

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
January 23, 2012**

BE IT REMEMBERED, that on the 23rd day of January 2012 A.D. at 10:02 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning January 17, 2012, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Ray Gonzalez, Precinct No. 1
Commissioner Pat Norriss, Precinct No. 2
Commissioner Barry Mahler, Precinct No. 3
Commissioner Bill Presson, Precinct No. 4

Invocation by Chaplain John Ward

Pledge of Allegiance

Pledge to the Texas Flag

Presentations

Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve and authorize the following consent agenda items with corrections to item #2 and #9:

12.01.41 To approve and ratify the minutes for January 17, 2012 special session.

12.01.42 To amend Court Order 11.10.580, October 31, 2011 to correct vendor amounts and read as follows:

To approve invoice in amount of \$6,400.00 from Lance Spruiell Business Forms (LSBF) for Court Docket Folders (various colors) for the District Clerk's Office with delivery in 2012. To be paid by transfer from 100.430.3306, Books & Binders, with transfers from other expense lines within the Supplies and Operations major category budget as determined by the County Auditor.

12.01.43 To file Application and Certificate for Payment #9 in amount of \$240,011.00 with County Auditor for payment processing to M&F Litteken Co. for Courthouse Second Floor Renovations, MFL Project No. 10211 and HPA Project No. 05453-00, with payment from Permanent Improvement Fund.

12.01.44 To file the certificate of completion from the County & District Clerks' Association of Texas awarded to County Clerk Lori Bohannon for completion of 20 hours of continuing education units for 2011. A copy of the certificates is attached hereto as Exhibit "A".

12.01.45 To file the certificate of completion from the County & District Clerks' Association of Texas awarded to District Clerk Patti Flores for completion of 20 hours of continuing education units for 2011. A copy of the certificate is attached hereto as Exhibit "B".

12.01.46 To approve the addition of Briarwood Products, Inc. as a new vendor, for purchase of products used in the Wichita County Jail Facility.

12.01.47 To approve and authorize the County Auditor and County Treasurer to make the wire transfer payment for the General Obligation Refunding Bonds Series 1998 to American National Bank in the amount of \$10,675.00.

12.01.48 To approve the purchase of \$5,000.00 postage for the Courthouse postage machine and \$5,000.00 postage for the Annex postage machine.

12.01.49 To amend Court Order 11.11.601 of November 7, 2011 to correct vendor payments as follows:

- | | |
|-----------------------------------|----------|
| a) Adventure Promotional Products | \$876.00 |
| b) Atwoods Farm and Ranch | \$300.00 |

12.01.50 To authorize County Judge to sign the Warranty Deed transferring 430 Woods and 323 Tulsa properties to the City of Wichita Falls. The properties were damaged in the July 2007 flood and they will be used for open space or recreational purposes. Properties will be the responsibility of the City of Wichita Falls. A copy of the deed is attached hereto as Exhibit "C".

12.01.51 To adopt proclamations recognizing Ross Harvey and Jonathon Bell, Troop 15, of the Northwest Texas Council of the Boy Scouts of America for obtaining the rank of Eagle Scout. A copy of the proclamations is attached hereto as Exhibit "D".

Motion carried unanimously.

12.01.52 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to approve and authorize the County Treasurer to pay the emergency and regular bills. A copy of the bills is attached hereto as Exhibit "E".

Motion carried unanimously.

12.01.53 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to accept low bid from Mayfield Paper Company for Powder Laundry Detergent for the jail at a cost of \$46.30 for a 100# drum.

Motion carried unanimously.

12.01.54 Motion made by Commissioner Norriss and seconded by Commissioner Gonzalez to approve motor purchase from Karl Klements for repair of 2006 Dodge Durango for Pct. 1 Constable's Office at cost of \$2,309.20. To be paid from 100.550.4456, Repairs and Maintenance-Vehicles.

Motion carried unanimously.

12.01.55 Motion made by Commissioner Presson and seconded by Commissioner Mahler to approve the City of Wichita Falls for repair of 2006 Dodge Durango for Pct. 1 Constable's Office at a cost of up to \$1,020.00. To be paid from 100.550.4456, Repairs and Maintenance-Vehicles.

Motion carried unanimously.

General Business Item No. 5 was discussed next and then went back to No. 4.

12.01.56 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to approve purchase of communications equipment consisting of Control Stations, Mobile and Hand Held Radios including software, freight charges, accessories and installation in an amount not to exceed \$6,393.00. To be reimbursed 100% by Homeland Security Law Enforcement Terrorism Prevention Grant for the benefit of Law Enforcement in Wichita County for the Emergency Management Office. To be paid from General Fund Contingency with 100% reimbursement by Homeland Security.

Motion carried unanimously.

General Business Item No. 4 – No action was taken regarding the PrintSmart Managed Print Services Agreement. To be brought back in one week.

12.01.57 Motion made by Commissioner Presson and seconded by Commissioner Norriss to authorize M&F Litteken Co. to complete renovations to the first and 4th floor of the Wichita County Courthouse. Cost of first floor is \$173,505.00, 4th floor cost of \$67,230.00 and \$3,300.00 Asbestos Consultants Fee for a total cost of \$244,035.00. To be paid from Permanent Improvement Fund.

Motion carried unanimously.

12.01.58 Motion made by Commissioner Gonzalez and seconded by Commissioner Norriss to hire one Temporary, Full-time employee into the position of Caseworker (100.640.02) in the Human Service Office for a period of up to 90 days at a rate of \$12.00/hr. plus billing fees.

Motion carried unanimously.

Commissioners Court recessed at 11:03 a.m. and reconvened at 11:15 a.m. in open session. The Court went out of open session at 11:16 a.m. to discuss, consider and interview applicants for the Commissioners Court Administrator's position. Meeting closed pursuant to Section. §551.074 of the Texas Government Code (Personnel Matters).

The Court went into closed session at 11:17 a.m. and recessed for lunch at 12:08 p.m. Court reconvened in closed session at 1:40 p.m. Court went out of closed session at 3:35 p.m. and reconvened in open session at 3:36 p.m. for the following action:

12.01.59 Motion made by Commissioner Norriss and seconded by Commissioner Mahler to authorize the County Judge to contact and offer the Commissioners Court Administrator's position to the top candidate.

Motion carried unanimously.

With no further action to be taken, the Commissioners Court adjourned at 3:37 p.m. to meet in special session on Monday, January 30, 2012 at 10:00 a.m. in the Commissioners Court Room.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS