

PUBLIC NOTICE
Commissioners Court Meeting
Regular Session
Tuesday, January 16, 2018
10:00 a.m.

Notice is hereby given that the Commissioners Court of Wichita County, Texas will meet in a regular session on **Tuesday**, January 16, 2018, at 10:00 a.m. in the Commissioners Courtroom, Room 270 of the County Courthouse at Wichita Falls, Texas, which is at least seventy-two (72) hours after the posting of this notice, to consider, discuss, pass or adopt such items of business as are deemed necessary, including the following:

Invocation by Judge Gossom or designee

Pledge of Allegiance

Pledge to the Texas Flag

Presentation of Certificate and Service Award to Jeff Milam, Justice of the Peace Precinct 1, Place 1 Criminal Clerk, for 15 years of service to Wichita County.

CONSENT AGENDA

1. Motion to approve and ratify the minutes for the January 8, 2018 regular session and the January 12, 2018 special session.
2. Motion to discontinue the State Energy Conservation Office (SECO) Loan Agreement pending and approve the Energy Project to proceed with Terracon and paid from the Permanent Improvement Fund.
3. Motion to authorize County to sign First National Bank dba First National Bank Leasing financing documents as follows:

Precinct	Lease No.	Financed Amount	Number of Payments	Amount of Payment	End Year
2	66165	\$169,223.46	5	\$17,671.54	2023
4	66166	\$260,206.56	5	\$25,043.44	2023

4. Motion to file First National Bank Leasing invoice dated December 8, 2017 in the amount of \$42,714.98 with the County Auditor for payment processing for Dozer and Motor Grader leases down payments to be paid from 2018 Capital Expenditure budgets for Precincts 2 and 4 as follows:

<u>Budget Line</u>	<u>Amount</u>	<u>Machine</u>	<u>Serial No.</u>
222.220.5001	\$17,671.54	2017 CAT D6K Dozer	OMGM00176
224.240.5001	<u>25,043.44</u>	2018 CAT 140M3 Motor Grader	ON9D00935
TOTAL	\$42,714.98		

Payments for 2019 and following years will be from Fund 301, Debt Service, with reimbursement from Precincts 2 & 4.

5. Motion to file Texas Department of Health Services Asbestos Abatement/Demolition Notification Fee invoices with the County Auditor for payment processing with payment from FEMA Flood Fund 260 for

<u>Property Address</u>	<u>Amount</u>
1613 Wranglers Retreat	\$866.00
4975 Miriam Lane	<u>57.00</u>
TOTAL	\$923.00

6. Motion to file the certificate of completion from the County & District Clerks' Association of Texas awarded to County Clerk Lori Bohannon for completion of 20 hours of continuing education units for 2017 as prescribed in Section 51.605 of the Texas Government Code.

7. Motion to file the certificate of completion from the County & District Clerks' Association of Texas awarded to District Clerk Patti Flores for completion of 20 hours of continuing education units for 2017 as prescribed in Section 51.605 of the Texas Government Code.
8. Motion to file Breegle Building Products, Inc. invoice #210742 in the amount of \$2,650.00 with the County Auditor for payment processing for flooring in the new Constable's Office to be paid from line determined by the County Auditor.
9. Motion to file Texoma Heating & Air, Inc. invoice #10007 in the amount of \$2,743.98 with the County Auditor for payment processing for repairs to the chiller in the Courthouse Jail to be paid from line determined by the County Auditor.
10. Motion to file Texas Crime Prevention Association order #JVNV864DYB2 in the amount of \$30.00 with the County Auditor for payment processing for membership dues to be paid from 100.561.4802, Jail, Professional Dues/Individual, to line determined by the County Auditor.
11. Motion to amend Court Order 17.12.901 dated December 11, 2017 to include the cost of freight charges of \$10.17 for a total cost of the software to be \$5,406.17.
12. Motion to file Keefe Commissary Network invoice #923289 in the amount of \$2,770.00 with the County Auditor for payment processing for indigent kits to be paid by transfer from Department 561 Supplies and Operations Budget, as available, to line determined by the County Auditor.
13. Motion to file Less Lethal LLC invoice #IN2888 in the amount of \$6,404.50 with the County Auditor for payment processing for chemical munitions to be paid by transfer from 2017 Department 561 Supplies and Operations Budget, as available, to line determined by the County Auditor.
14. Motion to adopt proclamation naming the week of January 21 – 27, 2018 Wichita County School Choice Week.
15. Motion to adopt updated Schedule of Fees for Compensation of Appointed Counsel for Indigent Defendants in Wichita County effective January 1, 2018.
16. Motion to reimburse Precinct 2 Constable Black \$400.00 for his purchase of a console for his vehicle and to authorize County Auditor and Treasurer to issue a check to Constable Black from funds available from Department 551 2017 budget line(s). When Constable Black leaves office, or no longer has need of the equipment, it will be returned to the County, or \$400.00 will be deducted from Constable Black's mileage reimbursement check.
17. Motion to approve Northern Tool & Equipment order receipt dated January 9, 2018 in the amount of \$1,481.63 for winches for Precinct #2 to be paid from Department 222 Supplies and Operations budget, as available, to line determined by the County Auditor.
18. Motion to file Byrd Electric Co. statement dated December 27, 2017 in the amount of \$8,229.49 with the County Auditor for payment processing for installation of lighting at the Precinct 4 Barn to be paid by transfer from available 2017 Precinct #4 budget departments 240, 241, and 242 lines, as available, to project line as assigned by the County Auditor.
19. Motion to file J-Systems invoice #84414 in the amount of \$1,260.00 with the County Auditor for payment processing for vinyl exam gloves to be paid by transfer from 2017 Department 561 Supplies and Operations budget, as available, to line determined by the County Auditor.
20. Motion to file Wilbourn & McCabe Plumbing invoice #19904 in the amount of \$2,407.00 with the County Auditor for payment processing for repairs in the Courthouse Jail to be paid from 100.511.4454, Repair & Maintenance, Building Equipment.

21. Motion to authorize County Auditor and County Treasurer to issue check to the County Clerk from budget in Department 491, Voter Registration, by transfer from budget lines, as necessary to pay for advertising with payment to Wichita County Jr. Livestock Association in the amount of \$1,500.00 and authorize County Clerk to submit Chapter 19 Purchase Request Vouchers to Secretary of State Election Funds Management for reimbursement of the expense.
22. Motion to file Goodyear invoice #275-1005503 in the amount of \$3,264.20 with the County Auditor for payment processing for tires for various Precinct #4 vehicles to be paid from 224.240.3610, Tires.
23. Motion to file Lance Spruiell Business Forms invoice #171207-038 in the amount of \$1,567.80 with the County Auditor for payment processing for printed folders for the District Attorney's Office to be paid from 100.429.3104, Printed Materials.
24. Motion to file AMG Printing & Mailing invoice #107959 in the amount of \$3,597.83 with the County Auditor for payment processing for Voter Cards (postage was approved in Court Order 18.01.32) to be paid by transfer from 100.491.4361 to line determined by the County Auditor.
25. Motion to file Texas Department of State Health Services invoice dated January 2, 2018 in the amount of \$155.00 with the County Auditor for payment processing for Asbestos Abatement/Demolition Notification Fee for the CDA Renovation Project with payment from the 2016 Limited Tax Note Fund.
26. Motion to authorize Precinct #1 to donate a used 2007 Dodge ½ ton pickup, VIN #1D7HA18PX7J597899 to Faith Enterprise/Faith Mission, a non-profit corporation based on findings by Commissioners Court that the donation meets requirements set forth in LGC Sec. 163.052(a)(4) for such donations.
27. Motion to authorize County Judge to sign award letter for FEMA PA Asst Grant, DR 4223, Severe Storms, Tornadoes, Straight-line Winds, and Floods awarded by the Texas Division of Emergency Management (TDEM).
28. To amend the 2018 budget for Public Defender Department 465 by transfer of \$12,000 from line 100.465.4311 Travel Out of State and \$1,022 from line 100.465.4314 Travel Trial Witness for a total of \$13,022 to Department 465's Salaries and Benefits Major Category as needed to cover the annual auto allowance expense and associated benefit costs for the Public Defender's investigators in 2018. These expenses will be paid over the remaining 25 pay periods.
29. Motion to amend the 2018 Budget for the Tax Assessor-Collector Office to fund budget line 100.499.1295, Temporary Help, in requested amount of \$19,200.00 by transfer from 100.409.4902, General Fund Contingency.

GENERAL BUSINESS

1. Review and approve the regular bills for payment.
2. Discuss, consider and/or take action to review and direct payment of payroll and claims.
3. Discuss and review jail maintenance projects and work orders.
4. Discuss, consider and/or take action to appoint Amanda Cameron as Human Resources Assistant Director at a salary not to exceed \$41,574.00.

5. Discuss, consider and/or take action to approve the purchase of a 3-axle flatbed dove tail trailer for Precinct #5 from ATV World at a cost not to exceed \$6,500.00 to be paid by transfer from 225.250.5001, Capital Expenditures, to line determined by the County Auditor.

PUBLIC COMMENTS: (Please limit comments to 5 minutes. No action will be taken.)

- Public
- County Officials/Personnel

CLOSED SESSION

1. Briefing and discussion with Wichita County District Attorney's Office regarding resolution of claim against TDCJ for damage to sally port garage door. This meeting is closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney).

2. Discussions with Harper Perkins regarding the design development plans and security for the new Law Enforcement Center (LEC). This meeting is closed pursuant to Section 551.076 of the Texas Government Code (deliberations about security devices).

OPEN SESSION

1. Discuss, consider and take action to authorize settlement of claim against TDCI for damage to sally port garage door in the amount of \$767.00 and authorize County Judge to sign any necessary paperwork to finalize settlement.
2. Take action, if necessary.

WICHITA COUNTY COMMISSIONERS COURT

BY: *Woodrow W. Gossom, Jr.*
WOODROW W. GOSSOM, JR., COUNTY JUDGE

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the meeting you wish to attend.)

As authorized by the Texas Government Code, the Commissioners' Court of Wichita County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers);

Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code);

Texas Government Code Section 551.072 (Deliberations About Real Property); Texas Government Code Section 551.073 (Deliberations about Gifts and Donations); Texas Government Code Section 551.074 (Personnel Matters); Texas Government Code Section 551.0745 (Deliberations about a County Advisory Body); Texas Government Code Section 551.076 (Deliberations about Security Devices); and Texas Government Code Section 551.087 (Economic Development Negotiations).

In the event that the Court adjourns into Executive Session, unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to enter into an Executive Session.

THE STATE OF TEXAS
COUNTY OF WICHITA

I hereby certify that this instrument was RECEIVED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Wichita County, Texas.

2018-0008 PM
01/12/2018 02:33 PM



Lori Bohannon

Lori Bohannon, County Clerk
Wichita County, Texas



PUBLIC NOTICE
Commissioners Court Meeting
Special Session
Friday, January 19, 2018
10:00 A.M.

Notice is hereby given that the Commissioners Court of Wichita County, Texas will meet in a special session on the 19th day of January at 10:00 a.m. in the Commissioners Courtroom, Room 270 of the County Courthouse at Wichita Falls, Texas which is at least seventy-two (72) hours after the posting of this notice, to consider, discuss, pass or adopt such items of business as are deemed necessary, including the following:

1. Review and discuss regular bills.

2. Discuss and review Personnel Policy.
 - Introduction through the end of Chapter 1
 - Personnel and Grievance Committees

3. Receive comments/office updates from Elected Officials and/or staff.

WICHITA COUNTY COMMISSIONERS COURT

BY: *Woodrow W. Gossom, Jr.*
 WOODROW W. GOSSOM, JR., COUNTY JUDGE

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