

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
SEPTEMBER 8, 2015**

BE IT REMEMBERED, that on the 8th day of September, 2015 A.D. at 10:00 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning August 31, 2015, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Bob Hampton, County Treasurer

Pledge of Allegiance

Pledge to the Texas Flag

George Crutchfield, IT Director, introduced Samuel Rivera, new Software Support Specialist in the IT Department.

Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to approve and authorize the following consent agenda items 15.09.534 through 15.09.545:

15.09.534 To approve and ratify the minutes for the August 31, 2015 special session and the September 3, 2015 special session with Precinct #2.

15.09.535 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for January through July, 2015.

15.09.536 To authorize County Judge to sign acceptance of grant award for the FY16 Continued Multi-year Discretionary Grant for Mental Health Social Worker. A copy of the award is attached hereto as Exhibit "A".

15.09.537 To authorize an upgrade of Garland Prince's cell phone to a smart phone by purchasing a Samsung Galaxy S5 for \$49.99, plus fees, and adding data, texting and picture messages to his monthly plan which will increase the monthly service to \$45.00 per month, plus fees.

15.09.538 To file the Warren Cat invoice # W0080051204 in the amount of \$1,525.77 with the County Auditor for payment processing for replacement of AC compressor on Precinct #1 Cat 140m motor grader with payment from 221.210.4458, Repair & Maintenance, Road Equipment.

15.09.539 To file the following invoices with the County Auditor for payment processing with payment from Permanent Fund for Jail Remediation Project:

<u>Vendor</u>	<u>Invoice No.</u>	<u>Amount</u>	<u>For</u>
Willen Electric Co.	15-0697	\$2,622.41	Sprague kitchen wiring
Wilbourn & McCabe Plumbing Co.	14770	\$2,150.00	Dig up & replace mop sink drain in Courthouse jail kitchen

15.09.540 To file the Ford House Service invoice R/O 6051643/1 in the amount of \$1360.07 with County Auditor for payment processing for repair of Precinct #4 2015 Ford Crew Cab pickup truck with payment from Precinct #4 Budget Lines by transfer to the appropriate line as determined by the County Auditor.

15.09.541 To authorize Kirk Wolfe to coordinate with Harper Perkins Architects to design and obtain quotes or bids for a parking lot gate for the juvenile center to be funded from budgeted funds in departments 570 and 572, as available, or by transfer from General Fund contingency to make up shortage.

15.09.542 To amend court order 15.06.368 to accept quote from Wichita Restaurant Supply for a Hobart Model No. LT1-1 Dishwasher for the Jail Annex at a cost of \$4,899.00 to be paid from 100.409.5001, Capital Expenditures by transfer to Department 512 budget line as assigned by the County Auditor to read by transfer to appropriate line as assigned by the County Auditor.

15.09.543 To amend Court Order 15.073452 of July 27, 2015 to correct the 36 month term payment of \$1,196.00 per month to a monthly payment of \$1,196.43 and to authorize County Auditor and Treasurer to issue a check in amount of \$1,196.43 to Deere Credit, Inc. to accompany the signed master lease agreement with payment from Precinct #4 line 224.240.5801 by transfer to line assigned by the County Auditor. If the lease / purchase agreement cannot be completed in a timely manner, authorize paying the full purchase price of \$40,650.00 with payment from Precinct #4 line 224.240.5801 as available, with the remaining amount from the Road & Bridge Joint Fund, line 225.250.5001 by transfer to line assigned by the County Auditor. A copy of the agreement is attached hereto as Exhibit "B".

15.09.544 To authorize County Judge to sign Memorandum of Understanding between the Abilene Regional Council on Alcohol and Drug Abuse (ARCADA) and Wichita County for the Outreach, Screening, Assessment, and Referral program funded by the Department of State Health Services pending review by legal counsel. A copy of the memorandum is attached hereto as Exhibit "C".

15.09.545 To add the following changes to furniture/equipment items for the County Clerk Office Renovations Project, with payment from Permanent Improvement Fund:

<u>Item</u>	<u>Quantity</u>	<u>Cost</u>	<u>Total</u>
HNI Nucleus Chairs	11	\$335.01	\$3,685.11
HCPU CPU holders	4	\$84.24	336.96
H5220 dual monitors	8	\$114.70	<u>917.60</u>
Total			\$4939.67

Motion carried unanimously.

15.09.546 Motion made by Commissioner Gonzalez and seconded by Commissioner Watts to approve the emergency and regular bills for payment.

Motion carried unanimously.

15.09.547 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to award bid for Courthouse Exterior Waterproofing project 13720.00 to Brazos Restoration as low bidder at \$162,850.00 and authorizing County Judge to sign notice to proceed. A copy of the notice will be attached hereto as Exhibit "D".

Motion carried unanimously.

Several people spoke on behalf of General Business item #3 regarding increase in salary for Court Administrator's Office personnel.

Court went out of open session at 10:27 a.m. and into closed session at 10:29 a.m. to discuss increase in salary to Mitizi Brotherton, Anayel Aviles, vacant position 03 and adding a position 04 to the Court Administrator's Office.

Court went out of closed session and into open session at 11:28 a.m. then recessed for lunch at 11:29 a.m.

Court reconvened into open session at 1:32 p.m. then went back into a closed session at 1:44 p.m. for further personnel salaries discussion.

Court went out of closed session at 1:59 p.m. and into open session at 2:01 p.m.

15.09.548 Motion made by Commissioner Gonzalez and seconded by Commissioner Harvey to approve the increase in salary for Mitizi Brotherton to \$50,762.74 effective October 1, 2015 to June 30, 2016 with an increase to \$52,793.27 effective July 1, 2016*, and to approve an increase in salary for Anayel Aviles to \$41,573.00 effective October 1, 2015 to June 30, 2016 with an increase to \$43,785.64 effective July 1, 2016*. Position 03 will be renamed Indigent Defense Coordinator with a salary of \$32,184.55 effective October 1, 2015 to June 30, 2016, with an increase to \$33,471.93 effective July 1, 2016* and position 04 will be Deputy Court Administrator I with a salary of \$30,946.68 with an increase to \$32,184.55 effective July 1, 2016*. *Salary increases are conditional upon meeting departmental requirements of developing job descriptions, filling positions 03 and 04, and developing Standard Operating Procedures for the Court Administrators Office to meet the needs of the five courts served.

Motion carried unanimously.

15.09.549 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve contracts between Wichita County, the Wichita County Sheriff's Office, and Vice Media, LLC., and authorize County Judge to sign contract documents as prepared by Vice Media, LLC. A copy of the contract is attached hereto as Exhibit "E".

Motion carried. Commissioner Harvey, Judge Gossom, Commissioner Mahler and Commissioner Watts for, Commissioner Gonzalez against.

15.09.550 Motion made by Commissioner Watts and seconded by Commissioner Mahler to approve the hiring of one (1) regular, full time Justice of the Peace Clerk position (100.456.02) in the Justice of the Peace, Precinct 1, Place 2 Office and approve an exception to Wichita County's posting procedures and allow Judge Little to select and hire a candidate of his choice to fill the position without posting a Job Announcement at salary range \$1,972.45 to \$2,057.12 and to approve the hiring of this candidate as soon as possible following the candidate's successful completion of pre-employment testing.

Motion carried unanimously.

15.09.551 Motion made by Commissioner Harvey and seconded by Commissioner Watts to reject all paving bids received and opened on August 31, 2015.

Motion carried unanimously.

No action was taken on General Business item #7 regarding the contract between Wichita County and Tyler Technologies for Tyler Eagle Software for the County Clerk.

With no further action to be taken, Commissioners Court was adjourned at 12:45 p.m. and will meet in a regular session on Monday, September 14, 2015 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK

WOODROW W. GOSSOM, JR., COUNTY JUDGE WICHITA
WICHITA COUNTY, TEXAS