

**MINUTES OF THE COMMISSIONERS COURT  
REGULAR SESSION  
OCTOBER 10, 2017**

BE IT REMEMBERED, that on the 10<sup>th</sup> day of October, 2017 A.D. at 10:04 a.m. the Honorable Commissioners Court of Wichita County, Texas met in regular session at the Courthouse in Wichita Falls, Texas pursuant to adjourning October 6, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Mark Beauchamp, Precinct No. 1  
Commissioner Lee Harvey, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Jeff Watts, Precinct No. 4

Invocation by Dr. John Ward, Chaplain

Pledge of Allegiance                      Pledge to the Texas Flag

Presentation of Certificate and Service Award to Mark Brewer, Precinct 1 Constable, for 35 years of service to Wichita County.

Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 17.10.687 through 17.10.712:

17.10.687            To approve and ratify the minutes for the October 2 & 6, 2017 special sessions.

17.10.688            To amend court order 17.06.417 dated June 5, 2017 to read as follows:

To approve Texhoma Door & Gate invoice #1775 in the amount of \$3,800.00 to remove and replace existing door on Precinct #2 Barn to be paid by transfer from Precinct #2 Supplies and Operations budget, as available, to line determined by the County Auditor.

17.10.689            To approve and authorize County Judge to sign the Tax Resale Deed for the resale of 0 W. 6<sup>th</sup> Street, Burkburnett, Wichita County, Texas. A copy of the deed is attached hereto as Exhibit "A".

17.10.690            To file certification of 7 hours of continuing education credit received from the 95<sup>th</sup> Annual County Judges & Commissioners Association of Texas Conference, September 26 – 28, 2017, for County Judge Woodrow Gossom, Jr.

17.10.691            To file certification of 4 hours of judicial education received from the Texas Judicial Academy, Constitutional County Judges, 95<sup>th</sup> Annual County Judges & Commissioners Association of Texas Conference, September 26, 201, for County Judge Woodrow Gossom, Jr.

17.10.692            To authorize County Judge to sign Hired Hands, Inc. Agreement for Sign Language Interpreting Services November 1, 2017 Addendum. A copy of the agreement is attached hereto as Exhibit "B".

17.10.693            To file MWH Group, P.C. invoice #654060 in the amount of \$5,000.00 with the County Auditor for payment processing for interim billing for audit services with payment from 100.409.4005, Audit Services.

17.10.694            To file Web Fire Communications, Inc. invoice #32639 in the amount of \$235.00 with the County Auditor for payment processing for the removal of old phone equipment from jail annex with payment from Fund 404, Limited Tax Note.

17.10.695            To file Trinity Hughes Construction invoice no. one in the amount of \$12,555.06 with the County Auditor for payment processing for extra work at the Firing Range with payment from Fund 404, Limited Tax Note.

17.10.696 To file Mayfield Paper Company invoice #2213404 in the amount of \$5,936.00 and invoice #2214822 in the amount of \$2,968.00 with the County Auditor for payment processing for toilet paper for the jail to be paid from 100.561.3302, Cleaning & Janitorial Supplies, to line determined by the County Auditor.

17.10.697 To authorize County Judge to sign Adult Education and Literacy Division Interagency Agreement for period July 1, 2017 to June 30, 2018 with Region 9 Education Service Center. A copy of the agreement is attached hereto as Exhibit "C".

17.10.698 To accept Constable Precinct 1 Monthly Report for September and Quarterly Report for period of July 1, 2017 through September 30, 2017.

17.10.699 To authorize Commissioner Beauchamp to sign letter requesting Funding from Work Services Corporation to provide dental services to low income, disabled citizens living in Wichita County. A copy of the letter is attached hereto as Exhibit "D".

17.10.700 To authorize County Judge to sign letter of support for a 2017 Defense Economic Adjustment Assistance Grant (DEAAG) for Sheppard AFB Main Gate Upgrade Project to be submitted by the City of Wichita Falls on behalf of Sheppard AFB. A copy of the letter is attached hereto as Exhibit "E".

17.10.701 To transfer up to \$2,200.00 from 100.572.3202, Food Supplies, for radios for the Juvenile Detention Center, to line determined by the County Auditor.

17.10.702 To amend the JP #1.1's 2017 travel budget by transfer of \$868.00 from Department 455 JP 1.1 Supply and Operations budget lines as available to budget line 100.455.4304, Travel / Out of County Employee to cover travel related expenses throughout the remainder of the year.

17.10.703 To file Terracon invoice #T931225 in the amount of \$3,550 for payment processing for Energy Audit Studies and Field Work for Preliminary Audit for Wichita County Facilities as approved in Court Order 17.04.289 to be paid from Permanent Improvement Fund.

17.10.704 To file CC Quality Implement Co. invoice dated September 25, 2017 in the amount of \$4,477.55 with the County Auditor for payment processing for Precinct #2 John Deere 5320 clutch repair to be paid from 222.220.5003, Supplies and Operations budget, to line determined by the County Auditor.

17.10.705 To file Web Fire Communications, Inc. invoice #32257 in the amount of \$500.00 with the County Auditor for payment processing as part of the original install of the new NEC phone system with payment from Fund 404, Limited Tax Note.

17.10.706 To file Web Fire Communications, Inc. invoice #31779 in the amount of \$2,890.00 with the County Auditor for payment processing for installation of replacement paging system, amplifier and controller with payment from Fund 404, Limited Tax Note.

17.10.707 To file certification of 15 hours of continuing education credit received from the 95<sup>th</sup> Annual County Judges & Commissioners Association of Texas Conference, September 26 – 28, 2017, for Commissioner Lee Harvey.

17.10.708 To amend Court Order 17.10.677 dated October 2, 2017 to include charges for a breaker and a contactor pole needed to replace B2 Compressor for the new chiller and to file Texoma Heating & Air, Inc. invoice #09756 in the amount of \$1,740.53 and Wichita A/C Supply Co. invoice #146305 in the amount of \$6,320.67 to be paid from 100.510.5001, Capital Expenditures to line assigned by County Auditor.

17.10.709 To file SBA Towers invoice #IN66011583 in the amount of \$1,040 with the County Auditor for payment processing for tower site rent to be paid by transfer from General Fund Contingencies to line determined by the County Auditor.

17.10.710 To amend the Constable #4's 2017 travel budget by transfer of \$2,000.00 from General Fund Contingencies 100.409.4902 to budget line 100.553.4302, Travel / In County Employee to cover patrol mileage expenses throughout the remainder of the year.

17.10.711 To authorize County Judge to sign Amendment #01 to Inmate Telephone Service Agreement with Global Tel Link Corporation. A copy of the agreement is attached hereto as Exhibit "F".

17.10.712 To approve Firing Range change order to reduce cost from Trinity Hughes and Action Target by \$30,000 and add \$2,000 for second mobilization for training on site. A copy of the change order is attached hereto as Exhibit "G".

Motion carried unanimously.

17.10.713 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the regular bills for payment.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed with no action taken.

17.10.714 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to accept proposal from Santa Rosa Construction for the new CDA-Civil Division offices and second floor renovations. Commissioner Watts will be the owner's point of contact for the project.

Motion carried unanimously.

General Business item #9 was heard next.

17.10.715 Motion made by Commissioner Mahler and seconded by Commissioner Watts to name Tommy Smyth project manager for improvements to first floor of the 6<sup>th</sup> Street Annex building allowing him to collect bids and coordinate work through the Commissioners Court for replacement flooring, ceiling tiles, lighting, wall treatments and countertops and to include Harper Perkins Architects, Inc., as needed, to develop bid documents and site plans.

Motion carried unanimously.

General Business item #4 was heard next.

17.10.716 Motion made by Commissioner Beauchamp and seconded by Commissioner Watts to direct the County Auditor to delay payment of two weeks of the overtime accrued during the pay period ending November 30 to the following pay period ending December 14 and actually paid on December 22. Subsequent overtime payments will be delayed by two weeks. Approval of payroll related disbursements by Commissioners Court will be on regularly scheduled Monday (or Tuesday, if a holiday is on Monday) Commissioners Court meetings.

Payroll Period of November 17 – 30, 2017

- Overtime earned during the payroll period of November 17 – 30, 2017 will be delayed until the payroll that will end on 12/14/17 which has an official pay date of 12.22.17.

Payroll Period of December 1 - 14, 2017

- Overtime earned during the payroll period of December 1 - 14, 2017 will be delayed until the payroll that will end on 12/28/17 which has an official pay date of 01.05.18.

Motion carried unanimously.

17.10.717 Motion made by Commissioner Beauchamp and seconded by Commissioner Mahler to approve quote from Solar Winds in the amount of \$5,390.00 to renew annual maintenance for network performance monitoring software and Web Help Desk software to be funded from 100.412.3151, Computer Software.

Motion carried unanimously.

17.10.718 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize IT Department to spend up to \$7,500.00 for the purchase of SSL certificates for Internet facing servers to provide security for their internet applications to be paid from 100.412.3151, Computer Software and transferred to the appropriate line as determined by the County Auditor.

Motion carried unanimously.

17.10.719 Motion made by Commissioner Harvey and seconded by Commissioner Mahler to name the court room at the Judge Arthur R. Tipps Juvenile Justice Center in honor of Judge Robert P. Brotherton and approve shared expenses from Juvenile Probation Department budget and Permanent Improvement Fund.

Motion carried unanimously.

17.10.720 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp approve ADT's quote dated October 3, 2017 in the amount of \$2,363.75, less any included taxes and/or discount offered with one-half of installation price due on order and ongoing monthly service fee of \$119.44 for a new security system for the Precinct #4 site, payment from 224.241Camp Expense budget, as determined by the County Auditor with a proportionate amount from the JP's Courthouse Security Fund or Technology Fund, as appropriate, for the initial project and monthly fee.

Motion carried unanimously.

17.10.721 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp approve the County Treasurer's Report for August, 2017 and authorize County Judge and Commissioners to sign affidavit certifying compliance with Section 114.026(c) for August, 2017. A copy of the affidavit is attached hereto as Exhibit "H".

Motion carried unanimously.

Court recessed at 11:36 a.m. and reconvened back into open session at 1:42 p.m. for discussions with Rameshea Brandon on health benefit plans, HRA benefits and deductibles, and other options.

No action was taken on this item at this time.

With no further action to be taken, Commissioners Court was adjourned at 3:43 p.m. and will meet in a special session on Wednesday, October 11, 2017 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS