

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
DECEMBER 4, 2017**

BE IT REMEMBERED, that on the 4<sup>th</sup> day of December, 2017 A.D. at 10:02 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning December 1, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Mark Beauchamp, Precinct No. 1  
Commissioner Lee Harvey, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Jeff Watts, Precinct No. 4

Invocation by Judge Gossom

Pledge of Allegiance                      Pledge to the Texas Flag

Presentation of Certificates and Service Awards to:

Kimberly Ames, Courthouse Security, for 10 years of service to Wichita County  
Marcial Zenon, Jr., Detention Officer, for 10 years of service to Wichita County  
Terry Walsh, Detention Officer, for 10 years of service to Wichita County  
Deborah S. Choate, Deputy Treasurer, for 10 years of service to Wichita County

Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to approve and authorize the following consent agenda items 17.12.852 through 17.12.865, with a change to item #7:

17.12.852            To approve and ratify the minutes for the November 27, 2017 special session and December 1, 2017 work session.

17.12.853            To file Mobile Phone of Texas, Inc. invoice 10643583 in the amount of \$2,081.35 with the County Auditor for payment processing for replacement of Duplexer at the Downtown Jail Repeater to be paid by transfer from 100.561.4465, Jail – Repair & Maintenance, Other Communication Equipment to line determined by the County Auditor.

17.12.854            To designate each Monday of each month (or Tuesday, if Monday is a holiday) as regular Commissioners Court meetings and to designate each Friday of each month (or Wednesday or Thursday, if a holiday) as special meetings for the year 2018.

17.12.855            To approve and authorize the following 2018 payment schedule for the nine rural fire departments as follows: Cameron Gardens, Kamay, Wichita East and Wichita West to receive \$13,875.00 each on January 1, 2018 and July 1, 2018 for a total of \$111,000.00; and Iowa Park, Burkburnett, and Electra to receive \$19,562.50 each on January 1, 2018 and July 1, 2018 for a total of \$117,375.00; and Punkin Center and Cashion to receive \$5,000.00 each on January 1, 2018 making a grand total of \$238,375.00 for the departments, plus additional payment of up to \$3,000.00 for respite vehicle insurance.

17.12.856            To approve and authorize the following payment schedules for 2018:

Children’s Aid Society of West Texas – Twelve monthly payments of \$2,625.00 for a total of \$31,500.00.

Senior Citizens Services of North Texas – One payment of \$3,300.00 for Senior Citizens Services of North Texas, Inc. of Wichita Falls, one payment of \$900.00 for Senior Citizens Activity Center of Burkburnett, one payment of \$900.00 for The Friendly Door, Inc. of Iowa Park, and one payment of \$900.00 for Electra Service Corporation of Electra for a total of \$6,000.00 to be paid in January.

Aging Special Assessment - Payment of up to \$8,000.00 as billed by NORTEX.

Wichita Falls-Wichita County Public Health District – One payment of \$94,027.00 paid in January, and twelve monthly payments of \$4,147.50 for a total of \$49,770.00, with the combination of both totaling \$143,797.00. Additionally, quarterly payments totaling up to \$34,316.00 for county share match for smoking caseation grant.

Helen Farabee MHMR Centers – Twelve monthly payments of \$9,993.75 for a total of \$119,925.00.

Foster Parents Association – One payment of \$2,966.00 paid in January.

Wichita County Soil and Water Conservation District – One payment of \$4,500.00 paid in January.

8th Administrative District – One payment of \$10,932.00 paid in January.

Wichita Appraisal District – Four quarterly payments as billed for a total of \$421,421.47.

Wichita Falls Board of Commerce & Industry – Payments totaling \$31,500.00 as billed.

SAFB MAC – Payments totaling \$18,000.00 as billed.

Patsy's House – One payment of \$18,000.00 in January.

Child Advocates – One payment of \$12,330.00 in January.

17.12.857 To continue employment of county employees for 2018.

17.12.858 To pay hourly county road workers up to \$12.50 per hour, plus salary or agency expense during 2018.

17.12.859 To authorize the County Auditor to release the county payroll on designated paydays for 2018 (bi-weekly and Fridays) and on days other than the routine days when holidays or other events preclude processing on the regular paydays.

17.12.860 To reappoint R.J. Bob Hampton, County Treasurer, as Financial Advisor over the Interest and Sinking Fund and as Investment Officer to invest all county funds whenever available for 2018.

17.12.861 To file Harper Perkins Architects, Inc. invoice #4 in the amount of \$271,178.80 with the County Auditor for payment processing for architectural services and reimbursable expenses for Project No. 16783.02, Wichita County Law Enforcement Center (LEC) with payment from 2017 LEC Bond Proceeds.

17.12.862 To file the City of Wichita Falls invoice dated November 21, 2017 in the amount of \$18,873.67 with the County Auditor for payment processing for maintenance reimbursement for Trustee Properties per Interlocal Agreement.

17.12.863 To approve Resolution authorizing the City of Wichita Falls to transfer ownership of Trustee properties at 810 Dallas Street and 812 Dallas Street to Habitat for Humanity for the construction of low to moderate income housing and to authorize the City Manager to execute the deed.

17.12.864 To accept or reject bids as presented for 52 excess City Trustee parcels and authorize the City of Wichita Falls to execute deeds to convey title.

17.12.865 To file Jeffrey S. Ward & Associates, Inc. invoice #2, dated November 1, 2017, in the amount of \$3,200.00 with the County Auditor for payment processing for services assisting with the buyout properties to be paid from FEMA Fund 260 as determined by the County Auditor.

Motion carried unanimously.

17.12.866 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the regular bills for payment.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed next with no action taken.

17.12.867 Motion made by Commissioner Watts and seconded by Commissioner Harvey to award low bid of \$67,000.00 for security fencing for the new Law Enforcement Center Firing Range to Pro Insulation & Fence, for a total cost of \$85,203.00 to include contingencies.

Motion carried unanimously.

17.12.868 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to approve Martin Auto Sales invoice #250329 in the amount of \$4,800.00 with the County Auditor for payment processing to stripe and paint the Jail's 2009 Chevy Van, Unit #9096, to be paid by transfer from DCIF Funds to line determined by the County Auditor.

17.12.869 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve quote from SKC Communications in the amount of \$1,165.00 for Vaddio Quick Connect equipment in the Commissioners Courtroom Video Room, to be paid from 100.409.5001, Capital Expenditure, by transfer to a budget line as determined by County Auditor.

Motion carried unanimously.

17.12.870 Motion made by Commissioner Watts and seconded by Commissioner Mahler to authorize IT Department to purchase a new next generation Firewall at a cost of up to \$60,000.00, to be paid by transfer from 100.412.5001, Capital Expenditures, to line determined by the County Auditor.

Motion carried unanimously.

17.12.871 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve quote from Foxit Software, Inc. in the amount of \$1,350.38 to renew software maintenance for 51 Foxit PhantomPDF Business licenses to be paid by transfer from 100.412.3151, Computer Software, to line determined by the County Auditor.

Motion carried unanimously.

17.12.872 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to authorize IT Department to renew maintenance and support on the FCC licensed microwave radios with Alpha Omega Wireless, Inc. in the amount of \$15,000.00 to be paid from 100.412.4646, LSE/Maintenance Computer #1 and authorize County Judge to sign quote. A copy of the quote is attached hereto as Exhibit "A".

Motion carried. Commissioner Beauchamp, Judge Gossom, Commissioner Mahler, and Commissioner Watts for. Commissioner Harvey against.

17.12.873 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to authorize IT Department to purchase Xerox Versalink B605 B/W Multifunction printer from Benchmark Business Solutions at a cost of \$2,530.00 for Constable Precinct 1 Office to be paid by transfer from 100.412.5001, Capital Expenditures to line determined by the County Auditor.

Motion carried. Commissioner Beauchamp, Judge Gossom, Commissioner Mahler, and Commissioner Watts for. Commissioner Harvey against.

17.12.874 Motion made by Commissioner Watts and seconded by Commissioner Mahler to authorize IT Department to purchase five (5) additional PolyCom RealPresence Clariti Concurrent User License at a cost of \$2,610.00 each, for a total cost of \$13,050.00, and five (5) Partner Premier Software Service 8 x 5 three year RealPresence Clariti Concurrent user License at a cost of \$1,409.40 each, for a total cost of \$7,047.00, from SKC Communications, for a grand total of \$20,097.00. \$15,000.00 to be paid by transfer from 100.412.3151, Computer Software to line determined by the County Auditor and \$5,097.00 to be paid by transfer from JP 1-1 Technology Fund to line determined by the County Auditor.

Motion carried unanimously.

17.12.875 Motion made by Commissioner Harvey and seconded by Commissioner Watts to review and direct payment of payroll and claims.

Motion carried unanimously.

17.12.876 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize County Auditor and Treasurer to issue check in the amount of \$34,644.11 payable to Guarantee Title with memo "For sale of buyout property, 4975 Miriam Lane, Wichita Falls, by Terry and Abby Young", to be paid from FEMA Fund 260 as determined by the County Auditor.

Motion carried unanimously.

Court went into closed session at 11:24 a.m. for briefing and discussion with Wichita County District Attorney's Office and D'Lyn Davison of Davison Rugeley, LLP, via telephone regarding status and approval of settlement of *Mistie Huff, et al v. Wichita County*, Civil Action No. 7:16-CV-0071-O. Meeting closed pursuant to Texas Government Code, Sec. 551.071. (Consultation with Attorney)

Court went back into open session at 12:09 p.m. for the following action:

17.12.877 Motion made by Commissioner Watts and seconded by Commissioner Harvey to approve the settlement of *Mistie Huff, et al v. Wichita County*, Civil Action No. 7:16-CV-0071-O, and authorize County Judge to sign all necessary paperwork to finalize the settlement and authorize \$4,000.00 in attorney fees and expenses to be made payable to Matt Burns/Stephen Dubner, and the County will pay all fees up to the time of the granting of the guardianship, but not the parent's attorney's fees, to be paid from General Fund Contingencies.

With no further action to be taken, Commissioners Court was adjourned at 12:14 p.m. and will meet in a work session on Friday, December 8, 2017 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS