>	<u>Item</u>
2	D6K2 XL Tractor
4	140 M# Motor Grader

17.12.925. To file OnSolve invoice #ECN-029522 in the amount of \$15,000.00 with the County Auditor for payment processing for CodeRed Services for period January 1, 2018 through December 31, 2018 at total cost of \$15,000.00 (\$10,000.00 for Code Red® and \$5,000.00 for Code Red Weather Warning®) to be paid from EMO budget line 100.406.4098, Emergency Services as approved in Court Order 17.10.730 dated October 16, 2017.

17.12.926 To file Chief invoice #304435 in the amount of \$19,052.88 with the County Auditor for payment processing for Delta Helmets for the Sheriff's Office to be funded from line(s) determined by the County Auditor and then reimbursed by the Homeland Security Grant.

17.12.927 To file Harper Perkins Architects, Inc. invoice #5 in the amount of \$180,785.87 with the County Auditor for payment processing for architectural services and/or reimbursable expenses for Project No. 16783.02, Law Enforcement Center (LEC) with payment from 2017 LEC Bond Fund.

Motion carried unanimously.

17.12.928 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the emergency and regular bills for payment

Motion carried unanimously.

17.12.929 Motion made by Commissioner Mahler and seconded by Commissioner Watts to accept bid for Indigent Burial/Cremation Bids for 2018 to Falls Funeral Home.

Motion carried unanimously.

17.12.930 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to table awarding bid for Road Materials for first half of 2018 submitted by Zack Burkett Co., Rockin A Trucking, P & G Construction, Asphalt & Fuel Supply, Bulk & Construction Materials, Dolese Bros., Ergo Asphalt, Rooker Asphalt, Big City Crushed Concrete, and T & G Construction, Inc. until next Commissioners Court meeting.

Motion carried unanimously.

17.12.931 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to table awarding of Janitor/Paper bids for 2018 submitted by Wilson Office Supply, J-Systems, Mayfield Paper Co., and Wagner Supply until next Commissioners Court meeting.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed with no action taken.

17.12.932 Motion made by Commissioner Harvey and seconded by Commissioner Watts to direct payment of payroll and claims.

Motion carried unanimously.

17.12.933 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to approve County Clerk's travel reimbursement request for one additional night's hotel cost and two meals for the day before the conference to be present at a County Clerk's meeting.

Motion carried unanimously.

17.12.934 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve quote from Commercial & Industrial Electronics, Inc. at a cost not to exceed \$9,240.00 for 23 analog dome cameras for Juvenile Detention to be paid by transfer from 100.572.1200, to line(s) determined by the County Auditor.

Motion carried unanimously.

17.12.935 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to approve the purchase of the following equipment items to be used for New Employee Orientation (NEO) at a total cost of up to \$2,200.00, plus shipping and delivery, to be paid by transfer from 100.409.5001 to line(s) determined by the County Auditor:

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|--|-------------------------------|
| 1 – Samsung UN55MU7000 55” Smart LED TV (2017 Model) | Estimated cost up to \$900.00 |
| 1 – Samsung HW-M360/ZA Sound Bar and Subwoofer | Estimated cost up to \$200.00 |
| 1 – Mini Computer (attached to TV) | Estimated cost up to \$800.00 |
| 1 – Cart for TV | Estimated cost up to \$250.00 |

Motion carried unanimously.

17.12.936 Motion made by Commissioner Harvey and seconded by Commissioner Watts to authorize IT Department to purchase additional hard-drives from Dell Computing for a total cost not to exceed \$1,747.62 to be paid from 100.412.3152, Computer Software, to line determined by the County Auditor.

Motion carried unanimously.

17.12.937 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to purchase a portable PA system with cordless microphones and accessories at a cost of up to \$1,800.00 for use by Wichita County, stored in the IT Department offices for sign out, to be paid by transfer from General Fund Contingencies to line(s) determined by the County Auditor.

Motion carried unanimously.

17.12.938 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve Warren Cat BuyBoard quote in the amount of \$81,800.00 for a 2018 299D2 Compact Track Loader Ser No. FD202942 with a five year repurchase for Joint Road & Bridge use with payment from 225.250.5001, Capital Expenditures 2017 budget line.

Motion carried unanimously.

17.12.939 Motion made by Commissioner Harvey and seconded by Commissioner Watts to accept Warren Cat BuyBoard quote in the amount of \$59,000.00 for one (1) new model 80 HDG Trailer for Precinct #2 with payment from 222.220.5001, Capital Expenditures 2018 budget line.

Motion carried unanimously.

Closed session with Harper Perkins was postponed until January, 2018.

Court recessed at 11:24 a.m. and went into a closed session at 1:37 p.m. for a briefing and discussion with Wichita County District Attorney’s Office, and Brad Altman to discuss potential litigation involving opioid epidemic on behalf of Wichita County. This meeting was closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney).

Court reconvened in open session at 2:50 p.m. with no action to be taken.

With no further action to be taken, Commissioners Court was adjourned at 2:51 p.m. and will meet in a special session on Friday, December 22, 2017 in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS