

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
March 3, 2014**

BE IT REMEMBERED, that on the 3rd day of March, 2014 A.D. at 10:38a.m., due to inclement weather the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning February 24, 2014, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Bob Hampton, County Treasurer

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 14.03.96 through 14.03.103:

14.03.96 To approve and ratify the minutes for February 24, 2014 special session.

14.03.97 To request the Auditor's Office audit the Sheriff's Office Chapter 59 Report as required by Article 59.06 of the Code of Criminal Procedure.

14.03.98 To file Lance Spruiell Business Forms invoice no. 131219-113 in the amount of \$6,497.90 with the County Auditor for payment processing for Legal Case Binders for the County Clerk with payment from 100.403.3306, Books and Binders.

14.03.99 To approve the IT Department inventory list to be written off as destroyed or otherwise disposed of as listed in Exhibit "A".

14.03.100 To file Advanced Signs invoice no. 229608 in the amount of \$1,225.00 with the County Auditor for payment processing for striping of five new Sheriff's Office Tahoes, to be paid from 100.560.3608, Accessories/Auto & Rolling Stock.

14.03.101 To transfer funds as needed for the 2013 year end payroll accruals required by GASB 34. Funds will be transferred in the following order:

- 1) From within the departmental budget's Salaries and Benefits Major Category.
- 2) From the department's Supplies and Operations Major Category.
- 3) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non-Departmental Contingencies.

All departments have sufficient funds within the Salaries and Benefits Major Category, except for the following departments which, did not have enough left in the Salaries & Benefits Major Category to cover the accruals:

- Dept. 406 – Emergency Management will transfer funds from 406 Supplies & Operations.
- Dept. 442 – 89th District Court will transfer funds from 442 Supplies & Operations.
- Dept. 446 – CCL Probate Auditor will transfer funds from 100.409.4902 Non Dept. Contingencies.
- Dept. 510 – Courthouse Facility will transfer funds from 510 Supplies & Operations.
- Dept. 237 – County Wide Records Mgt. will transfer funds from 237 Supplies & Operations.

14.03.102 To transfer up to \$5,500.00 from 100.409.4902, General Fund, Non-Departmental Contingencies to 100.458.2104, General Fund, JP Precinct #3, Social Security.

14.03.103 To amend 2014 Budget for Department 425, Court Administration, to fund overtime and holiday pay lines as projected by Auditor by transfer from 100.409.4902, General Fund Contingency to:

<u>Line</u>	<u>Amount</u>
100.425.1220 Overtime	\$2,300.00
100.425.1221 OT/Half Time	1,100.00
100.425.1231 Holiday Pay	<u>250.00</u>
Total	\$3,650.00

Motion carried unanimously.

14.03.104 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment.

Motion carried unanimously.

General Business item #2 was removed at the request of the Texas Department of Public Safety.

14.03.105 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to hire one temporary, full-time Clerk (100.665.01) in the Texas A & M AgriLife Extension Office through a temporary staffing agency for a period of up to four (4) months at an hourly rate of up to \$10.00 per hour, plus staffing agency billing fees of up to \$5.00 per hour, for a total billing rate of up to \$15.00 per hour, and to approve the clerk begin working on or about Tuesday, April 1, 2014, or as soon as possible thereafter. This Clerk will be an employee of the temporary staffing company during this work assignment and will have no Wichita County benefits.

Motion carried unanimously.

General Business item #6 was heard next with no action taken. Will bring back at a later date.

14.03.106 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to amend Court Order 13.12.735 of December 16, 2013 to read as follows:

To transfer up to \$5,096.00 from Permanent Improvement Fund, Operations, Budget Line for Projects (401.400.5105) to the General Fund, with the appropriate line item to be determined by the County Auditor, for bullet resistant windows in the Juvenile Probation Office.

Motion carried unanimously.

14.03.107 Motion made by Commissioner Presson and seconded by Commissioner Mahler to transfer \$2,830.00 from the Permanent Improvement Fund, Operations, Budget Line for Projects (401.400.5105) to the General Fund, JJAEP Facility, Video Security System/Cameras/Intercom/Gate Project (100.525.57022013).

Motion carried unanimously.

14.03.108 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve and accept quote from Wilbourn & McCabe Plumbing Co. LLC for extensive plumbing work on the existing restroom on the Fourth Floor of the Courthouse at a cost not to exceed \$1,500.00 to be funded from the Permanent Improvement Fund.

Motion carried unanimously.

14.03.109 Motion made by Commissioner Mahler and seconded by Commissioner Gonzalez to authorize Commissioners Gonzalez and Mahler to sign Letters of Support to the Texas Department of Housing and Community Affairs for various multi-family housing projects in Wichita County. Copies of the letters are attached hereto as Exhibit "B".

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 11:28 a.m. to meet in a regular session Monday, March 10, 2014 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS