

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
December 22, 2014**

BE IT REMEMBERED, that on the 22<sup>nd</sup> day of December, 2014 A.D. at 10:04 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning December 15, 2014, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Ray Gonzalez, Precinct No. 1  
Commissioner Pat Norriss, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Bill Presson, Precinct No. 4

Invocation by Bob Hampton, County Treasurer

Pledge of Allegiance

Pledge to the Texas Flag

Presentation by Judge Gossom and Commissioner Mahler of Certificate and Service Award to Jerry Pruett, Precinct 3, Road & Bridge Foreman, for 30 years of service to Wichita County.

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 14.12.631 through 14.12.650:

14.12.631 To approve and ratify the minutes for December 15, 2014 special session.

14.12.632 To authorize the transfer of accountability of approximately 14 boxes of silkscreened t-shirts in various sizes to the Hospital Preparedness Council of North Texas for use during disasters and training.

14.12.633 To file application and certificate for payment #2 in the amount of \$72,197.00 for payment to WGACA, Inc. for Courthouse Re-Roofing Project #11671.00 with payment from Permanent Improvement Fund.

14.12.634 To file Primary Electric Motor Service invoices for repair of washing machines at Sprague Annex with the County Auditor for payment processing with payment from 100.512.4454, Repair & Maintenance, Building Equipment.

<u>Invoice no.</u>	<u>Amount</u>
4840	\$ 210.00
4841	1,436.06
4847	105.21
4848	<u>680.23</u>
TOTAL	\$2,431.50

14.12.635 To approve and authorize the appointments of the following persons to the Wichita County Historical Commission for a term to expire December 31, 2016:

Lita Watson	Bobby Braun	Don Burkman	Sherry Cannedy
Billy Clark	Medrith Collins	Delores Culley	Stacie Flood
Paula Elmore	Brenda Jarrett	Joreen Ludeke	Robert Norriss
Dannie Shawver	Peggy Standlee	Mary Kearby	Becky Trammell
Elizabeth Hawley	JoAnn Crites	Carolyn Gilbert	Douglas O. James
Joyce James	Ginger Beisch	Norman Ransom	George Strader
Ralph Cuevas	Lou Murdock	Robert Palmer	Celia Mosely
Byrle & JoAnn Graham	Genie Johnson Ratliff		Barbara VanLoh Peterson

14.12.636 To approve the Annual County Budget for Texas A & M AgriLife Extension Service Work.

14.12.637 To file Flint Inspection Consulting Services, Inc. invoice no. 1708 in the amount of \$850.00 with the County Auditor for payment processing for environmental testing at Courthouse Annex with payment from 100.516.4472, Inspections, with transfer from other Department 516 budget lines to make up shortage.

14.12.638 To file Trinity Air Conditioning, Inc. invoice #14102202 in the amount of \$17,288.00 with the County Auditor for payment processing for replacement of 6 heat exchangers on HVAC units at Sprague Annex with payment from 100.512.4454, Repair & Maintenance, Building Equipment, by transfer from other Department 512 budget lines to make up shortage or from General Fund Contingency, if necessary.

14.12.639 To file VTM Services, LLC invoice #419105880 in the amount of \$1,209.46 with the County Auditor for payment processing for radiation survey of Courthouse x-ray machine with payment from 236.400.4466, Repair & Maintenance, Other Equipment.

14.12.640 To amend Court Order 14.12.620 to read as follows:

Motion made by Commissioner Norriss and seconded by Commissioner Mahler to approve the hiring of a temporary clerk in the Voter Registration section of the County Clerk's Office for up to 200 hours for a period beginning Monday, December 15 and ending on or before January 9, 2015 and to approve temporary clerk be paid up to \$10.00 per hour to be fund from 100.491.1290, Hourly, with reimbursement from Chapter 19 Fund.

14.12.641 To file application and certificate for payment #6 in the amount of \$58,320.00 for payment to Scales Construction Co. with the County Auditor for payment processing for Courthouse North Parking Lot Project #13737.00 with payment from Permanent Improvement Fund.

14.12.642 To file application and certificate #4 in the amount of \$7,123.48 for payment to Harper Perkins Architects with the County Auditor for payment processing for architectural services and reimbursable items for Project #13737.00, Courthouse North Parking Lot Renovations, with payment from Permanent Improvement Fund.

14.12.643 To file Harper Perkins Architects, Inc. invoice of December 16, 2014 in the amount of \$91,947.00 with the County Auditor for architectural services for period ending December 13, 2014 for Project #11676, County Annex – Sprague Building, with payment from Permanent Improvement Fund.

14.12.644 To file Harper Perkins Architects, Inc. invoice no. 1 in the amount of \$33,277.97 with the County Auditor for payment processing for architectural services for period ending November 30, 2014 for Project No. 11671.00, Courthouse re-roofing with payment for Permanent Improvement Fund.

14.12.645 To file application and certificate for payment No. 7 in the amount of \$5,758.60 for payment to M & F Litteken Co. with the County Auditor for payment processing for return of retainage for Project No. 13721.00, Courthouse Exterior Stair Repair with payment from Permanent Improvement Fund.

14.12.646 To file Harper Perkins Architects, Inc. invoice #4 in the amount of \$468.00 with the County Auditor for payment processing for architectural services for period ending December 13, 2014 for Project #13721.00, Courthouse Exterior Stair Repair, with payment from Permanent Improvement Fund.

14.12.647 To to approve Maureen Shelton's Public Official Bond and authorize payment of bond premium from 100.429.4412.

14.12.648 To file Wilbourn & McCabe invoice #13477 in the amount of \$1,216.00 with the County Auditor for payment processing for stock of new boiler tubes for maintenance with payment from 100.510.3312, Maintenance Supplies, with transfer from other Department 510 budget lines, if needed.

14.12.649 To approve and authorize the following 2015 payment schedule for the nine rural fire departments as follows: Cameron Gardens, Kamay, Wichita East and Wichita West to receive \$13,875.00 each on January 1, 2015 and July 1, 2015 for a total of \$111,000.00; and Iowa Park, Burkburnett, and Electra to receive \$19,562.50 each on January 1, 2015 and July 1, 2015 for a total of \$117,375.00; and Punkin Center and Cashion to receive \$5,000.00 each on January 1, 2015 making a grand total of \$238,375.00 for the departments, plus additional payment of up to \$2,000.00 for respite vehicle insurance.

14.12.650 To approve and authorize the following payment schedules for 2015:

Children's Aid Society of West Texas – Eleven monthly payments of \$2,916.66 and one monthly payment of \$2,916.74 for a total of \$35,000.00.

Senior Citizens Services of North Texas – One payment of \$3,300.00 for Senior Citizens Services of North Texas, Inc. of Wichita Falls, one payment of \$900.00 for Senior Citizens Activity Center of Burkburnett, one payment of \$900.00 for The Friendly Door, Inc. of Iowa Park, and one payment of \$900.00 for Electra Service Corporation of Electra for a total of \$6,000.00 to be paid in January.

Wichita Falls-Wichita County Public Health District – One payment of \$100,791.00 paid in January, and twelve monthly payments of \$4,496.00, for a total of \$53,952.00, with the combination of both totaling \$154,743.00. Additionally, quarterly payments totaling up to \$36,666.00 for county share match for smoking caseation grant.

Helen Farabee MHMR Centers – Eleven monthly payments of \$11,104.16 and one payment of \$11,104.24 for a total of \$133,250.00.

Foster Parents Association – One payment of \$3,296.00 paid in January.

Wichita County Soil and Water Conservation District – One payment of \$5,000.00 paid in January.

8<sup>th</sup> Administrative District – One payment of \$7,248.00 paid in January.

Medical Services Contract with Correctional Health Care Companies, Inc. – Monthly payments of \$140,193.58 for 2015 totaling \$1,682,322.96 and subject to reconciliation, as contracted.

Wichita Appraisal District – Four quarterly payments as billed for a total of \$372,879.92.

Teen Court – Payment(s) totaling up to \$15,000.00 on request.

WFBCI – Payments totaling \$35,000.00 as billed.

SAFB MAC – Payments totaling \$20,000.00 as billed.

Patsy's House – One payment of \$20,000.00 in January.

Child Advocates – One payment of \$10,000.00 in January.

Motion carried unanimously.

14.12.651 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment.

Motion carried unanimously.

14.12.652 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to accept Bid List "A" for Sanitary and Paper Products for 2015 and to award bid to apparent low bidders as presented.

Motion carried unanimously.

14.12.653 Motion made by Commissioner Presson and seconded by Commissioner Mahler to accept Bid List "B" for Floor Care Products and Equipment for 2015 and to award bid to to apparent low bidders as presented.

Motion carried unanimously.

14.12.654 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to accept Bid List "C" for Janitorial Supplies for 2015 and to award bid to apparent low bidders as presented.

Motion carried unanimously.

14.12.655 Motion made by Commissioner Mahler and seconded by Commissioner Presson to accept Bid List "D" for Computer and Copy Paper for 2015 and to award bid to apparent low bidders as presented.

Motion carried unanimously.

14.12.656 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to authorize Emergency Management Office to purchase two sets of night vision equipment from American Technologies Network Corp at a cost not to exceed \$5,000.00 and personal protective equipment from Chief Supply at a cost not to exceed \$22,506.83 for the Sheriff's Office SWAT Team, to be paid from the Homeland Security Fund, Fund 710, to the appropriate line as determined by the County Auditor. Transfer to be funded by a temporary loan from the General Fund Non-Departmental Contingencies line, 100.409.4902, and to be transferred back once reimbursement has been received.

Motion carried unanimously.

Commissioners Court recessed at 10:27 a.m. to meet in a work session at 1:00 p.m. Court reconvened at 1:07 in a work session for a general discussion with Allan Moore from TxDot regarding CETRZ, assignments of Department Liaisons and other committees, and a discussion of staff supervision. With no action taken, Commissioners Court adjourned at 2:52 p.m. to meet in a special session Monday, December 29, 2014 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE WICHITA  
WICHITA COUNTY, TEXAS