

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
July 15, 2013**

BE IT REMEMBERED, that on the 15<sup>th</sup> day of July, 2013 A.D. at 10:07 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning July 8, 2013, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Ray Gonzalez, Precinct No. 1  
Commissioner Pat Norriss, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Bill Presson, Precinct No. 4

Invocation by Commissioner Mahler

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 13.07.412 through 13.07.422:

13.07.412 To approve and ratify the minutes for July 8, 2013 regular session.

13.07.413 To file Trinity Air Conditioning invoice no. 13061307 in the amount of \$1,903.00 with the County Auditor for payment processing for replacing compressor on Courthouse Annex RTU #5 to be paid from 100.516.4454, Repair & Maintenance, Building Equipment.

13.07.414 To approve a wireless modem from Verizon Wireless at \$37.99 per month, to be shared between Justice of the Peace Offices, Precinct 1, Places 1 and 2, with each office paying equally from the JP Technology Fund.

13.07.415 To notify Texas Department of Motor Vehicles that Wichita County selects Option B to retain the \$10 optional Road & Bridge fee and add the optional Child Safety Fee of \$1.50 for 2014. A copy of the form is attached hereto as Exhibit "A".

13.07.416 To authorize County Judge to sign resolution by the Wichita County Commissioners Court to jointly apply with the City of Wichita Falls for the Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$36,518 and to authorize the Wichita Falls City Manager to apply for the grant funds. A copy of the resolution is attached hereto as Exhibit "B".

13.07.417 To file Wilbourn & McCabe Plumbing Co. invoice no. 9722 in the amount of \$1,005.40 for repair of leaks on drinking fountain and replacement of 2" cast iron drain pipe with payment from 100.510.4454, Repair & Maintenance, Building Equipment.

13.07.418 To approve and authorize the appointment of Derek Meador to the Helen Farabee Center's Board of Trustees for a term to begin September 1, 2013 through August 31, 2014.

13.07.419 To approve Formal Budget Amendment Request to transfer \$10,000.00 from 100.560.1216, Sheriff Uniform Allowance to 100.560.4258, Sheriff Uniform Expense Reimbursements to Employees, and transfer \$36,000.00 from 100.561.1216, Jail Uniform Allowance to 100.561.4258, Jail Uniform Expense Reimbursements to Employees. A copy of the FBA is attached as Exhibit "C".

13.07.420 To approve Formal Budget Amendment Request to transfer \$1,500.00 from 100.562.1216, Courthouse Security Uniform Allowance to 100.562.4258, Courthouse Security Uniform Expense Reimbursements to Employees. A copy of the FBA is attached hereto as Exhibit "D".

13.07.421 To amend Court Order 13.04.249, dated April 22, 2013, to read as follows: To file ACS Government Records Services invoices #896113 in the amount of \$99,528.00 and #896108 in the amount of \$38,670.00, for a total of \$138,198.00 with the County Auditor for payment processing for digitizing existing microfilm and land records from 1/3/1978 through 5/29/1981. Payment will be made from 238.238.4079, Microfilm Services. Funding will be as follows:

1. Interfund transfers from within the County Clerks Records Management Fund.
2. The remaining balance (up to \$24,000.00) from 100.409.4902, General Fund Non-Departmental Contingencies, to be reimbursed in the Fund 238 budget in 2014. A copy of the FBA is attached as Exhibit "E".

13.07.422 To file Quality Glass & Air invoice no. 286321 in the amount of \$705.59 with the County Auditor for payment processing for air conditioner repair in Sheriff's Office Unit 09 to be paid from 100.560.4456, Repair & Maintenance, Vehicles.

Motion carried unanimously.

13.07.423 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "F".

Motion carried unanimously.

13.07.424 Motion made by Commissioner Presson and seconded by Commissioner Mahler to accept report from the Wichita County District Attorney's Drug Enforcement Division. A copy of the report is attached hereto as Exhibit "G".

Motion carried unanimously.

13.07.425 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to hire one (1) Regular, Full-Time Justice Court Misdemeanor A-B Clerk for the Central Magistrate Office (100.454.02) and to approve an exception to Wichita County's posting procedures and allow Justice of the Peace, Precinct 3, to select a current candidate of his choice. If the selected candidate does not accept the full-time position, then approve the posting of a job announcement to hire a regular, full-time clerk at Grade 9, Step A-C.

Motion carried unanimously.

13.07.426 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to hire one (1) Part-Time, Regular Deputy County Clerk (100.403.14) and to approve an exception to Wichita County's posting procedures and allow the County Clerk to select and hire a candidate of her choice to work up to, but not to exceed, 29 hours per week and be paid at an hourly pay rate of up to \$9.50 per hour. This part-time, regular Deputy County Clerk will participate in the Texas County and District Retirement System, but will have no other County benefits.

Motion carried unanimously.

The Court went out of open session at 10:31 a.m. and into closed session at 10:34 a.m. to hear a briefing and discussion with Wichita County District Attorney's Office, D'Lyn Davison of Davison Rugeley, LLP and Robert Davis with Flowers Davis (via telephone), regarding the status of *The Estate of Wilbert Henson, et al. v. Wichita County, et al.*, Civil Action No. 7:06-CV-044-R and *Janis L. Brown, et al. v. Wichita County, Texas, et al.*, Civil Action No. 7:05-CV-0108-R. Meeting closed pursuant to Texas Government Code, Sec. 551.071 (Consultation with Attorney).

The Court went out of closed session at 10:53 a.m. and reconvened in open session at 10:58 a.m. with no action taken on the above closed session item. The Court immediately went into a Budget Work Session.

With no further action to be taken, the Commissioners Court adjourned at 12:28 p.m. to meet in a special session on Monday, July 22, 2013 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS