

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
FEBRUARY 4, 2013**

BE IT REMEMBERED, that on the 4<sup>th</sup> day of February, 2013 A.D. at 10:07 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning January 28, 2013, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Ray Gonzalez, Precinct No. 1  
Commissioner Pat Norriss, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Bill Presson, Precinct No. 4

Invocation by Dr. John Ward, Chaplain

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 13.02.72 through 13.02.90, with a change in amount on Item #8:

13.02.72        To approve and ratify the minutes for January 28, 2013 special session.

13.02.73        To approve and ratify County Judge's signature on the Electra/Wichita County Small Purchase Procurement for the completion of the County's service reconnection. A copy of the document is attached hereto as Exhibit "A".

13.02.74        To file Hudson Blue Print invoice no. 22521 in the amount of \$6,871.90 with the County Auditor for payment processing for chairs for the Criminal District Attorney's office with payment from 100.409.5001, Capital Expenditures, by transfer to Department 409 budget line(s) as determined by the Auditor.

13.02.75        To file Laundry Service Co. invoice no. 135240 in the amount of \$961.08 with the County Auditor for payment processing for dryer repair for the Jail with payment from 100.561.4466, Repair & Maintenance, Other Machinery & Equipment.

13.02.76        To file Downtown Wheel Alignment invoice no. 064720 in the amount of \$550.00 with the County Auditor for payment processing for repair to Sheriff's Office Unit #43 with payment from 100.560.4456, Repair & Maintenance, Vehicles.

13.02.77        To file Lance Spruiell Business Forms invoice no. 130104-042 in the amount of \$530.96 with the County Auditor for payment processing for #10 window envelopes for the District Clerk's office with payment from 100.430.3104, Printed Material.

13.02.78        To file Mark's Plumbing Parts & Commercial Supply Products invoice no. 1187153 in the amount of \$2,124.28 with the County Auditor for payment processing for plumbing parts for jail with payment from 100.511.3312, Maintenance Supplies.

13.02.79 To file Office Depot invoice no. 636748227001 in the amount of \$822.52 with the County Auditor for payment processing for 6 office chairs for the Criminal District Attorney's office with payment from 2012 budget lines for Department 429 by transfer to 2012 expenditure line(s) as determined by the Auditor.

13.02.80 To amend Court Order 13.01.54 dated January 22, 2013 to read as follows:

To approve the purchase of a Dell Precision M6700 laptop for the 30<sup>th</sup> District Judge in the amount of \$3,006.74 to be paid from appropriate budget line as determined by the County Auditor.

13.02.81 To amend Court Order 13.01.42 dated January 22, 2013 to read as follows:

To file Red River Refrigeration, Inc. invoice no. 6101 in the amount of \$2,005.59 with the County Auditor for payment processing for repairs to the Jail oven with payment from 100.561.4466, by transfer, if necessary.

13.02.82 To authorize County Judge to sign contract renewal with Harper Perkins Architects, Inc. for professional architectural services effective January 1, 2013. A copy of the renewal is attached hereto as Exhibit "B".

13.02.83 To file Trinity Air Conditioning invoice no. 12121212 in the amount of \$1,016.00 with the County Auditor for payment processing for repairs made to the District Attorney Offices duct heater with payment from 100.510.4454, Repair & Maintenance, Building Equipment, with funding of up to \$1,016.00 to come from 100.409.4902, Contingencies, due to insufficient funds within the 3000 & 4000, Supply & Operating Expenditure, major categories of the Courthouse Facility Department.

13.02.84 To amend Court Order 13.01.48 dated January 22, 2013 to read as follows:

To file Wilbourn & McCabe invoice no. 8510 in the amount of \$980.00 with the County Auditor for payment processing for six (6) each new boiler tubes for stock with payment from 100.510.3312, Maintenance Supplies, with funding of up to \$980.00 to come from 100.409.4902, Contingencies, due to insufficient funds within the 3000 & 4000, Supply & Operating Expenditure, major categories of the Courthouse Facility Department.

13.02.85 To file Southern Tire Mart invoice no. 59060546 in the amount of \$1,642.16 with the County Auditor for payment processing for Precinct #5 Volvo truck tires with payment from 225.250.5001, Capital Expenditures, by transfer to appropriate budget line as determined by County Auditor.

13.02.86 To approve the appointment of Commissioner Pat Norriss as County Representative to the MPEC Advisory Board for a two-year term ending December 31, 2014.

13.02.87 To file Extel Communications invoice no. 12030 in the amount of \$975.00 with the County Auditor for payment processing to install and connect new phone lines for the Regional Public Defender's Office in the Courthouse Annex to be paid from 100.409.4902, General Fund Contingencies, by transfer to appropriate budget line as determined by County Auditor, and authorize Auditor to bill Regional Public Defender for reimbursement.

13.02.88 To file Electra Star News advertising invoice in the amount of \$31.50 with the County Auditor for payment processing for Citation by Publication in cause #CCL-557-11-F, which has a pauper's oath on file, to be paid from 100.656.4401, Advertising Legal Notices.

13.02.89 To file Pruitt Ford service invoice no. 60864 in the amount of \$1,192.23 with the County Auditor for payment processing for repair to Precinct #2 truck to be paid from 222.220.4456, Repair & Maintenance, Vehicles.

13.02.90 To advertise for bids for a service truck for Precinct #2.

Motion carried unanimously.

13.02.91 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "C".

Motion carried unanimously.

No action taken on General Business Items #2 and #3.

13.02.92 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to take Motor Grader bids received from Warren CAT, Yellowhouse, and ROMCO under advisement and bring back in two weeks.

Motion carried unanimously.

13.02.93 Motion made by Commissioner Mahler and seconded by Commissioner Presson to authorize IT Director to renew software and hardware maintenance for the Barracuda Networks Barracuda Backup device from LGS at a cost not to exceed \$7,998.00 to be paid from 100.412.56412011, Barracuda Backup Server.

Motion carried unanimously.

13.02.94 Motion made by Commissioner Presson and seconded by Commissioner Norriss to review the Proposed Local Business Travel Reimbursement Policy and bring back in one week.

Motion carried unanimously.

13.02.95 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve quote from Hudson Blueprint, Inc. in the amount of \$7,173.78 for office furniture for the Tax Assessor/Collector office to be paid from Permanent Improvement Fund.

Motion carried unanimously.

13.02.96 Motion made by Commissioner Presson and seconded by Commissioner Mahler to review the quote from Trinity Air Conditioning in the amount of \$5,127.00 to install a chilled water fan coil in the Probate Auditor's Office and bring back in one week.

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 11:07 a.m. to meet in regular session on Monday, February 11, 2013 at 10:00 a .m. in the Commissioners Court Room.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS