

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
JUNE 1, 2015**

BE IT REMEMBERED, that on the 1st day of June, 2015 A.D. at 10:03 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning May 26, 2015, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by The Honorable Mayor of Burkburnett, Carl Law

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve and authorize the following consent agenda items 15.06.315 through 15.06.322:

15.06.315 To approve and ratify the minutes for May 26, 2015 special session.

15.06.316 To approve additional vehicle, 2015 Ford F150 be added to the District Attorney's fleet inventory.

15.06.317 To affirm that the policies established in Court Order 08.08.459, dated August 25, 2008, are in effect for the Wichita County Flood May 2015 event.

15.06.318 To confirm and ratify County Judge's signature on the Revised Declaration of Disaster. A copy of the declaration is attached hereto as Exhibit "A".

15.06.319 To authorize the hiring of temporary staff to fill receptionist position for the Veteran's Service Office at a cost of \$10.00/hour, plus billing fees of up to \$5.00/hour, funded from within the Veteran's Service Office Salary and Benefit lines. This position will have no County benefits.

15.06.320 To file application and certificate for payment #1 in the amount of \$64,976.20 for payment to Falls Construction Co. Inc. with the County Auditor for payment processing for County Clerk Office Remodel project with payment from Permanent Improvement Fund.

15.06.321 To file Harper Perkins Architects, Inc. invoice no. 1 in the amount of \$12,798.99 with the County Auditor for payment processing for architectural service and reimbursable expenses for Project #13722.00, County Clerk Office Renovations, with payment from Permanent Improvement Fund.

15.06.322 To amend Court Order 15.05.309, dated May 26, 2015 to include shipping charges, to be paid from 100.412.5001, Capital Expenditures to the appropriate line as determined by the County Auditor.

Motion carried unanimously.

15.06.323 Motion made by Commissioner Gonzalez and seconded by Commissioner Harvey to approve the emergency and regular bills for payment.

Motion carried unanimously.

15.06.324 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to accept the bid documents prepared by Donna Murray for new furniture for the County Clerk's Office Remodeling Project at a cost of up to \$95,005.53 to be paid from Permanent Improvement Fund and to authorize County Judge to sign offer acceptance letter. A copy of the letter is attached hereto as Exhibit "B".

Motion carried unanimously.

General Business item # 4 was heard next regarding a dishwasher for the Jail Annex. This item will be brought back after additional review. No action was taken.

General Business item # 6 was heard next.

15.06.325 Motion made by Commissioner Mahler and seconded by Commissioner Watts to modify current payroll policies to apply to disaster declarations so that personnel reaching a "use it or lose it" vacation deadline can be paid for their affected vacation as part of their regular pay if they are unable to take it. Holiday pay will be paid in addition to hours worked during that pay period while under a disaster declaration. This applies when county personnel are subjected to extended hours in order to mitigate the emergency. Subject to modification and review by the District Attorney's Civil Division Office. A copy of the new payroll policy is attached hereto as Exhibit "C".

Motion carried unanimously.

15.06.326 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve two (2) additional Postel Visa credit cards for the Sheriff's Office, with one card to have a limit of \$7,500.00 to be used for training, and the other to have a credit limit of \$2,500.00 to be used for transporting, with electronic access to the credit cards granted to Department Heads. Procedures for use of the credit cards will be written and submitted by the County Auditor and Sheriff. Federal fuel tax will also be subtracted from the card.

Motion carried unanimously.

15.06.327 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to authorize County Judge to send a letter to Postel Credit Union to remove the daily limits on county credit cards.

Motion carried unanimously.

Court recessed at 11:27 a.m. and reconvened in a work session at 1:39 p.m. for discussions on budget, policies and the flood disaster.

With no further action to be taken, Commissioners Court adjourned at 3:10 p.m. to meet in a regular session on Monday, June 8, 2015 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS