

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
SEPTEMBER 19, 2016**

BE IT REMEMBERED, that on the 19th day of September, 2016 A.D. at 10:04 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a regular session at the Courthouse in Wichita Falls, Texas pursuant to adjourning September 16, 2016, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Watts

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 16.09.545 through 16.09.556 with revision to #5:

16.09.545 To approve and ratify the minutes for the September 12, 2016 regular session, the September 12, 2016 Public Hearing on the 2017 Budget and the September 16, 2016 work session.

16.09.546 To approve payment for flu shots for full- time County employees, part-time employees to include CSCD, and any retirees that are on the County's health insurance plan, at a cost of up to \$25.00 per shot as a Wellness Benefit, to be paid from line determined by the County Auditor, funded by General Fund Contingencies.

16.09.547 To record certification of 6.5 hours of continuing education received from the Texas Association of Counties 2016 Legislative Conference, August 24-26, 2016, for Commissioner Ray Gonzalez.

16.09.548 To file Tyler Technologies invoice #025-166693 in the amount of \$8,016.84 with the County Auditor for payment processing for the Tyler Eagle Project to be paid by transfer from Fund 238 to appropriate budget line(s) as determined by the County Auditor.

16.09.549 To file B & H Photo-Video invoice #114620682 in the amount of \$295.98 with the County Auditor for payment processing for the Tyler Eagle Project to be paid by transfer from Fund 238 to appropriate budget line(s) as determined by the County Auditor.

16.09.550 To file Tyler Technologies invoice #025-167130 in the amount of \$7,350.00 and invoice # 025-167259 in the amount of \$39,718.00 for the Tyler Eagle Project to be paid by transfer from Fund 238 to appropriate budget line(s) as determined by the County Auditor.

16.09.551 To file the Texas A & M AgriLife Extension Agents' Monthly Report for August, 2016.

16.09.552 To approve and ratify County Judge's signature on the Victim Notification Services (SAVNS) FY 2016 Quarterly Verification of Continuing Production Record. A copy of the verification is attached hereto as Exhibit "A".

16.09.553 To adopt proclamation recognizing the achievements of Joseph Mayfield, Hayden Scheuermann, Brennan Vandehey, Riley Vandehey, Tyler Webb, and Alex Wolfe in attaining the rank of Eagle Scout.

16.09.554 To approve the purchase of postage in the amount of \$45,000.00 for the Courthouse and Annex postage machines.

16.09.555 To rescind Court Order 16.08.451 dated August 1, 2016 and to replace it with the following:

To amend the 2016 Budget and move funds as necessary from within Precinct #3 Salaries & Benefits Major Category, as available, to Precinct #3 Supplies and Operations Major Categories as well as Capital Expenditures to cover current and projected deficits through year end.

16.09.556 To approve the following appointments for the General Election on November 8, 2016:

Manager Central Counting Station – Lori Bohannon
Tabulation Supervisor – Penny Baxley
Assistant Tabulation Supervisor – Ashley Lowry
Presiding Judge – Dave Lilley

Motion carried unanimously.

A public hearing was held on the proposed 2017 Budget and proposed tax rate. There were no comments from the public.

16.09.557 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve the personnel section within the proposed 2017 Budget to revise the Public Defender's budget and remove discretionary funds, to place \$75,000 into Fund 414 for overtime accrued for Tyler software implementation, and to increase position 560.57 to \$37,500.

Motion carried unanimously.

16.09.558 Motion made by Commissioner Watts and seconded by Commissioner Harvey to approve the maintenance and operation section of the proposed 2017 Budget.

Motion carried unanimously.

16.09.559 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve the proposed capital expenditures section of the proposed 2017 Budget.

Motion carried unanimously.

16.09.560 Motion made by Commissioner Watts and seconded by Commissioner Gonzalez to approve the 2017 Budget Preface and Policy Section to include changes and additions.

Motion carried unanimously.

16.09.561 Motion made by Commissioner Watts and seconded by Commissioner Mahler to set the debt service (I&S) rate at \$0.024735.

Motion carried unanimously.

16.09.562 Motion made by Commissioner Watts and seconded by Commissioner Harvey to set the maintenance and operation (M&O) rate at the proposed rate of \$0.582158 or as changed.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.43% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.00.

Motion carried unanimously.

16.09.563 Motion made by Commissioner Watts and seconded by Commissioner Mahler to set the tax rate with motion as follows:

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.606893 which is effectively a 9.59 percent increase in the tax rate”.

Motion carried unanimously.

16.09.564 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the emergency and regular bills for payment.

Motion carried unanimously.

16.09.565 Motion made by Commissioner Watts and seconded by Commissioner Mahler to temporarily transfer all responsibility and authority for the payroll process to the Auditor’s Office to include all correspondence, passwords, log-ins, filing reports, setting up new employees, changing pay and benefit components, and all other payroll related tasks. The Treasurer’s Office will immediately pass all information to the Auditor’s office regarding correspondence, passwords, log-ins, reports, etc. related to the payroll process. All County Offices and departments payroll reporting should be made directly to the Auditor’s Office.

Motion carried. Commissioner Harvey, Judge Gossom, Commissioner Mahler, and Commissioner Watts for, Commissioner Gonzalez against.

16.09.566 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to authorize Precinct #3 Commissioner to accept Warren Cat Buyboard quote 173078-01 in the amount of \$87,568.00 net with trade allowance of \$12,000 for 1998 John Deere 310E Serial No. 839273 machine, for a Cat stock number C66236 Front End Loader/Backhoe, to be paid from 223.230.5001, Capital Expenditures budget line with transfer from available Department 223 budget lines to make up any shortage.

Motion carried unanimously.

16.09.567 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve UniFirst Customer Service Agreement for janitorial supplies and uniforms for Precinct workers and Maintenance crew and to authorize County Judge to sign agreement pending review by legal counsel.

Motion carried unanimously.

16.09.568 Motion made by Commissioner Mahler and seconded by Commissioner Harvey to authorize County Judge to sign Change in Mode of Delivery Agreement with the United States Postal Service for county offices’ mail receptacles. A copy of the agreement is attached hereto as Exhibit “B”.

Motion carried unanimously.

Review and discussion of jail work orders with no action taken.

Court recessed at 11:30 a.m. and went into a closed session at 11:40 a.m. for briefing and discussion with Wichita County District Attorney’s Office regarding personal injury claim by Linda Compton. This meeting was closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney). No action needed.

Court went into open session and recessed at 11:45 a.m. and reconvened into a work session at 1:34 p.m. to hear a presentation from Comcel and NTS on fiber connection services.

16.09.569 Motion made by Commissioner Watts and seconded by Judge Gossom to accept microwave proposal as recommended by the IT Director with contract and pricing brought back for legal counsel review and acceptance by Commissioners Court.

Motion carried. Judge Gossom, Commissioner Mahler, and Commissioner Watts for, Commissioner Gonzalez and Commissioner Harvey against.

With no further action to be taken, Commissioners Court was adjourned at 4:08 p.m. and will meet in a work session at 1:30 p.m. on Wednesday, September 21, 2016 in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS