

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
December 15, 2014**

BE IT REMEMBERED, that on the 15th day of December, 2014 A.D. at 10:04 a.m., the Honorable Commissioners Court of Wichita County, Texas met in a special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning December 8, 2014, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Bob Hampton, County Treasurer

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 14.12.605 through 14.12.617:

14.12.605 To approve and ratify the minutes for December 8, 2014 regular session.

14.12.606 To authorize County Judge to sign Certificate of Substantial Completion for Project 13721.00, Courthouse Exterior Stair Repair, M.F. Litteken Company, Contractor. A copy of the certificate is attached hereto as Exhibit "A".

14.12.607 To approve the Juvenile Detention Annual Certification as approved by Juvenile Board of Wichita County, Texas certifying that the Judge Arthur R. Tipps Juvenile Detention Center is a suitable facility for the detention of juveniles. A copy of the certification is attached hereto as Exhibit "B".

14.12.608 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for November, 2014.

14.12.609 To file Wilbourn & McCabe invoice #13063 in the amount of \$1,446.60 with the County Auditor for payment processing for repair of jail boiler with payment from 100.511.4454, Repair & Maintenance, Building Equipment.

14.12.610 To file Galls, Inc. purchase order #1752 in the amount of \$7,279.80 with the County Auditor for payment processing for Honor Guard Uniforms and Gear to be paid by transfer from the appropriate line as determined by the Auditor and reimbursed by the 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

14.12.611 To continue employment of county employees for 2015.

14.12.612 To pay hourly county road workers up to \$10.00 per hour, plus salary or agency expense during 2015.

14.12.613 To authorize the County Treasurer to release the county payroll on designated paydays for 2015 (Bi-weekly and Fridays) and on days other than the routine days when holidays or other events preclude processing on the regular paydays.

14.12.614 To appoint R.J. Bob Hampton, County Treasurer, as Financial Advisor over the Interest and Sinking Fund and as Investment Officer to invest all county funds whenever available for 2015.

14.12.615 To designate the second Monday of each month as the regular Commissioners Court meeting and all other meetings to be special meetings for the year of 2015.

14.12.616 To move account balances as required to line item 100.429.1200, Other Salaries, from Department 429 line items to be determined by the County Auditor.

14.12.617 To approve the following public official bonds and authorize payment of bond premiums from their respective budgets, Bond Premiums (4412):

- a) County Judge, Woodrow W. Gossom, Jr. - \$5,000.00 bond payable to the County Treasurer.
- b) County Court at Law Judge, No. 1, Gary Butler - \$5,000.00 bond payable to the County Treasurer.
- c) County Court at Law Judge, No. 2, Greg King - \$5,000.00 bond payable to the County Treasurer.
- d) Commissioner Pct. 2, Lee Harvey - \$3,000.00 bond payable to County Treasurer and \$3,000.00 bond payable to County Judge.
- e) Commissioner Pct. 4, Jeff Watts - \$3,000.00 bond payable to County Treasurer and \$3,000.00 bond payable to County Judge.
- f) County Treasurer, Robert "Bob" Hampton - \$200,000.00 bond payable to County Judge.
- g) Justice of the Peace, 1-2, Mike Little - \$5,000.00 bond payable to the County Judge.
- h) Justice of the Peace, 2, Nancy Viavattene - \$5,000.00 bond payable to the County Judge.
- i) Justice of the Peace, 3, Marc Newman - \$5,000.00 bond payable to the County Judge.
- j) Justice of the Peace, 4, Judy Baker - \$5,000.00 bond payable to the County Judge.
- k) County Clerk, Lori Bohannon is self-insured.
- l) District Clerk, Patti Flores is self-insured.

Motion carried unanimously.

14.12.618 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment.

Motion carried unanimously.

Received annual briefing from Murphy Davis with Sentry Management, Inc. on the financial outlook for 2015, and review the County's Investment Policy. No action taken.

14.12.619 Motion made by Commissioner Gonzalez and seconded by Commissioner Mahler to adopt the Wichita County Investment Policy for 2015. A copy of the policy is attached hereto as Exhibit "C".

Motion carried unanimously.

General Business item #5 heard next.

14.12.620 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to approve the hiring of a temporary clerk in the Voter Registration section of the County Clerk's Office for up to 200 hours for a period beginning Monday, December 15 and ending on or before January 9, 2015 and to approve temporary clerk be paid up to \$10.00 per hour to be fund from 100.491.1295, Temporary, with reimbursement from Chapter 19 Fund.

Motion carried unanimously.

14.12.621 Motion made by Commissioner Mahler and seconded by Commissioner Presson to authorize purchase of office and Commissioners Courtroom chairs as follows:

		<u>QTY</u>	<u>COST</u>	<u>TOTAL</u>
Precinct 2 Commissioner	HON HLEUBT	1	\$ 493.66	\$ 493.66
Precinct 4 Commissioner	HON HLEUBT	1	493.66	493.66
Commissioners Courtroom	HON HLWMBT	2	479.35	958.70
Installation & Freight		1	200.00	<u>200.00</u>
				\$2,146.02

To be paid from funds budgeted in line 100.409.5001, Capital Expenditures by transfer to appropriate line(s) as determined by the County Auditor.

Motion carried unanimously.

14.12.622 Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve quote from Breegle Building Products, Inc. for repair of tile floor in Jail Kitchen for a cost not to exceed \$8,900.00, including installation and labor, to be paid from 100.511.4452, Repair & Maintenance, Buildings, 2015 Budget.

Motion carried unanimously.

General Business Item #4 heard next.

Motion made by Commissioner Gonzalez to not authorize payment of additional ten (10) hours of vacation pay to John Brasher, Criminal District Attorney's Office which was disapproved by the audit. Hearing no second, no action was taken which affirms the Auditor's review to not pay the additional ten hours of vacation pay.

14.12.623 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to award the bid for a Cargo Van to Herb Easley.

Motion carried unanimously.

14.12.624 Motion made by Commissioner Mahler and seconded by Commissioner Presson to award the bid for two (2) Ford F-150 4X4 Trucks to Wichita Falls Ford.

Motion carried unanimously.

14.12.625 Motion made by Commissioner Presson and seconded by Commissioner Mahler to award bid for asphalt mix for first half of 2015.

Motion carried unanimously.

14.12.626 Motion made by Commissioner Presson and seconded by Commissioner Mahler to award bid for Road Oil for first half of 2015.

Motion carried unanimously.

14.12.627 Motion made by Commissioner Presson and seconded by Commissioner Norriss to award bid for asphalt emulsion for first half of 2015.

Motion carried unanimously.

No action was taken on the bid for Rock Hauling. Will be brought back to Commissioners Court in one week.

14.12.628 Motion made by Commissioner Presson and seconded by Commissioner Mahler to award bid for rock at origin for first half of 2015.

Motion carried unanimously.

14.12.629 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to reject the bid for Bulk Fuel Deliveries for Precincts 2, 3, and 4 and to authorize rebidding.

Motion carried unanimously.

14.12.630 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to award bid to Falls Funeral Home for 2015 Indigent Burial Services and authorize County Judge to sign contract for 2015. A copy of the contract is attached hereto as Exhibit "D".

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 11:12 a.m. to meet in a special session Monday, December 22, 2014 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE WICHITA
WICHITA COUNTY, TEXAS