

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
MARCH 28, 2016**

BE IT REMEMBERED, that on the 28th day of March, 2016 A.D. at 10:05 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning March 21, 2016, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by James Sutter, Assistant District Attorney

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to approve and authorize the following consent agenda items 16.03.160 through 16.03.168:

16.03.160 To approve and ratify the minutes for both of the March 21, 2016 special session.

16.03.161 To file Texoma Heating & Air invoice #6137 in the amount of \$2,966.17 with the County Auditor for payment processing for repair of courthouse chiller with payment from 100.510.4454, Repair & Maintenance, Building Equipment.

16.03.162 To file Signs & Stamps Express invoice #00011183 in the amount of \$448.62, that were purchased in 2014, with the County Auditor for payment processing for coffee cups for 1-year Employee Service Awards for 2014 to be paid from 100.404.4253, Service Awards, or appropriate line as determined by the County Auditor.

16.03.163 To approve two 2016 Chevrolet Tahoes be added to the District Attorney's fleet inventory. One vehicle will be purchased by the Criminal District Attorney's Asset Forfeiture Fund 252. The other vehicle will be purchased from Herb Easley with funding as follows:

- \$32,400.00 to be paid by transfer from 100.429.5001, General Fund, Criminal District Attorney, Capital Expenditures Budget, to appropriate line as determined by the County Auditor, and
- \$2,247.46 to be paid from 100.429.3602, Gas and Diesel.

16.03.164 To authorize County Judge to sign the TAC Wichita County Property Renewal Questionnaire for renewal of property coverage with the TAC Risk Management Pool. A copy of the questionnaire is attached hereto as Exhibit "A".

16.03.165 To transfer funds as needed for the 2015 year end payroll accruals required by GASB 34. This is a standard adjustment the Auditor's Office makes every year. Funds will be transferred in the following order:

- 1) From within the departmental budget's Salaries and Benefits Major Category.
- 2) From the department's Supplies & Operations Major Category or the Capital Expenses Major Category.
- 3) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non-Departmental Contingencies.

All departments have sufficient funds within the Salaries and Benefits Major Category and/or the Supplies and Operations Major Category to cover the year end accruals. No transfers are needed from General Fund Non-Departmental Contingencies.

16.03.166 To transfer funds as needed to allocate Worker's Compensation expense to each department in accordance with GASB Pronouncement #34. This is a standard adjustment the Auditor's

Office makes every year. Funds will be transferred in the following order:

- 1) From within the departmental budget's Salaries and Benefits Major Category.
- 2) From the department's Supplies and Operations Major Category or Capital Expenses Major Category.
- 3) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non-Departmental Contingencies.

All departments have sufficient funds within the Salaries and Benefits Major Category and/or the Supplies and Operation Major Category to cover the year end allocation of workers compensation expenses.

16.03.167 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for February, 2016.

16.03.168 To file Mark's invoice #INV001502957 in the amount of \$2,016.28 with the County Auditor for payment processing for jail maintenance supplies, to be paid from 100.511.3312, Maintenance and Carpentry Supplies.

Motion carried unanimously.

16.03.169 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve the emergency and regular bills for payment.

Motion carried unanimously.

16.03.170 Motion made by Commissioner Mahler and seconded by Commissioner Watts to appoint David Blackerby as Precinct 3 Constable effective April 1, 2016, pending the submission of Constable Randy Allsup's resignation letter, and approve the public official bond for Mr. Blackerby and authorize payment of bond premium from 100.552.4412, Bond Premiums.

Motion carried unanimously.

General Business item #4 was heard next.

16.03.171 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to sign Lexis Nexis subscription plan amendments and contract addenda for the Law Library Bill Group #TBD and Judges, CDA and Public Defender Bill Group #422LLT2JK, for access to and use of specified materials, products, services, and features for term of three years with pricing as follows:

<u>Year</u>	<u>Bill Group 422LLT2JK</u>	<u>Bill Group TBD</u>	<u>Total/Mo.</u>
4/1/2016 to 3/31/3017	\$1,558.00		\$1,558.00
4/1/2017 to 3/31/2018	1,605.00		1,605.00
5/1/2016 to 4/30/2017		\$549.00	549.00
5/1/2017 to 4/30/2018		565.00	565.00

Payment will be from budget line 242.400.4844, On-Line Services. A copy of the above mentioned documents are attached hereto as Exhibit "B".

Motion carried unanimously.

16.03.172 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize Precinct #3 Commissioner to sign Robert A. Baumer Construction proposals for replacement of roof at County Barn at a cost of \$12,890.00, and carport roof on south side of barn at a cost of \$6,541.00 for a total of \$19,431.00 to be paid by transfer from budget line 223.230.5701, Capital Expenditure, to budget line(s) as established by Auditor. A copy of the proposals are attached hereto as Exhibit "C".

Motion carried unanimously.

General Business item #3 was heard next.

16.03.173 Motion made by Commissioner Watts and seconded by Commissioner Gonzalez to approve the addition of Bi-Pap machines to the list of authorized non-mandated services for qualified indigent health care clients.

Motion carried unanimously.

16.03.174 Motion made by Commissioner Mahler and seconded by Commissioner Harvey to approve the repair of boiler for 1985 Courthouse addition with funding from Department 511 Maintenance budget or from Permanent Improvement Fund.

Motion carried unanimously.

Discussion on jail work orders with no action taken.

Court recessed at 11:30 a.m. and went into a work session at 12:17 p.m. for a presentation from Buy Board on their products and benefits of membership.

General discussions with Harper Perkins and Jim Wiginton of Brinkley, Sargent, Wiginton Architects regarding jail projects.

Court took a short break at 3:13 p.m. and went back into a work session at 3:27 p.m. for a presentation by Lonnie Hunt of Texas Association of Counties on Budget Prep.

With no further action to be taken, Commissioners Court was adjourned at 4:42 p.m. and will meet in a special session on Monday, April 4, 2016 at 10:00 a.m. in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS