

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
JUNE 27, 2016**

BE IT REMEMBERED, that on the 27th day of June, 2016 A.D. at 10:00 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning June 24, 2016, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Judge Gossom

Pledge of Allegiance

Pledge to the Texas Flag

Presentation of certificate and service award to Bill Davis for 35 years of service to Wichita County.

Introduction of Donny Gray as the Texas A & M AgriLife Extension Service 4H and Youth Agent for Wichita County.

Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve and authorize the following consent agenda items 16.06.367 through 16.06.373:

16.06.367 To approve and ratify the minutes for the June 20, 2016 special session.

16.06.368 To file the following U & D Enterprises, Inc. invoices with the County Auditor for payment processing to be paid from budget lines indicated for signs for Precincts 1, 2, and 3.

<u>Invoice #</u>	<u>Amount</u>	<u>Paid From</u>
12828	1,836.71	221.210.3308
12829	1,836.71	222.220.3308
12830	1,836.71	223.230.3308

16.06.369 To file application and certificate for payment #4 in the amount of \$45,435.65 for payment to Brazos Restoration and Water Proofing with County Auditor for payment processing for Courthouse Exterior Waterproofing project with payment from Permanent Improvement Fund.

16.06.370 To file Harper Perkins Architects, Inc. invoice #2 in the amount of \$2,180.55 and application and certificate for payment #1 in the amount of \$98,676.00 for payment to NRB Construction Co. LLC with the County Auditor for payment processing for professional and reimbursable expenses and progress payment on Sprague Annex Jail Shower Renovation project with payment from Permanent Improvement Fund.

16.06.371 To file Montague County Sheriff's Office invoice in the amount of \$8,050.00 with the County Auditor for payment processing for inmate housing for May 10 – June 10, 2016 to be paid to be paid by transfer from 100.409.4902, Non-Departmental Contingencies to 100.561.4087, Jail, Out of County Housing.

16.06.372 To adopt and authorize County Judge to sign a resolution approving submission of a grant application from the Wichita County Teen Court program to the Office of the Governor, Criminal Justice Division. A copy of the resolution is attached hereto as Exhibit "A".

16.06.373 To adopt and authorize County Judge to sign and resolution authorizing and approving the appointment of Jimmie Lee to the Board of Directors of the Nortex Housing Finance Corporation. A copy of the resolution is attached hereto as Exhibit "B".

Motion carried unanimously.

16.06.374 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the emergency and regular bills for payment.

Motion carried unanimously.

16.06.375 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize County Judge to sign Tax Abatement Agreement between Wichita County, Texas and Cryovac, Inc. A copy of the agreement is attached hereto as Exhibit "C".

Motion carried unanimously.

Received presentation from NTS and Comcell for internet services with no action taken.

16.06.376 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to award bid for asphalt mix for the second half of 2016.

Motion carried unanimously.

16.06.377 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to award bid for road oil for second half of 2016.

Motion carried unanimously.

16.06.378 Motion made by Commissioner Mahler and seconded by Commissioner Watts to award bid for asphalt emulsion for the second half of 2016.

Motion carried unanimously.

16.06.379 Motion made by Commissioner Mahler and seconded by Commissioner Watts to award bid for rock hauling for the second half of 2016.

Motion carried unanimously.

16.06.380 Motion made by Commissioner Mahler and seconded by Commissioner Watts to award bid for rock at origin for the second half of 2016.

Motion carried unanimously.

16.06.381 Motion made by Commissioner Harvey and seconded by Commissioner Watts to consider bids for the Wichita County Sprague Annex Re-roofing Project and award bid to J. Menasco Roofing as low bidder at base bid of \$894,000.00, and alternate bid #1 of \$11,492.00 for drain repair, which may or may not be needed, to be paid from Permanent Improvement Fund and authorize County Judge to sign contract documents and Notice to Proceed when documents are received from Harper Perkins Architects. Copies of documents will be attached hereto as Exhibit "D", when received.

Motion carried unanimously.

16.06.382 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve quote from Texoma Heating & Air to install a Two Ton Mini Split system in the IT Department at a cost not to exceed \$5,698.15 to be paid from 100.510.4454, Repair & Maintenance, Building Equipment.

Motion carried unanimously.

16.06.383 Motion made by Commissioner Harvey and seconded by Commissioner Gonzalez to allow Ted Gregg to submit the following Risk Management projects for consideration by the Texas Association of Counties Reimbursement Program by July 1, 2016 deadline and will not exceed the reimbursement limit of \$35,000.00, and allow Mr. Gregg to purchase additional items with residual money, to be paid for from Road & Bridge Precinct budget line(s) as determined by the County Auditor, with reimbursement from TAC: Safety Supplies & PP&E - \$9,187.00, replace out-of-date first aid kits - \$363.00, AED's for Courthouse, Annex and Precincts - \$7,920.00, Training Classes by American Heart Assoc. - \$9,200.00, Replace inoperable exit and emergency lighting - \$388.00, Hi/Vis Uniforms for R&B employees - \$6,510.

Motion carried unanimously.

16.06.384 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve project bid proposal from Cheney Electric LLC to install an air conditioning unit at Precinct #2 Barn to be paid from 222.221.4452, Repair & Maintenance, Buildings.

Motion carried unanimously.

Reviewed and discussed jail work orders with no action taken.

Court recessed at 11:58 a.m. and went into a work session at 1:35 p.m. for general discussion with the Child Welfare Board, and discussions with Court Administrator's Office on office staff duties and procedures.

16.06.385 Motion made by Commissioner Gonzalez and seconded by Commissioner Mahler to approve Court Administrator's Office Standard Operating Procedures and job descriptions as a living document, pending typographical and grammatical error corrections, to be updated annually, as conditions to approving salary increases for staff effective July 1, 2016 according to Court Order 15.09.548, dated September 8, 2015.

Motion carried unanimously.

Court continued in budget work session with general discussions on the 2017 Budget.

With no further action to be taken, Commissioners Court was adjourned at 4:48 p.m. and will meet in a special session on Tuesday, July 5, 2016 in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS