

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
September 4, 2012**

BE IT REMEMBERED, that on the 4<sup>th</sup> day of September, 2012 A.D. at 10:08 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning August 27, 2012, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Ray Gonzalez, Precinct No. 1  
Commissioner Pat Norriss, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Bill Presson, Precinct No. 4

Invocation by Commissioner Barry Mahler

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items, 12.09.543 through 12.09.554:

12.09.543 To approve and ratify the minutes for August 27, 2012 special session.

12.09.544 To file the following Trinity Air Conditioning, Inc. invoices with the County Auditor for payment processing:

<u>Invoice No.</u>	<u>Amount</u>	<u>Budget Line</u>
12072025	\$1,194.43	100.510.4454, Repair & Maintenance, Building Equipment
12080623	725.46	100.516.4454, Repair & Maintenance, Building Equipment

12.09.545 To file W.B. "Dub" Young Auto Supply, Inc. invoice no. 385987 in the amount of \$220.00, and Atwood's invoice of August 7, 2012 in the amount of \$99.98 with the County Auditor for payment processing for Precinct #4 accessories for new pickup truck, with payment by transfer from 225.250.5001 to Precinct #4 budget line as determined by County Auditor.

12.09.546 To file Trinity Air Conditioning, Inc. invoice no. 12081307 in the amount of \$552.24 with the County Auditor for repair of jail air conditioning chiller with payment from 100.511.4454, Repair & Maintenance, Building Equipment.

12.09.547 To file Marvin Groves Electric Co. invoice no. 6552 in the amount of \$1,173.70 and no. 6553 in the amount of \$431.75, total of \$1,605.45, with the County Auditor for payment processing for replacement of breaker box with payment from 100.511.4454, Repair & Maintenance, Building Equipment.

12.09.548 To file the following Wichita Telephone invoices with the County Auditor for payment processing for wiring associated with the courthouse remodeling, with payment from Permanent Improvement Fund:

<u>Invoice No.</u>	<u>Amount</u>
9636	\$ 78.00
9642	295.50
9643	1,518.55
9644	<u>1,096.70</u>
<b>TOTAL</b>	<b>\$2,988.75</b>

12.09.549 To file Shoppa's Materials Handling invoice no. 03S5058970 in the amount of \$ 1,689.80 with the County Auditor for payment processing for hydraulic repairs for Precinct #1, Unit #36, with payment from 221.210.4458, Repair & Maintenance, Road Equipment.

12.09.550 To file Quality Implement Co. invoice no. 156121 in the amount of \$902.14 with the County Auditor for payment processing for mower blades and tire for Precinct 4, with payment from 224.240.3608, Parts.

12.09.551 To file Warren Cat invoice no. PS080118221 in the amount of \$1,378.10, and no. PS080118020 in the amount of \$538.18, for a total of \$1,916.28, with the County Auditor for payment processing for Precinct 4 parts and battery, with payment from 224.240.3608, Parts, and 224.240.3606, Battery.

12.09.552 To file Digital Ally invoice no. 1049916 in the amount of \$1,925.00 with the County Auditor for payment processing for replacement camera for Sheriff Unit 90022 with payment from 100.560.3452, Public Safety Equipment.

12.09.553 To publish notice for boring installation bids for the CDBG Project No. 710066. A copy of the notice is attached hereto as Exhibit "A".

12.09.554 To rescind Court Order 11.12.654 of December 5, 2011 and replace it with a new order to read:

Motion to accept quote from Hall Building Products, Inc. (H-Garage Door) 101 East Gore Blvd., Lawton, OK, for three (3) installed panels with heavy duty sheets, and checking door operation, at a cost of \$1,740.00, paid by transfer from 2012 Precinct #4 budget line(s) to appropriate line as determined by the County Auditor.

Motion carried unanimously.

12.09.555 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "B".

Motion carried unanimously.

General Business Items #2 and #4 were skipped to allow time for Judge Little to appear and present.

General Business Item #3 was skipped to allow time for George Crutchfield, IT Director to appear and present.

12.09.556 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to hire one temporary, part-time clerk through a temporary staffing agency to work on a two week assignment in the Records Management Office during the absence of the Records Manager at an hourly pay rate of up to \$9.50, plus the temporary staffing company's billing fees, for a total hourly rate of up to \$13.49 per hour to begin on or about September 28, 2012 through October 12, 2012, not to exceed 25 hours. To be paid by transfer from Fund 239 to the appropriate line as determined by the County Auditor.

Motion carried unanimously.

12.09.557 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to hire one part-time, regular Deputy County Clerk in the County Clerk's office at an hourly pay rate of up to \$9.50 per hour, up to 32 hours per week, and allow an exception to the posting policy to allow the County Clerk to select and hire a part-time clerk of her choice. The part-time, regular Deputy County Clerk will participate in the Texas County and District Retirement System, but will have no other County benefits.

Motion carried unanimously.

12.09.558 Motion made by Commissioner Presson and seconded by Commissioner Mahler to hire one regular, full-time Deputy County Clerk position 100.403.08 in the Realty Section of the County Clerk's office at up to Grade 9, Steps A-C, with a starting date immediately following the final applicant's successful completion of all pre-employment testing.

Motion carried unanimously.

12.09.559 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve quote from Hudson Blueprint, Inc./Southern Office Supply, Inc. for furniture for the Warrants and Collections office at a cost of \$23,351.48, delivered and assembled. To be paid from Permanent Improvement Fund.

Motion carried unanimously.

General Business Item #3 was heard next.

12.09.560 Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve SKC Communications Products, LLC maintenance renewal quote in the amount of \$29,506.88 for maintenance of polycom video equipment used mainly by the Justices of the Peace and Central Magistrate Office for magistration duties. The quote covers renewals for years 2012, 2013, and 2014 for equipment at 11 locations and term lengths of 5 at 23 months, 1 at 24 months, 2 at 31 months, 1 at 34 months, and 2 at 36 months. Payment is to be made from Fund 254, JP Technology Fund.

Motion carried unanimously.

General Business Item #2 – in regards to a cell phone stipend for Justice of the Peace, Precinct 1, Place 2 Truancy Case Manager will be brought back in two weeks for further discussion.

General Business Item #4 was heard next.

12.09.561 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve quote from NeweggBusiness.com for a Fujitsu fi-6130Z Scanner at a cost of \$879.99, plus shipping, for Justice of the Peace, Precinct 1, Place 2 office, to be paid from the JP Technology Fund.

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 10:45 a.m. to meet in regular session on Monday, September 10, 2012 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS