

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
MARCH 20, 2017**

BE IT REMEMBERED, that on the 20<sup>th</sup> day of March, 2017 A.D. at 10:03 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning March 17, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Mark Beauchamp, Precinct No. 1  
Commissioner Lee Harvey, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Beauchamp

Pledge of Allegiance

Pledge to the Texas Flag

Presentation of Service Award and Certificate to Amanda Cameron, Human Resources Assistant, for five years of service to Wichita County.

Motion made by Commissioner Harvey and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 17.03.218 through 17.03.229, with the removal of items #3 & #4:

17.03.218 To approve and ratify the minutes for the March 13, 2017 special session and the March 17, 2017 Work Session.

17.03.219 To amend Court Order 17.01.78 dated January 23, 2017 to read as follows:

To approve Champions Clinic to perform drug screening and physical examinations on named employees of the Wichita County Sheriff's Office at a cost not to exceed \$15,000.00 to be paid by transfer from General Fund Contingencies to Departments 560, 561 and 562 budget lines as determined by the County Auditor.

17.03.220 To file James Lane Air Conditioning and Plumbing invoices #112247 in the amount of \$2,762.31 and #111976 in the amount of \$2,272.16 with County Auditor for payment processing for plumbing work for Juvenile cells with payment from 100.521.4454, Repair & Maintenance, Building Equipment.

17.03.221 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for February, 2017.

17.03.222 To file Faith Enterprises invoice #13 in the amount of \$3,365.00 with the County Auditor for payment processing for tree service on Dove Lane and Clover Lane in Precinct #2 to be paid by transfer from 222.220.4071, Grounds Maintenance Service to line determined by the County Auditor.

17.03.223 To file Cheney Electric LLC invoices #33064 in the amount of \$2,310.25 and #33063 in the amount of \$3,370.00 with the County Auditor for payment processing for two 5-ton HVAC units installed in the Precinct #2 Barn to be paid from Permanent Improvement Fund, or as otherwise determined.

17.03.224 To authorize adding a line to the County's US Cellular Phone contract for the Jail Captain at a cost of \$199.99 for a Samsung Galaxy 7 with a monthly cost of \$49.11, plus any applicable taxes and/or fees, to be paid from 100.561.4344, Cellular Phone, or line as determined by the County Auditor.

17.03.225 To recognize \$151,364.00 in proceeds and related expenses from the Lease Agreement for a 2016 Caterpillar Small Wheel Loader for Road and Bridge Precinct #2. This unanticipated revenue source and related expense was not included in the original budget for 2016. The County Auditor recommends that this increase be recognized as revenue in the 2016 budget and therefore available for appropriation. This formal budget amendment will increase both revenues and expenditures by \$151,364.00 - the price of the wheel loader of \$151,114 and a \$250 filing fee. This court order is required for compliance with generally accepted accounting principles.

17.03.226 To recognize \$108,728 in proceeds and related expenses from the Lease Agreement for a 2016 Caterpillar Small Wheel Loader for Road and Bridge Precinct #4. This unanticipated revenue source and related expense was not included in the original budget for 2016. The County Auditor recommends that this increase be recognized as revenue in the 2016 budget and therefore available for appropriation. This formal budget amendment will increase both revenues and expenditures by \$108,728 - the price of the wheel loader of \$108,478 and a \$250 filing fee. This court order is required for compliance with generally accepted accounting principles.

17.03.227 To amend the funding for the 2016 purchase of accessories for a DVM-800 vehicle camera for Constable #1. Court Order 15.10.654 had proposed payment from the Justice of the Peace Technology Fund. Our research indicated that a camera for a constable does not meet the statutory requirements of the JP Technology Fund. The entire cost of the camera, accessories and labor has been charged to the General Fund, Constable #1 Department 550 budget. \$3,030 has already been transferred from General Fund Contingencies for this purchase, and the remaining balance will be funded from within Constable #1 Department 550's Supplies and Operations as available.

17.03.228 To authorize County Judge to sign Letter of Commitment to participate in the Texas Mother-Friendly Worksite Technical Assistance and Support Program. A copy of the LOC is attached hereto as Exhibit "A".

17.03.229 To approve and authorize County Judge to sign First Amendment to Health Services Agreement for Inmate Health Services between Southwest Correctional Medical Group, Inc. and Wichita County. A copy of the amendment is attached hereto as Exhibit "B".

Motion carried unanimously.

17.03.230 Motion made by Commissioner Mahler and seconded by Commissioner Beauchamp to approve the emergency and regular bills for payment.

Motion carried unanimously.

General Business items #3 and #4 were heard next.

Jail work orders were discussed with no action taken.

17.03.231 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve the purchase of a new laptop for the Criminal District Attorney's Office in the amount of \$1,330.74 from Dell, Inc. to be paid by transfer from Department 429 Supplies and Operations budget lines to appropriate line(s) determined by the County Auditor.

Motion carried unanimously.

Received presentation from Roger Parsons from Parsons Roofing regarding roof surveys of Wichita County Facilities and general roof inspections.

Court took a brief recess at 10:59 a.m. then went into a closed session at 11:03 a.m. for briefing and discussion with Wichita County District Attorney's Office regarding damage to flood plain and possible remedies. This meeting was closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney).

Court went back into open session at 11:32 a.m. with no action to be taken on closed session item.

With no further action to be taken, Commissioners Court was adjourned at 11:33 a.m. and will meet in a special session on Monday, March 27, 2017 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS