

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
APRIL 29, 2013**

BE IT REMEMBERED, that on the 29th day of April, 2013 A.D. at 10:03 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning April 22, 2013, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Tony Fidelie, Attorney with Perdue, Brandon, Fielder, Collins & Mott, LLP

Pledge of Allegiance

Pledge to the Texas Flag

Proclamation presented to April Young with Adult Protective Services designating May, 2013 as Elder Abuse Prevention Month.

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 13.04.253 through 13.04.268, with amendment to Item #2:

13.04.253 To approve and ratify the minutes for April 22, 2013 special session.

13.04.254 To file Lancaster Memorials invoice dated April 3, 2013 in the amount of \$572.00 with the County Auditor for payment processing for the Glen Eichman Memorial Pavilion Project to be paid from line 401.8104.3312, and funded from within the Permanent Improvement Fund.

13.04.255 To allow the Tax Assessor/Collector Office to transfer \$1,500.00 from 100.499.4403, Advertising, Filing Fees, Tax Sales to 100.499.4304, Out of County Travel to cover expenses for the remainder of 2013.

13.04.256 To approve new cell phone contract for Deputy Chief Derrald Choate, Sheriff's Office, with an additional monthly increase of \$30.83 to upgrade to a data plan with texting, for a total of \$85.09 per month, to be paid from 100.560.4344, Cellular Phone.

13.04.257 To file CED, Inc. invoices

9450-556623	\$345.90	9450-556635	\$355.22
9450-556625	\$345.90	9450-556636	\$355.22
9450-556626	\$345.90	9450-556637	\$284.06

with the County Auditor for payment processing for relay switches for jail doors to be paid from 100.561.3312, Maintenance and Carpentry.

13.04.258 To file Hobart Service invoice no. 30945641 in the amount of \$1,544.95 with the County Auditor for payment processing for repair to jail oven to be paid from 100.561.4466, Repair & Maintenance, Other Machinery & Equipment.

13.04.259 To reimburse Precinct #1 Deputy Constable Matthew Davila the amount of \$35.00 paid to Texas Commission on Law Enforcement for Civil Process Proficiency Certificate Application and authorize County Auditor and Treasurer to issue a check to Deputy Constable Davila with payment from 100.550.4802, Dues, by transfer to proper line, if required.

13.04.260 To file Joe Johnson's Garage invoices no. 4936 in the amount of \$1,662.01 and no. 4938 in the amount of \$1,989.32 for a total of \$3,651.33 with County Auditor for payment processing for repairs to Precinct #1 tractor and mower with payment from 221.210.4458, Repair & Maintenance, Road Equipment.

13.04.261 To authorize County Judge to sign Airgas Lease Order #801518841 for lease of one oxygen cylinder for term 04-01-2013 through 03-31-2014 with lease amount of \$50.00 paid from 222.220.3316, Welding Supplies, for Precinct #2. A copy of the order is attached hereto as Exhibit "A".

13.04.262 To file ECN invoice no. ECN-013597 in the amount of \$15,000.00 with the County Auditor for payment processing for Code Red warning service from 04-23-2013 through 04-22-2014 with payment by transfer from 100.409.4902, General Fund Contingencies to 100.406.4098, Emergency Services or as determined by County Auditor.

13.04.263 To authorize County Judge to sign TAC Risk Management Pool Property Renewal Application. A copy of the application is attached hereto as Exhibit "B".

13.04.264 To file Trinity Air Conditioning invoice no. 13030804 in the amount of \$1,682.00 with the County Auditor for payment processing for smoke purge fan testing/repair at Juvenile Center with payment from 100.521.4454, Repair & Maintenance, Building Equipment.

13.04.265 To authorize County Judge to sign Agreement for Sign Language Interpreting Services from Hired Hands, Inc. A copy of the agreement is attached hereto as Exhibit "C".

13.04.266 To adopt and authorize County Judge to sign a Resolution in keeping with Section 3 of the Housing and Urban Development Act of 1968, an Excessive Force Resolution establishing rules and regulations regarding the use of excessive force (A1003), and a Grievance Procedure Resolution that establishes a local written Citizen Complaint Procedure regarding its Texas Community Development Block Grant. Copies of the resolutions are attached hereto as Exhibits "D", "E", and "F", respectively.

13.04.267 To approve the publications of Notices of Non-discrimination (A1005) and a Fair Housing Public Service Announcement (A1009) in compliance with the Texas Community Development Block Grant Programs. Copies of the publications are attached hereto as Exhibits "G" and "H", respectively.

13.04.268 To authorize County Judge to sign Designation Form for Section 504 and Equal Opportunity/Fair Housing Officer (A1008). A copy of the form is attached hereto as Exhibit "I".

Motion carried unanimously.

13.04.269 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "J".

Motion carried unanimously.

13.04.270 Motion made by Commissioner Mahler and seconded by Commissioner Presson to take the Sheriff Vehicles Bid received from Dodge City in McKinney, Texas under advisement, allow time for Sheriff's review, and bring back at a later meeting.

Motion carried unanimously.

General Business Item #3 regarding the Tractor Bid was removed at Commissioner Gonzalez' request.

No action taken on General Business Items #4 and #5 regarding the reports on Property Tax and Fine and Fee Collections.

13.04.271 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to adopt a resolution under 34.015 of the Texas Property Tax Code regarding the eligibility of individuals to purchase properties at a tax sale and to authorize County Judge to sign resolution. A copy of the resolution is attached hereto as Exhibit "K".

Motion carried unanimously.

13.04.272 Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve quote from Hudson Blue Print for two (2) chairs for the Court Administrators Office at a cost of \$364.01 each, for a total cost of \$778.02, which includes \$25.00 installation charge, per chair, to be paid by transfer from 100.409.5001 to 100.425.3XXX as assigned by the County Auditor.

Motion carried unanimously.

13.04.273 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to approve the hiring of two (2) Temporary/Seasonal, full-time Equipment Operators in the Precinct #1 Road & Bridge Section, for a period of up to six months, through a temporary staffing agency at an hourly rate of up to \$9.50 per hour, plus staffing agency billing fees of up to \$5.51 per hour, for a total maximum billing rate of \$15.01 per hour, with an effective employment date of Tuesday, April 30, 2013, or as soon as possible thereafter, following their successful completion of pre-employment drivers' license checks, criminal background checks, and drug testing, to be paid by the transfer of funds from within Precinct #1 budget lines as determined by the County Auditor.

Motion carried unanimously.

13.04.274 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to approve the highlighted changes to the following policies found in the Wichita County Personnel Policy Manual and to have them become effective immediately upon approval, subject to review and modification, as necessary, by Counsel:

2.01 Equal Employment Opportunity (EEO) / Americans with Disabilities Act Amendments Act (ADAAA)

2.29 Americans with Disabilities Act Amendments Act (ADAAA)

8.01 Grievance

Motion carried unanimously.

13.04.275 Motion made by Commissioner Presson and seconded by Commissioner Mahler to accept and approve quote from Custom Cabinets for a cabinet to be used by Sheriff's Security at the Courthouse entrance for a completed cost of \$2,695.00, to be funded from Permanent Improvement Fund.

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 10:50 a.m. to meet in special session on Monday, May 6, 2013 at 10:00 a .m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS