

**MINUTES OF THE COMMISSIONERS COURT**  
**SPECIAL SESSION**  
**JUNE 5, 2017**

BE IT REMEMBERED, that on the 5<sup>th</sup> day of June, 2017 A.D. at 10:03 a.m. the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning June 2, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Mark Beauchamp, Precinct No. 1  
Commissioner Lee Harvey, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Jeff Watts, Precinct No. 4

Invocation by Derek Meador, Chief Deputy Sheriff

Pledge of Allegiance

Pledge to the Texas Flag

Commissioner Beauchamp introduced two Linebackers from the Wichita Falls Nighthawks, Christopher Martin and Robert Haynes. Nighthawks contribute a tremendous amount of time to Wichita Falls youth. Please support their last home game of the season, Saturday, June 10 at 7:05 p.m.

Motion made by Commissioner Harvey and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 17.06.400 through 17.06.413, with changes to #6 and #12 and the removal of #7:

17.06.400 To approve and ratify the minutes for the May 30 & 31, 2017 special sessions, the June 1, 2017 budget work sessions and the June 2, 2017 work session.

17.06.401 To adopt and authorize County Judge to sign resolution authorizing and approving the reappointment of Michael Smith to the Board of Directors of the Nortex Housing Finance Corporation. A copy of the resolution is attached hereto as Exhibit "A".

17.06.402 To file JTS invoice #3465 in the amount of \$62,160.00 for Microwave installation and configuration services for the Microwave proposal authorized in Court Order 16.10.655, to be paid from the 2016 Limited Tax Note Fund Budget as established by the County Auditor.

17.06.403 To amend Court Order 16.03.157 to add the cost of three (3) additional consoles not included in original Web Fire quote at a cost of \$678.00, with payment from Fund 404, 2016 Limited Tax Note, as established by the County Auditor.

17.06.404 To file Mark's Plumbing invoice #001618490 in the amount of \$3,486.44 with the County Auditor for payment processing for plumbing supplies for the jail to be paid from 100.511.3312, Maintenance & Carpentry Supplies.

17.06.405 To amend Department 553, Constable Precinct 4, 2017 travel budget by transfer of \$508.00 from 100.409.4902, General Fund Contingencies to budget line 100.553.4304, Travel / Out of County Employee to cover travel related expenses throughout the remainder of the year.

17.06.406 To authorize County Judge to sign Form 14991 – Closing Agreement on Final Determination. A copy of the form is attached hereto as Exhibit "B".

17.06.407 To amend Precinct #2 2017 budget by transferring up to \$12,000 from 222.220.3865, Asphalt/Sealing Oil, to budget lines 222.220.1XXX and 222.220.2XXX, for overtime expenses and related benefit costs incurred on the Holman Road project.

17.06.408 To file BlueLine Rental invoice #41549420001 in the amount of \$1,631.67 with the County Auditor for payment processing for rental of machinery for work on the Firing Range to be paid from the 2016 Limited Tax Note funds budget as established by the County Auditor.

17.06.409 To recognize as an unanticipated revenue source the proceeds from:

1. Limited Tax Note Series 2016 that is accounted for in Fund 404 LTN Series 2016 Projects:
  - a. The LTN was not included in the original budget for 2017.
  - b. County Auditor recommends that this increase be recognized as revenue in the 2017 budget and therefore available for appropriation.
  - c. A formal budget amendment will increase both revenues and expenditures by \$3,773,862.75, the net proceeds remaining from the LTN.
  - d. Fund 404 will be included in the 2018 budget.
2. Finance Contract with Pilgrim Bank that is accounted for in Fund 403 – Tyler Tech Software Acquisition
  - a. The Finance Contract was not included in the original budget for 2017.
  - b. County Auditor recommends that this increase be recognized as revenue in the 2017 budget and therefore available for appropriation.
  - c. A formal budget amendment will increase both revenues and expenditures by \$2,842,605.88, the net proceeds remaining from the Finance Contract.  
Fund 404 will be included in the 2018 budget.

17.06.410 To file Tyler Technologies invoice #025-189023 in the amount of \$616.65 with the County Auditor for payment processing for the Tyler Eagle Project to be paid by transfer from Software Implementation fund to appropriate budget line(s) as determined by the County Auditor.

17.06.411 To file Tyler Technologies invoice #020-14164 in the amount of \$50,680.13 with the County Auditor for payment processing for the Tyler Odyssey Project to be paid from Software Implementation fund to appropriate budget line(s) as determined by the County Auditor.

17.06.412 To file MWH Group invoice dated May 25, 2017 in the amount of \$15,000.00 with the County Auditor for payment processing for audit services for year ended December 31, 2016 to be paid from 100.409.4005, Audit Services.

17.06.413 To file Texoma Heating & Air, Inc. invoice #8565 in the amount of \$1,598.02 with the County Auditor for payment processing for work performed on the Firing Range to be paid from the 2016 Limited Tax Note funds budget as established by the County Auditor.

Motion carried unanimously.

17.06.414 Motion made by Commissioner Beauchamp and seconded by Commissioner Mahler to approve the emergency and regular bills for payment.

Motion carried unanimously.

17.06.415 Motion made by Commissioner Harvey and seconded by Commissioner Watts to take Proposals for the Bohner Road Bridge project submitted by Pierce R & B, LLC, Reece Construction Co, Inc., Coppell Construction Co. Inc., and Hodges and Son Construction Co. Inc. under advisement and to bring back to Commissioners Court in two weeks.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed with no action taken.

Outstanding construction issues with the firing range were discussed with no action taken.

17.06.416 Motion made by Commissioner Watts and seconded by Commissioner Harvey to approve reimbursement requests for uniform shirts submitted by Sheriff's Office employees Holly Johnston, William Rutledge, Jeff Lee, Scott Chapel, and Kristian Valdez for the first quarter of 2017 to not exceed \$300.00 for 2017.

Motion carried unanimously.

17.06.417 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to approve Texhoma Door & Gate estimate of \$2,785.00 to remove and replace existing door on Precinct #2 Barn to be paid by transfer from Precinct #2 Supplies and Operations budget, as available, to line determined by the County Auditor.

Motion carried unanimously.

Court offered Harper Perkins Architects, Inc. and HOK Architects the opportunity to discuss General Business item #7 in the afternoon session.

Court recessed at 11:20 a.m. and reconvened in a closed session at 11:28 a.m. to discuss the following items:

Briefing and discussion with Wichita County District Attorney's Office regarding proper procedures for selling, exchanging, or leasing county property. This meeting is closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney).

Briefing and discussion with Steve Shelton, Law Offices of Stephen R. Shelton, and Meredith Kennedy, Wichita County Criminal District Attorney's Office regarding possible purchase of real property at 1008 7th Street. Meeting closed pursuant to Section 551.072 of the Texas Government Code (deliberation regarding real property) and Section 551.071 of the Texas Government Code (consultation with attorney).

With no action taken on closed session items, Court recessed at 12:20 p.m. for lunch and reconvened in open session at 1:32 p.m. to discuss General Business item #7.

17.06.418 Motion made by Commissioner Harvey and seconded by Commissioner Watts to amend the contractual relationship with Harper Perkins Architects and HOK Architects and to hire both firms at a fee percentage of 7.64%, which includes associates, consultants, experts, and supervisors to complete the design of the new jail and law enforcement center.

Motion carried unanimously.

General Business item #8 regarding construction methodology and delivery system was tabled until after a scheduled work session.

Court immediately went into a budget work session with the Criminal District Attorney's Office.

With no further action to be taken, Commissioners Court was adjourned at 4:21 p.m. and will meet in a work session on Tuesday, June 6, 2017 at 9:00 a.m. in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK

\_\_\_\_\_  
WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS