

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
NOVEMBER 21, 2016**

BE IT REMEMBERED, that on the 21st day of November, 2016 A.D. at 10:07 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning November 18, 2016, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Mahler

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to approve and authorize the following consent agenda items 16.11.711 through 16.11.728, with modification to #11:

16.11.711 To approve and ratify the minutes for November 14, 2016 special session and the November 18, 2016 work session.

16.11.712 To file Wichita Pipe Supply Co. invoice #228927 in the amount of \$7,200.00 with the County Auditor for two (2) Rheem 200 gallon water heaters for Sprague Jail with payment from 100.512.XXXX budget line as assigned by the County Auditor and transfer(s) from other budget lines as needed to make up deficit.

16.11.713 To authorize the Sheriff's Office to purchase (300) cases of toilet paper for the Jail from Empire Paper at \$29.72 per case for a total of \$8,916.00 to be paid by transfer from 100.561.3202, Food and Food Supplies, to appropriate line as determined by the County Auditor.

16.11.714 To amend Court Order 16.10.654 dated October 24, 2016 to read as follows:

To authorize County Judge to sign acceptance of WAVE System proposals for Wichita County, Texas Courthouse and Annex from SecureTech Systems, Inc. for a total amount of \$44,729.50, which includes ten (10) wireless door contacts at a cost of \$1,250.00, and an additional proposal of \$3,100.00 for equipment for the Lindeman Building, and allow \$500.00 for additional equipment, to be paid from 2016 Tax Note Fund Budget as established by County Auditor. A copy of the proposals are attached hereto as Exhibit "A".

16.11.715 To file Certificate of 6 hours of educational training during the Rolling Plains County Judges & Commissioners Conference in Vernon on November 3, 2016 for Commissioners Ray Gonzalez, Lee Harvey, and Barry Mahler.

16.11.716 To amend Court Order 16.10.643 dated October 24, 2016 to read as follows:

To file the following invoices with the County Auditor for payment processing for replacing 10-ton A/C rooftop unit at Sprague Annex with new unit with payment from budget lines as assigned by Auditor with transfers as needed to fund:

<u>INVOICE</u>	<u>VENDOR</u>	<u>AMOUNT</u>
132952	Wichita A/C Supply Co.	\$8,302.00
7655	Texoma Heating & Air, Inc.	3,061.66
17577	Willen Electric Co.	1,287.11

16.11.717 To authorize County Judge to sign the Final Plat of French Country Meadow, Lot 1 Block 1, prepared by Salter Engineering & Surveying, Inc.

16.11.718 To authorize transfer of up to \$40,000 from Department 492, Primary Elections and 100.409.4902, Non-Departmental Contingencies to Department 490, Elections for election expenses.

16.11.719 To amend Court Order 16.09.517 dated September 6, 2016 to read as follows:

To set salaries for 2016 General Election workers and authorize County Treasurer to release checks after audit: (List attached) Clerks will be paid at the higher rate if they attend the 2016 Election School.

<u>Position</u>	<u>Hourly Rate</u>	<u>Attended 2016 Election School</u>
*Judges	\$12.00	\$12.00
*Presiding Judge	12.00	12.00
*Alt. Judges	10.00	10.00
Clerks	7.50	8.50
*All Early Voting Clerks	12.00	12.00
Online training	7.00 (must present certificate)	

Salaries for Primary Elections will be paid according to state law.

*Must attend current election school

16.11.720 To amend Court Order 16.09.541 dated September 12, 2016 to read as follows:

To accept Texoma Trailer Body & Welding estimate #151 in amount of \$3,507.10 for equipping Precinct #2 new service truck with grill guard, running board, dump body tarp and light bar to be paid by transfer from Precinct #2 Supply and Operations budget lines as available to appropriate budget line as determined by the County Auditor.

16.11.721 To transfer up to \$40,000 from Department 560 budget lines as available, with the balance from 100.409.4902, General Fund Contingencies to Department 512, Sprague Annex to fully fund the projected expenses for the remainder of 2016.

16.11.722 To file Texoma Heating & Air, Inc. invoice #6554 in the amount of \$3,452.30 with the County Auditor for payment processing for replacing air conditioning condenser on Courthouse Annex roof with payment from budget line as assigned by the County Auditor by transfer from other Department 516 lines as available.

16.11.723 To amend Precinct #1's 2016 travel budget by transfer of \$2,000.00 from Department 221 Supply and Operation lines as available, to budget line 221.210.4304, Travel / Out of County Employee to cover travel related expenses throughout the remainder of the year.

16.11.724 To amend Precinct #2's 2016 travel budget by transfer of \$2,000.00 from Department 222 Supply and Operation lines as available, to budget line 222.220.4304, Travel / Out of County Employee to cover travel related expenses throughout the remainder of the year.

16.11.725 To amend Court Order 16.10.625 dated October 17, 2016 to read as follows:

To file Tyler Technologies invoice #025-169366 in the amount of \$11,000.00 with the County Auditor for payment processing for data conversion recording for Tyler Odyssey to be paid by transfer from General Fund Contingencies to appropriate budget line(s) as determined by the County Auditor.

16.11.726 To authorize the purchase of (1) FI-7160 Desktop Scanner from B&H Photo in the amount of \$884.42 and (1) Zebra GK-420t Desktop Printer from Barcode Grant in the amount of \$417.00 for Tyler Eagle, for a total amount of \$1,301.42 to be paid by transfer from fund 238 to appropriate budget line(s) as determined by the County Auditor.

16.11.727 To authorize County Judge to sign Certificate of Substantial Completion for Job No. 16789.00, Wichita County Sprague Building Re-Roofing Project. A copy of the certificate is attached hereto as Exhibit "B".

16.11.728 To authorize budget amendment to transfer \$61.00 or more, if needed, to Department 492 budget line 100.492.4302, Travel, as required to cure deficit from available Department 492 budget lines or from General Fund Contingencies, if necessary, with possible state reimbursement later.

Motion carried unanimously.

16.11.729 Motion made by Commissioner Mahler and seconded by Commissioner Harvey to approve the emergency and regular bills for payment.

Motion carried unanimously.

16.11.730 Motion made by Commissioner Gonzalez and seconded by Commissioner Harvey to accept the canvass of ballots on the election results of the November 8, 2016 General Election

Motion carried unanimously.

16.11.731 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize Commissioners to hire a Commissioners Secretary through a temporary agency to be paid \$10.00 per hour, plus temporary agency staffing fee of \$5.00 per hour, for a total salary of \$15.00 per hour, and to approve up to a ten (10) day overlap in 100.409.1295, Temporary.

Motion carried unanimously.

No jail work orders were received.

Court recessed at 10:52 a.m. and went into a work session at 1:37 p.m. for Personnel Policy Review, Section 1- Personnel Procedure through Section 2.01 – 2.10 and general budget discussions

With no further action to be taken, Commissioners Court was adjourned at 4:05 p.m. and will meet in a work session on Wednesday, November 23, 2016 in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS