

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
August 20, 2012**

BE IT REMEMBERED, that on the 20th day of August, 2012 A.D. at 10:11 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning August 13, 2012, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Bob Hampton, Treasurer

Pledge of Allegiance - Hailee Gregory

Pledge to the Texas Flag – Hailee Gregory

Judge Gossom made a special announcement that Sgt. Eric Larsen, with the Texas Army National Guard, presented the Judge and Commissioners with the Army Flag.

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items, 12.08.502 through 12.08.514:

12.08.502 To approve and ratify the minutes for August 13, 2012 regular session.

12.08.503 To file Harper Perkins Architects invoice no. 17 in the amount of \$6,460.51 with the County Auditor for payment processing for architectural services and/or reimbursable items for HPA Project No. 05453.00, Courthouse Second Floor Renovations, with payment from Permanent Improvement Fund.

12.08.504 To file application and certificate for payment no. 16 in the amount of \$102,377.00 to M & F Litteken Co. with the County Auditor for payment processing for MFL Project No. 10211, HPA Project No. 05453.00, Courthouse Second Floor Renovations with payment from Permanent Improvement Fund.

12.08.505 To file the Texas Association of Counties, Certificate of Course Completion for Spill Prevention, Control and Countermeasures for Commissioner Ray Gonzalez, Precinct 1, Commissioner Pat Norriss, Precinct. 2, and Commissioner Bill Presson, Precinct 4.

12.08.506 To file the Texas AgriLife Extension Agents' Monthly Reports for May and June, 2012.

12.08.507 To authorize County Judge to sign Texas Association of Counties Health and Employee Benefit Pool 2012-2013 Renewal Notice and Benefit Confirmation for medical plan and new rates to be effective January 1, 2013. A copy of the Notice is attached hereto as Exhibit "A".

12.08.508 To authorize Commissioners and County Judge to sign the Wichita County National Incident Management System (NIMS) Implementation and Training plan in accordance with Homeland Security Presidential Directive (HSPD-5), Management of Domestic Incidents. A copy of the plan is attached hereto as Exhibit "B".

12.08.509 To approve CDW-G Sales quotation no. CWHP762 in the amount of \$1,898.24 for the purchase of computer equipment by IT Director with payment from 100.412.3152, Office Equipment, by transfer to 100.412.3153, Computer Equipment.

12.08.510 Motion to advertise for proposals for selection of a retail energy service provider.

12.08.511 Motion to file the following Trinity Air Conditioning invoices with the County Auditor for payment processing for HVAC work:

<u>Invoice No.</u>	<u>Amount</u>	<u>Budget Line</u>
12070307	\$ 606.00	100.516.4454
12062813	12,380.00	100.516.4454
12062541	1,312.00	100.516.4454
12062531	964.20	100.521.4454

12.08.512 Motion to file Wilbourn & McCabe Plumbing Co. invoice no. 7665 in the amount of \$892.10 with the County Auditor for payment processing for sprinkler system repairs with payment from 100.510.4454, Repair & Maintenance, Building Equipment.

12.08.513 Motion to file Builders Lumber invoice no. 331293 in the amount of \$690.00 with the County Auditor for payment processing for shoring walls on cattle guards in Precinct #4 with payment from 224.240.3810 or as determined by the County Auditor.

12.08.514 Motion to transfer \$1,000.00 from Supply and Operations budget lines selected by County Auditor to Travel line 100.456.4304 to cover travel expenses for 2012 for Justice of the Peace, Precinct 1, Place 2.

Motion carried unanimously.

12.08.515 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "C".

Motion carried unanimously.

12.08.516 Motion made by Commissioner Presson and seconded by Commissioner Norriss to approve CDW-G quote and authorize purchase of equipment and services for LGS server upgrade project as follows:

Three (3) Dell PowerEdge R-720's	\$35,315.00
Equipment Rack Enclosure/UPS/Associated Hardware	4,193.30
LGS Server Transition Support Services	8,900.00

Total cost of \$48,408.30 to be funded from 409 Capital Expenditures by transfer as may be required. A copy of the LGS Support Quote is attached hereto as Exhibit "D".

Motion carried unanimously.

12.08.517 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to authorize transfer of \$1,795.00 from 100.570.4684 to 100.570.3353 for the purchase of four (4) new police radios for Juvenile Probation.

Motion carried unanimously.

12.08.518 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to allow Venita L. Platt, to work on a temporary, part-time assignment in the Records Management Office during the absence of the Records Manager at the rate of \$9.50 per hour to begin on or about September 28, 2012 through October 12, 2012, and not to exceed 20 hours. To be paid by transfer from Fund 239 to the appropriate line as determined by the County Auditor.

Motion carried unanimously.

General Business Items #5 and # 6 regarding employee awards were removed.

General Business Item #7 regarding an EMO reimbursement claim was removed.

12.08.519 Motion made by Commissioner Gonzalez and seconded by Commissioners Mahler to approve J-Systems invoice no. 52128 in the amount of \$1,921.50 for gloves for the County Jail. Payment to be made from 100.561.3510.

Motion carried unanimously.

12.08.520 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to join Buy Board for participation in cooperative purchasing on an eclectic basis by authorizing County Judge to sign Resolution and Interlocal Participation Agreement with the Local Government Purchasing Cooperative and appointing an authorized representative for the County. A copy of the Agreement is attached hereto as Exhibit "E".

Motion carried unanimously.

12.08.521 Motion made by Commissioner Presson and seconded by Commissioner Gonzalez to purchase three (3) new cell phones and service, provided by U.S. Cellular, for Building Maintenance employees at a cost of \$499.98 for 2012, with a monthly fee of \$33.33 per phone, during 2013, to be paid from 100.510.4344 or as determined by the County Auditor.

Motion carried unanimously.

General Business Item #11 regarding City Glass & Mirror was removed.

With no further action to be taken, the Commissioners Court adjourned at 10:35 a.m. to meet in special session on Monday, August 27, 2012 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS