

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
August 27, 2012**

BE IT REMEMBERED, that on the 27th day of August, 2012 A.D. at 10:06 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning August 20, 2012, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Bob Hampton, Treasurer

Pledge of Allegiance

Pledge to the Texas Flag

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items, 12.08.522 through 12.08.537:

12.08.522 To approve and ratify the minutes for August 20, 2012 special session.

12.08.523 To approve list of Voting Places, Presiding and Alternate Judges, and Contacts 2012-2014 **attached hereto as "Exhibit A"**, and to approve the following for all elections held in 2012 unless specifically stated:

- b) Appoint the following for the Central Counting Station for 2012 General Election:
Manager Central Counting Station – Lori Bohannon
Assistant Manager Central Counting Station – Annette Stanley
Tabulation Supervisor – Penny Baxley
Assistant Tabulation Supervisor – Sharon Kaufhold
Presiding Judge – Dave Lilley

12.08.524 To authorize County Judge to sign the FY 2013 grant contract for Wichita County from the Office of the Attorney General for the Statewide Automated Victim Notification Service (SAVNS). A copy of the contract is attached hereto as Exhibit "B".

12.08.525 To adopt proclamation honoring Matthew Temple of the Northwest Texas Council of the Boy Scouts of America, Troop 316 for obtaining the rank of Eagle Scout. A copy of the Proclamation is attached hereto as Exhibit "C".

12.08.526 To adopt proclamation honoring Adam Culley of the Northwest Texas Council of the Boy Scouts of America, Troop 15 for obtaining the rank of Eagle Scout. A copy of the Proclamation is attached hereto as Exhibit "D".

12.08.527 To approve the purchase of postage in the amount of \$7,000.00 for the Annex postage machine.

12.08.528 To file Wilson Office Supply invoice no. 791294-0 in the amount of \$325.00 with the County Auditor for payment processing for replacement chair for County Extension Office with payment from Extension Office budget unless funds are not available at year end, then by transfer from General Fund Contingency.

12.08.529 To file Construction Agricultural Supply Co. invoices no. 1522 in the amount of \$549.88 and no. 1608 in the amount of \$676.90 with the County Auditor for payment processing for mower blades and other parts for Precinct No. 1 with payment from 221.220.3608, Parts.

12.08.530 To file Mobile Phone of Texas, Inc. Equipment Purchase no. S1994 in the amount of \$583.00 with the County Auditor for payment processing for radio installed in new Precinct No. 4 pickup truck with payment from 225.250.5001, Capital Expenditure, by transfer to Precinct No. 4.

12.08.531 To file Warren Cat invoice no. 08C340766 in the amount of \$660.64 with the County Auditor for payment processing for Precinct No. 3 for motor grader batteries/parts with payment from 225.250.5001, Capital Expenditure, by transfer to Precinct No. 3.

12.08.532 To file Trinity Air Conditioning invoice no. 12062703 in the amount of \$1,735.41 with the County Auditor for payment processing for a/c service and repair at Sprague Annex with payment from 100.512.4454, Repair & Maintenance, Building Equipment.

12.08.533 To file Aspen Elevator, Inc. invoice no. 85286 in the amount of \$270.00 for payment processing and reimbursement billing to C & I Electronics for response to elevator lockdown caused by damage to alarm system by C & I, with payment from 100.510.4454, Repair & Maintenance, Building Equipment.

12.08.534 To file Extel Communications invoice no. 11044 in the amount of \$115.00 with the County Auditor for payment processing to be paid by transfer from line item 100.409.4902, Contingency, to line item 100.429.4465, Repair & Maintenance, Other Communication Equipment.

12.08.535 To adopt the Corrective Action Plan (CAP) submitted by the Texas Homeland Security State Administrative Agency.

12.08.536 To transfer funds from General Fund Non-Departmental Contingencies (100.49.4902) to the Indigent Defense Discretionary Fund (708) to cover the requirements of Court Order 11.12.723 dated December 27, 2011. A copy of the transfer order is attached hereto as Exhibit "E".

12.08.537 To approve submission of grant to Texas Secretary of State for new election distance marking signs in an amount not to exceed \$7,500.00.

Motion carried unanimously.

12.08.538 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "F".

Motion carried unanimously.

12.08.539 Motion made by Commissioner Gonzalez and seconded by Commissioner Mahler to not lift the burn ban currently in place.

Motion carried unanimously.

12.08.540 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve invoice request from First United Methodist Church in Electra for three (3) separate elections for a total of \$300.00 with payment from 100.490.4602, Elections.

Motion carried unanimously.

12.08.541 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to award the Time Keeping Proposal to TimeClock Plus and to authorize Judge Gossom, Judy Whittington, Meredith Kennedy, and Chief Meador to work with TimeClock Plus on the implementation process.

Motion carried unanimously.

General Business Item #5 regarding Sheriff's Department salaries was removed by submitter.

12.08.542 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to authorize County Auditor and Treasurer to issue payments in the amount of \$1,000.00 each to Burkburnett Tennis Club and Iowa Park Girls' Basketball for a total of \$2,000.00 to be paid from 100.491.4401, Advertising, by transfer from Other Department 491 budget lines with request for reimbursement to be submitted to Texas Secretary of State by the County Clerk for use of Chapter 19 funds for promotion of voter registration and voting.

General Business Item #7 regarding a cell phone stipend for JP 1-2 Truancy Case Manager was removed by submitter.

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 10:41 a.m. to meet in special session on Tuesday, September 4, 2012 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS