

MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
April 6, 2015

BE IT REMEMBERED, that on the 6th day of April, 2015 A.D. at 10:05 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning March 30, 2015, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Mahler

Pledge of Allegiance

Pledge to the Texas Flag

Proclamation declaring April 7, 2015 as National Service Recognition Day in Wichita County
Proclamation recognizing Terri Jackson-Harris as the recipient of the Patsy Baggett Service Award for 2015.
Proclamation declaring April, 2015 as Child Abuse Prevention Month

Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to approve and authorize the following consent agenda items 15.04.200 through 15.04.214 with the noted change to item #8:

15.04.200 To approve and ratify the minutes for March 30, 2015 special session.

15.04.201 To adopt proclamation recognizing Jacob Wise Calhoon's achievement in attaining the rank of Eagle Scout.

15.04.202 To approve appointment of Commissioner Lee Harvey to the Wichita County Humane Society Advisory Board.

15.04.203 To file certification of 14 hours of judicial education received from the Texas Judicial Academy, Constitutional County Judges & Commissioners Association of Texas Conference, November 19-21, 2014 for County Judge Woodrow Gossom, Jr.

15.04.204 To transfer funds as needed for the 2014 year end payroll accruals required by GASB 34. Funds will be transferred in the following order:

- 1) From within the departmental budget's Salaries and Benefits Major Category.
- 2) From the department's Supplies & Operations Major Category or the Capital Expenses Major Category.
- 3) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non-Departmental Contingencies.

All departments have sufficient funds within the Salaries and Benefits Major Category, except for the following departments which, did not have enough left in the Salaries & Benefits Major Category to cover the accruals:

Dept. 406 – Emergency Management will transfer funds from 406 Supplies & Operations.
Dept. 441 – 78th District Court will transfer funds from 441 Supplies & Operations.
Dept. 446 – CCL Probate Auditor will transfer funds from 446 Supplies & Operations.
Dept. 456 – JP Pr. #1 P. #2 will transfer funds from 456 Supplies & Operations.
Dept. 458 – JP Pr. #3 will transfer funds from 458 Supplies & Operations.
Fund 225 – Road & Bridge Joint Fund will transfer funds from 250 Supplies & Operations.

15.04.205 To transfer funds as needed to allocate Worker's Compensation expense to each department in accordance with GASB Pronouncement #34. Funds will be transferred in the following order:

- 1) From within the departmental budget's Salaries and Benefits Major Category.
- 2) From the department's Supplies and Operations Major Category or Capital Expenses Major Category.
- 3) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non-Departmental Contingencies.

Most departments have sufficient funds within the Salaries and Benefits Major Category to cover the WC charge:

- Dept. 406 – Emergency Management will transfer funds from 406 Supplies & Operations.
- Dept. 425 – Court Administrator will transfer funds from 425 Supplies & Operations.
- Dept. 441 – 78th District Court will transfer funds from 441 Supplies & Operations.
- Dept. 442 – 89th District Court will transfer funds from 442 Supplies & Operations.
- Dept. 446 – CCL Probate Auditor will transfer funds from 446 Supplies & Operations.
- Dept. 456 – Justice of the Peace Pr 1 Pl 2 will transfer funds from 456 Supplies & Operations.
- Dept. 458 – Justice of the Peace Pr 3 will transfer funds from 458 Supplies & Operations.
- Dept. 491 – Voter Registration will transfer funds from 491 Supplies & Operations.
- Dept. 551 – Constable Precinct #2 will transfer funds from 551 Supplies & Operations.
- Dept. 572 – Juvenile Detention will transfer funds from 572 Supplies & Operations.
- Dept. 237 – County Wide Records Mgt. will transfer funds from 237 Supplies & Operations.

15.04.206 To authorize the total cost of \$591,355.00 for leased Tahoes be funded through a transfer of up to \$405,393.00 from General Fund Non-Departmental Capital Expenditures, 100.409.5001, and the remaining amount of \$185,942.00 from General Fund Contingencies, 100.409.4902 to the various expense line items within the Sheriff, Constable Precinct #1, and Drug Enforcement Division departments as determined by the County Auditor.

15.04.207 To supplement Court Order 13.08.481, dated August 12, 2013 to transfer funds from Fund 100 General to Fund 301 Debt Service to cover the lease payment for 2014 and 2015 for the purchase of the 17 vehicles for the various departments. The annual lease payments will be made from the Debt Service Fund. Lease expense will be foot-noted in the subsequent budgets to demonstrate the expense paid from Debt Service for the leased vehicles.

15.04.208 To supplement Court Order 13.04.216, dated April 8, 2013 that authorized a lease agreement with American National Leasing Company for a Motorgrader for Road & Bridge Precinct 3 to move the lease budget appropriations from the Fund 223 R&B #3 to the Debt Service Fund.

15.04.209 To authorize County Auditor to transfer \$5,149.09 to 100.568.XXXX, Sheriff Forfeiture Fund from 100.409.4902, General Fund Contingencies to reimburse it for expenses related to the new Honor Guard program.

15.04.210 To increase the amount of change on hand in the Motor Vehicle and Property Tax Offices from the daily deposit or from other means as determined by the County Auditor.

15.04.211 To approve the purchase of postage in the amount of \$40,000.00 for the Courthouse and Annex postage machines.

15.04.212 To file Trinity Air Conditioning invoice #15032508 in the amount of \$1,031.00 with the County Auditor for payment processing for courthouse air conditioning service with payment from 100.510.4454, Repair & Maintenance, Building Equipment.

15.04.213 To file Trinity Air Conditioning invoice #15032409 in the amount of \$1,031.00 with the County Auditor for payment processing for air conditioning service at Courthouse Annex with payment from 100.516.4454, Repair & Maintenance, Building Equipment.

15.04.214 To file travel reimbursement voucher in the amount of \$139.78 payable to Meredith L. Kennedy with the County Auditor for payment processing for travel on March 25, 2015 with payment from 100.409.4902, General Fund Contingency, by transfer to proper travel line as determined by the Auditor, and to establish a fund entitled "Technology Evaluation Travel Fund" in the amount of \$10,000.00.

Motion carried unanimously.

15.04.215 Motion made by Commissioner Gonzalez and seconded by Commissioner Harvey to approve the emergency and regular bills for payment

Motion carried unanimously.

15.04.216 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize IT Department to purchase one (1) Dell Mobile Precision M6800 with dual screens for County Court at Law #1 Judge at a cost not to exceed \$3,500.00 to be paid by transfer from 100.412.5001, Capital Expenditures to appropriate line as determined by the County Auditor.

Motion carried unanimously.

15.04.217 Motion made by Commissioner Mahler and seconded by Commissioner Watts to authorize IT Department to purchase three (3) Dell OptiPlex all in ones to replace main jail control room computers for a cost not to exceed \$4,300.00 to be paid by transfer from 100.412.5001, Capital Expenditures to appropriate line as determined by the County Auditor.

Motion carried unanimously.

15.04.218 Motion made by Commissioner Mahler and seconded by Commissioner Watts to set the holiday schedule for the calendar year 2016 with the exclusion of Flag Day, June 14, 2016.

- January 1, Friday, New Year's Day
- January 18, Monday, Martin Luther King's Day
- February 15, Monday, President's Day
- March 25, Friday, Good Friday
- May 30, Monday, Memorial Day
- July 4, Monday, Independence Day
- September 5, Monday, Labor Day
- October 10, Monday, Columbus Day
- November 11, Friday, Veterans' Day
- November 24 and 25, Thursday and Friday, Thanksgiving
- December 23, Friday, and December 26, Monday, Christmas

Motion carried. Commissioner Gonzalez, Judge Gossom, Commissioner Mahler, and Commissioner Watts for. Commissioner Harvey against.

15.04.219 Motion made by Commissioner Gonzalez and seconded by Commissioner Mahler to authorize the purchase of one (1) John Deere 6115D Cab Tractor through Buy Board at quoted price of \$54,443.88 for Precinct #1 with Quality Implement Co. as delivering dealer with payment from 221.210.5001, Capital Expenditures.

Motion carried unanimously.

15.04.220 Motion made by Commissioner Mahler and seconded by Commissioner Watts to deem the North Texas State Hospital as an acceptable site for teleconference pleas in absentia for the Wichita County District Courts as Wichita County Courthouse does not meet the requirements set out by the Federal Prison System and to research the necessary piece of equipment for the Courthouse to meet requirements.

Motion carried unanimously.

Court recessed at 10:40 a.m. and reconvened in a work session at 11:01 a.m. for a budget discussions. Court adjourned from work session at 11:56 a.m. and reconvened in an open session with the following action:

15.04.221 Motion made by Commissioner Watts and seconded by Commissioner Mahler to advertise for proposals for Jail and Juvenile Medical Services.

Motion carried unanimously.

With no further action to be taken, Commissioners Court adjourned at 12:00 p.m. to meet in a regular session on Monday, April 13, 2015 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE WICHITA
WICHITA COUNTY, TEXAS