

**MINUTES OF THE COMMISSIONERS COURT  
SPECIAL SESSION  
May 29, 2012**

BE IT REMEMBERED, that on the 29<sup>th</sup> day of May, 2012 A.D. at 8:35 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning May 21, 2012, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Ray Gonzalez, Precinct No. 1  
Commissioner Pat Norriss, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Bill Presson, Precinct No. 4

Invocation by Commissioner Presson

Pledge of Allegiance

Pledge to the Texas Flag

Proclamation In Appreciation of the Work of the Hirschi IB Film and Audio/Visual Department.

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items, 12.05.324 through 12.05.336:

12.05.324 To approve and ratify the minutes for May 21, 2012 special session.

12.05.325 To approve acceptance and filing of Department of Justice notice of preclearance for Wichita County redistricting of election precincts from Allison-Bass.

12.05.326 To approve the purchase of \$7,000.00 postage for the Courthouse postage machine.

12.05.327 To advertise for bids for road materials for second half 2012.

12.05.328 To transfer \$1,000.00 from 100.409.4902, General Fund Non-Departmental Contingencies to 100.442.4611, General Fund 89<sup>th</sup> District Court Lease-Maintenance Xerox Copier and 100.442.4624, General Fund 89<sup>th</sup> District Court Lease-Maintenance Benchmark Contract to cover the previously approved purchase of Xerox Machine for 89<sup>th</sup> District Court and the addition of that machine to the PrintSmart contract. A copy of the formal budget amendment request is attached hereto as Exhibit "A"

12.05.329 To approve the transfer of funds from 512 Sprague Annex Facilities to 561 Jail for the Stewart and Stephenson preventive maintenance agreement on the Jail Annex generator. A copy of the formal budget amendment request is attached hereto as Exhibit "B"

12.05.330 To approve a training overlap period of no longer than three weeks so that a new accounts payable employee in the Auditor's Office has the opportunity to train with existing personnel.

12.05.331 To amend Court Order 12.05.306 dated May 14, 2012 to read as follows:

To authorize payment to Texas Correctional Industries for three (3) Courtroom Seals in the amount of \$109.59 each for a total amount of \$328.77. Transfer from 100.409.4902, General Fund Non-Departmental Contingencies to the appropriate line as determined by the County Auditor. A copy of the formal budget amendment request is attached hereto as Exhibit "C".

12.05.332 To amend Court Order 11.09.518 dated September, 19, 2011 to read as follows:

To transfer \$2,000 from 100.409.4902, General Fund Non-Departmental Contingency to 100.404.4060, General Fund Human Resources Other Services for the remainder of cost of the New Employee Orientation Video that was produced by the Hirschi High School – Video Production Studio from November, 2011 to May, 2012. A copy of the formal budget amendment request is attached hereto as Exhibit "D".

12.05.333 To approve sixty (60) month term leases of two (2) Xerox WC5745A Copiers for the Wichita County Sheriff's Office. One with a lease payment of \$244.89 per month and the other with a lease payment of \$246.02 per month for a total amount of \$490.91 per month. To be paid from 100.560.4611 and 100.560.4612 or as reclassified by County Auditor.

12.05.334 To approve sixty (60) month term lease of a Xerox WC5745A Copier for the Treasurer's office at \$273.13 per month to be paid by 100.497.4611 or as reclassified by County Auditor.

12.05.335 To authorize Sheriff to engage Ray Cannedy Security for security guards for after normal business hours for Courthouse security as needed during the remodeling construction project to be paid from Permanent Improvement Fund and file invoice no. 36545 in the amount of \$855.00 for 57 hours of guard duty at \$15.00 per hour with County Auditor for payment processing.

12.05.336 To approve transfer of up to one million dollars into First United Bank for investment purposes.

Motion carried unanimously.

12.05.337 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve the emergency and regular bills for payment. A copy of the bills is attached hereto as Exhibit "E".

Motion carried unanimously.

General Business Item # 2 – Judge Mark Price presented his 2013 Budget for the 89<sup>th</sup> District Court with no action taken.

The Court discussed General Business Item #4 next.

12.05.338 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to authorize County Judge to approve and sign the Tax Resale Deed for the resale of 622 Van Buren. A copy of the Resale Deed is attached hereto as Exhibit "F".

Motion carried unanimously.

12.05.339 Motion made by Commissioner Mahler and seconded by Commissioner Norriss to officially adopt the new employee orientation video produced by the Hirschi IB Film and Audio/Visual Department titled "This Is Wichita County – WELCOME!"

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 9:13 a.m. to meet in special session on Monday, June 4, 2012 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS